

TIME BOUND

No. 3/20/2022-CS.II(A)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training
(CS.II Division)

3rd Floor, Lok Nayak Bhawan
Khan Market, New Delhi – 110003
Dated 30th August, 2022

OFFICE MEMORANDUM

Sub: Vigilance Status and Major/Minor Penalty Certificate in respect of Private Secretary of CSSS-reg.

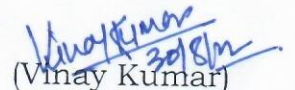
The undersigned is directed to inform that this Department is considering regular promotion in Principal Private Secretary (PPS) Grade of Central Secretariat Stenographers Service (CSSS) for the Select List Year (SLY) 2022 in a time-bound manner.

2. This requires Vigilance status, Major/Minor penalty status, Training status and other data.

3. In order to expedite the process of promotion, the cadre units are requested to send requisite details of the Private Secretaries of Select List Year 2014 to 2015 and earlier Select List Year and Draft Select List Year of 2016 who were in service since 01.07.2022 immediately to this Department through email at vinay.kumar.dopt@nic.in in the prescribed format under the heading of "Data related to PPS-SLY 2022" and name of the "sender cadre unit".

4. It is also requested to share the soft copy of data (in excel sheet) for speedy processing of the exercise.

5. The select list of PS grade is available on the DoP&T's website (<http://doptcs.nic.in/> -> Promotion Regular -> Steno Grade C to Grade 'A' and 'B' merged).


(Vinay Kumar)

Under Secretary to the Government of India
Tel: 2465 4020

To

US (Admn) of all the cadre units of CSSS.

Annexure to OM No. 3/20/2022-CSII (A) Dated 30.8.2022

Sl no.	SLY of 2014 to 2015 & Prior and Draft SLY 2016, be mentioned	Name	DoB	Whether clear from vigilance angle or not. Indicate Clear/Not Clear as the case may be. If not clear please provide complete details	Whether any Major/Minor penalties imposed during last 10 years. Indicate Yes/No as the case may be. If yes, please provide complete details	Level III Training Completion Status (Yes/No)	Provide date of VRS, Resignatin, expired, deputation etc., if required	If PwBD, details of category thereof

Signature of the officer certifying the above details
 Name
 Designation
 Date