

No.4/4/2022-CS.II (A)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training

3<sup>rd</sup> Floor, Lok Nayak Bhavan, New Delhi-110003.  
Dated: 06.05.2022

**OFFICE MEMORANDUM**

Subject:- Fixation of range of seniority for promotion from PA to PS Grade of CSSS for Select List Year 2016 – reg.

The undersigned is directed to say that it has been decided to fix the range of seniority(zone of consideration) for making addition to the Select List of PS Grade(Seniority Quota) of CSSS for the Select List Year 2016 as follows:-

UR	All the unabsorbed eligible PAs of previous zones upto 2010 and PAs from <b>CSL No. 2246 (SLY 2010) to CSL No. 2686 (Select List Year 2010)</b> of Common Seniority List of PAs issued vide this Department's vide OM No. 4/11/2014-CS.II(A) dated 11.12.2015 and who have completed 5 years of approved service as on 01.07.2016.
For SC & ST category	All unabsorbed PAs of previous zones and PAs who have completed 5 years of 'Approved service' as on 01.07.2016.

2. The tentative vacancies proposed to be filled up under Seniority Quota mode for SLY 2016 are as under:-

Remarks	UR	SC	ST	Total
Total vacancies	132	70	91	293

3. All the Cadre Units of CSSS are requested to place the cases of the eligible PAs of CSSS who are covered within the 'zone' prescribed and who have not yet been included in the Select List of PS Grade of CSSS, before the Departmental Promotion Committee, to assess their fitness or otherwise for promotion to the PS Grade of CSSS. The recommendations of the Departmental Promotion Committee, along with vigilance clearance in respect of the eligible officer(s) concerned who are working in their cadres, including those who have been transferred from other cadres to their cadre, on their ad-hoc promotion to PS Grade of CSSS, be furnished by the Cadre Units to this Department in the prescribed proforma (**Annexure-I, II, III & IV**).

*Brigade JP*  
06.05.22

4. All the Cadre Units concerned are, therefore , requested to take time bound necessary action to complete the process as stipulated in para 3 by **15.05.2022 positively**.

5. It is once again emphasized that exercise may be done in a time bound manner to adhere to the deadline as given in Para(4) above.

6. This O.M. is available on the website of this Department viz [www.persmin.nic.in](http://www.persmin.nic.in) → DOP&T → Central Secretariat → Central Secretariat Stenographers Service (CSSS) → Promotions → Zone of promotion → Steno Grade 'C' to Grade A & B (Merged)(PS).

*Bhagirath Jha*

(Bhagirath Jha )

Under Secretary to the Government of India

Telefax .No. 24654020

Encl: **As above**

To

All the Cadre Units of CSSS. through web-site of DoP&T  
US (Admn )

Copy to :-

1. Hindi Section, DOPT, North Block, New Delhi (for Hindi version)
2. NIC Cell, DoP&T, Lok Nayak Bhavan, Khan Market, New Delhi.
3. Guard file.

**ANNEXURE-I TO O.M.NO. 4/4/2022-CS.II (A) DATED 06-05-2022**

**PARTICULARS OF PA BELONGING TO GENERAL CATEGORY FOR MAKING ADDITION TO THE SELECT LIST OF PS OF CSSS THROUGH SENIORITY QUOTA FOR THE SELECT LIST YEAR 2016.**

Sl. No.	Name of the officer	Date of Birth	Select List year of the PA of CSSS	CSL No. as per OM No.4/11/2014-CS.II (A) dated 11/12/2015	Whether considered suitable for inclusion in the Select List of PS of CSSS	Whether clear from Vigilance angle	Period of stay (in years) in the present cadre	Level-II Training Status
1	2	3	4	5	6.	7.	8.	9.

Signature of Under Secretary:

Name:

Stamp:

**ANNEXURE-II TO O.M.NO. 4/4/2022-CS.II (A) DATED 06-05-2022**

**PARTICULARS OF PA BELONGING TO SC CATEGORY FOR MAKING ADDITION TO THE SELECT LIST OF PS OF CSSS THROUGH SENIORITY QUOTA FOR THE SELECT LIST YEAR 2016.**

Sl. No.	Name of the officer	Date of Birth	Select List year of the PA of CSSS	CSL No. as per OM No.4/11/2014-CS.II (A) dated 11/12/2015	Whether considered suitable for inclusion in the Select List of PS of CSSS	Whether clear from Vigilance angle	Period of stay (in years) in the present cadre	Level-II Training Status
1	2	3	4	5	6.	7.	8.	9.

Signature of Under Secretary:

Name:

Stamp:

*Shajintha JP*  
*06.05.22*

**ANNEXURE-III TO O.M.NO. 4/4/2022-CS.II (A) DATED 06-05-2022**

**PARTICULARS OF PA OF CSSS BELONGING TO ST CATEGORY FOR MAKING ADDITION TO THE SELECT LIST OF PS OF CSSS THROUGH SENIORITY QUOTA FOR THE SELECT LIST YEAR 2016.**

Sl. No	Name of the officer	Date of Birth	Select List year of the PA of CSSS	CSL No. as per OM No.4/11/2014 -CS.II (A) dated 11/12/2015	Whether considered suitable for inclusion in the Select List of PS of CSSS	Whether clear from Vigilance angle	Period of stay (in years) in the present cadre	Level-II Training Status
1	2	3	4	5	6.	7.	8.	9.

Signature of Under Secretary:  
Name:  
Stamp:

**ANNEXURE-IV TO O.M.NO. 4/4/2022-CS.II (A) DATED 06-05-2022**

**LIST OF OFFICERS FIGURING IN THE EARLIER ZONES BUT COULD NOT BE PROMOTED**

Sl. No	Name of the officer	Date of Birth	Select List year of the PA of CSSS	CSL No. as per OM No.4/11/2014-CS.II (A) dated 11/12/2015	Whether considered suitable for inclusion in the Select List of PS of CSSS	Whether clear from Vigilance angle	Period of stay (in years) in the present cadre	Level-II Training Status	Reasons (debarred, non relieving etc.)
1	2	3	4	5	6.	7.	8.	9.	

Signature of Under Secretary:  
Name:  
Stamp:

*Blagiyath JP*  
*06.05.22*