No. A-11013/1/2025-AT
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
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Room No. 504, Ground Floor,
GPOA-3, Netaji Nagar, New Delhi,
Dated the 5th November, 2026

Vacancy Circular

Subject: - Selection for the posts of **Administrative Members** in Central Administrative Tribunal (**CAT**) -reg.

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1. The Tribunal: - The Central Administrative Tribunal has been established under the Administrative Tribunal Act 1985, to adjudicate cases related to service matters of persons appointed under the Government of India. Principal Bench of CAT is situated at New Delhi and its other Benches are situated at 18 places in the country at Ahmedabad, Allahabad, Bangalore, Chandigarh, Madras, Cuttack, Ernakulam, Guwahati, Hyderabad, Jabalpur, Jaipur, Jodhpur, Calcutta, Lucknow, Mumbai, Patna, Jammu and Srinagar. A Member, upon selection, may be posted to any of these places.

2. Vacancy: - Applications are being invited for the following existing and anticipated vacancies of Administrative Members in CAT :-

Name of Post	Number of vacancies
Administrative Member	04*

*the vacancies are liable to vary due to various exigencies.

3. Qualification:- The qualifications, eligibility, salary and other terms and conditions of the appointment of a candidate will be governed by the provisions of the National Tribunals Commission and Qualification, Selection, and Conditions of Service of Chairperson and Members of Tribunals Rules, 2026 as amended from time to time.

As per rule 25(III)(c) of the National Tribunals Commission and Qualification, Selection, and Conditions of Service of Chairperson and Members of Tribunals Rules, 2026, a person shall not be qualified for appointment as Administrative Member, unless he has held the post of Additional Secretary to the Government of India or any other equivalent post under the Central Government or a State Government carrying the pay which is not less than that of an Additional Secretary to the Government of India.

4. Salary and Terms of Appointment: A Member shall be paid a salary of Rs.2,25,000 (fixed) per month and shall be entitled to draw allowances as are admissible to a Government of India Officer holding Group 'A' post carrying the same pay. In case of a person appointed as the Member, is in receipt of any pension, the pay of such person shall be reduced by the gross amount of pension drawn by him.

In terms of the National Tribunals Commission and Qualification, Selection and Conditions of Service of Chairperson and Members of Tribunals Rules, 2026, where the person appointed as a Member of the Tribunal is a serving Judge of the Supreme Court or a High Court or a serving Member of any service of the Central Government or State Government or their undertaking, he shall either resign or obtain voluntary retirement from his parent service before joining the Tribunal.

The Members of the Tribunal shall not be entitled for additional pension, provident fund and gratuity for the services rendered in the Tribunal.

The Member shall hold office for a term of five years or till he attains the age of Sixty-Seven years, whichever is earlier.

5. Selection: - In terms of section 24(3)(a) of the Tribunals Reforms Act, 2026, the Search-cum-Selection Committee constituted under the Tribunal Reforms Act 2021, prior to the establishment of the National Tribunals Commission, shall continue and complete the process of selection of Chairperson and Members of such Tribunal under the Tribunals Reforms Act, 2021, and the appointment, salary, allowances and the other terms and conditions of service of the Chairperson or Member so selected and appointed shall be governed by the provisions of the Tribunals Reforms Act, 2026.

The Search-cum-Selection Committee constituted for recommending names for appointment to the said posts shall scrutinize the applications with respect to suitability of applicants for the posts by giving due weightage to qualification and experience of candidates and shall shortlist candidates for conducting personal interaction. The final selection will be done on the basis of overall evaluation of candidates done by the Committee based on the qualification, experience and personal interaction.

6. Re-appointment:- The Members of Central Administrative Tribunal shall be eligible for re-appointment in the same manner as that for the original appointment, preferably, along with all the persons shortlisted in response to the vacancy circular or otherwise. The ScSC, while considering the candidature for selection of re-appointment, shall also consider his/her previous work performance in the CAT.

7. Application Procedure:- Applications of eligible and willing officers are requested through proper channel (wherever applicable) and should be accompanied with:-

(i) Bio-data in the proforma at Annexure-I;

(ii) Certificate to be furnished by the employer/ head of office/ forwarding authority as in Annexure-II;

(iii) Clear photocopies of the up-to-date CR/APAR dossier of the officer containing CR/APARs of at least last five years duly attested by a Group A officer;

(iv) Cadre clearance ;

(v) Integrity certificate/clearance from vigilance and disciplinary angle as in Annexure-III;

(vi) Statement giving details of major or minor penalties, if any, imposed on the officer during the last ten years,

Duly filled-in (neatly typed) original applications in the prescribed format should reach the Secretary, Department of Personnel and Training, Kartavya Bhawan – 3, Central Secretariat, Kartavya Path, New Delhi – 110001 **latest by 05.30 P.M. on or before 20th December, 2026 (Sunday)** (by hand or by speed post or registered post).

8. No TA/DA will be admissible to the candidates to be called for interview/interaction. The candidates are required to make their own arrangements.

9. Advertisement and prescribed application form can be downloaded from the websites of DoPT / CAT i.e. https://dopt.gov.in or https://cgat.gov.in .

10. Any application received after due date or incomplete application or application without necessary Annexures as mentioned above will not be entertained. This Department will not be responsible for the postal delay/loss of application, for reasons whatsoever. It is therefore, in the interest of the applicants to ensure that their applications reach well within the closing date and time as stipulated.

11. **Crucial Date :-** The last date of receipt of the applications will be the crucial date for ascertaining the eligibility of the applicants

12. It is requested that wide publicity may be given in all organizations and their field formations to facilitate timely submission of applications.

