

No. T-27011/9/2019-Trg (Asstt.Secy.)
Government of India
Ministry of Personnel, PG and Pensions
D/o Personnel & Training

Dated 28th June, 2019

OFFICE MEMORANDUM

Subject: Posting of IAS officers of 2017 Batch as Assistant Secretaries in Government of India – Work allocation – regarding.

In modification of this Department's O.M. of even number dated 04.06.2019 on the subject mentioned above, the work allocation to Assistant Secretaries during their deputation period may include the following activities:

- (i) Each Assistant Secretary may be allotted work relating to Flagship programmes/ major initiatives of the Ministry / Department. This will be an individual activity for each Assistant Secretary.
- (ii) Secretary of the Ministry / Department concerned will give a Project work pertaining to the Ministry / Department which will be a Group activity.
- (iii) Assistant Secretaries to review the implementation of projects / initiatives of Assistant Secretaries of previous 3 batches and take them to a logical conclusion. This will also be a Group activity for all Assistant Secretaries posted in each Ministry / Department.
- (iv) They may be associated with preparation of the 5-year Vision Document of the respective Ministry / Department.
- (v) They may also be involved in Jal Shakti Abhiyan (JSA) being coordinated by D/o Drinking Water & Sanitation, M/o Jal Shakti in the Water Stressed Districts / Blocks of the country.


(Srinivas Katikithala)

Addl. Secretary to the Government of India

To

All Secretaries to Government of India (As per list)

Copy for information to:

1. SO to Cabinet Secretary, Rashtrapati Bhavan, New Delhi.
2. SS&EO, DoPT, North Block, New Delhi.
3. PSO to Secretary (P), DoPT, North Block, New Delhi.
4. NIC, DoPT, North Block, New Delhi.