(Rishi Pal)
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To

1. Secretaries to Government of India.
2. Chief Secretaries of all States/ UTs.
3. Principal Registrar, Central Administrative Tribunal, Copernicus Marg, New Delhi with a request to upload this vacancy circular on CAT's website.

Copy to: NIC with request to upload the vacancy circular on DoPT's website.

Annexure-I

PROFORMA

APPLICATION FOR APPOINTMENT TO THE POST OF ADMINISTRATIVE MEMBER IN CAT

FRESH ☐ / RE-APPOINTMENT ☐

(Appropriate option may be ticked ✔)

Space for photograph duly signed by candidate

1. Name :

2. Date of Birth :

3. Category (SC/ST/OBC/UR) :

4. Designation/Profession :

5. Contact Details :

	Residential		Official
	Present	Permanent	
Address:			
Mobile / Phone No.			
Email:			

6. Cadre/Service/Year [Wherever applicable] :

6a. Date of appointment:

6b. Date of retirement:

7. Educational qualification (in reverse chronological order):

Sl. No.	Name of University/ Equivalent Institution	Degree	Year of passing	Division/ % of marks obtained	Academic Distinction	Subject/ Specialization

8. Work Experience:

8A. For the experience as employee, Employment record in chronological order starting with present Employment, list in reverse:

Sl. No.	Name & address of employer (Govt./PSU/Ministry/ Department/any other	Designation, Pay Level and Pay*	Period of Service		Nature of work/ experience
			From	To	

*Also indicate Sl No. in above, which is equivalent to Additional Secretary (as applicable under the qualification) or above, **along with a copy of self attested latest pay slip**.

8b. For the experience as Professional record in chronological order starting with present Engagement, list in reverse:

Sl. No.	Details of Profession	Period of Service		Nature of work done*
		From	To	

*Such as Administration /Service matters /Judicial or Quasi-Judicial or any other as may be applicable. Engagement with Government, if any, may be indicated.

9. Date from which drawing the pay scale :
in the grade of Additional Secretary to the Govt. of India/
or any equivalent post carrying the pay not less than
Additional Secretary to the Govt. of India

10. Write up on adjudicating experience :
of the applicant (200 words)

[Wherever applicable]

11. Experience along with brief write up in handling :
cases before the relevant Courts/ Tribunals/
(if applicable)

Details of Such cases
(Reported Cases/
Unreported Cases)

12. Write up on 05, major achievement :
(200 words each)

13. Awards/honours/Publications, if any :

14. Affiliation with the professional bodies/ :
Institutions/societies/or any other body
Including political party.

15. Additional information, if any, which :
you would like to mention in support
of the application for the post.

DECLARATION

1. I certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed/ distorted. If at any time I found to have concealed/distorted any material information; my appointment shall be liable to summary termination without notice.

2. I shall not withdraw my candidature after the meeting of the Selection Committee.

3. I shall not decline the appointment, if selected for appointment by the ACC.

4. I shall join within 30 days from the date of issue of order of appointment.

5. I am aware that in case I violate any of the conditions mentioned at Sl. No. 2 to 4, the Government of India is likely to debar me for a period of three years for consideration for appointment outside the cadre and in any Autonomous Body/Statutory Body/Regulatory Body.

Place :

Date:

Signature of the candidate

N.B: Please fill up all the points/columns of application. If any point/column is not relevant, the same may be mentioned. Incomplete application is liable to be rejected.

Annexure-II

CERTIFICATE TO BE FURNISHED BY THE EMPLOYER/HEAD OF OFFICE/FORWARDING AUTHORITY

1. Certified that the particular furnished by Shri/Smt/Kum----------are correct and he/she possesses educational qualifications and experience mentioned in Annexure-I.

2. It is also certified that there is no vigilance/ disciplinary case either pending or being contemplated against him/her and vigilance clearance issued by CVO in the enclosed Annexure (III).

3. His/her integrity is certified.

4. No major or minor penalty was imposed on Shri/Smt/Kum----------during the last 10 years period.

5. The up-to-date attested photostat copies of ACR/APAR of last five years (each photostat copy of ACR/APAR should be attested) in respect of Shri/Smt/Kum----------are enclosed herewith.

Seal & Signature of the Cadre Controlling Authority

Annexure-III

PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE CLEARANCE IS BEING SOUGHT

(To be furnished and signed by the CVO or HOD)

1. Name of the Officer (in full) :

2. Fathers name :

3. Date of Birth :

4. Date of Retirement :

5. Date of entry into service :

6. Service to which the officer belongs :
including batch /year/ cadre etc.,
wherever applicable

7. Positions held (During ten preceding years):

S.No.	Organisation (name in full)	Designation & Place of Posting	Administrative/ Nodal Ministry/ Department concerned (in case of officers of PSUs etc.)	From	To

8. Whether the officer has been placed on :
the agreed list or list of Officer of
Doubtful Integrity (if yes, details to be given)

9. Whether any allegation of misconduct :
Involving vigilance angle was examined
against the officer during the last 10
Years and if so with what result (*)

10. Whether any punishment was awards to :
the officer during the last 10 years and if
so, the date of imposition and details of

penalty (*)

11. Is any disciplinary/ criminal proceedings : or charge sheet pending against the officer as on date (if so, details to be furnished, including reference number, if any of the Commission)

12. Is any action contemplated against the : Officer as on date (if so, details to be furnished (*)

(*) If vigilance clearance had been obtained from the Commission in the past, the information may be provided for the period thereafter.

Date:

(NAME AND SIGNATURE)