

REMINDER

File No.4/1/2019-CS-II(A)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

3rd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi-110003.
Dated: 10th May, 2019

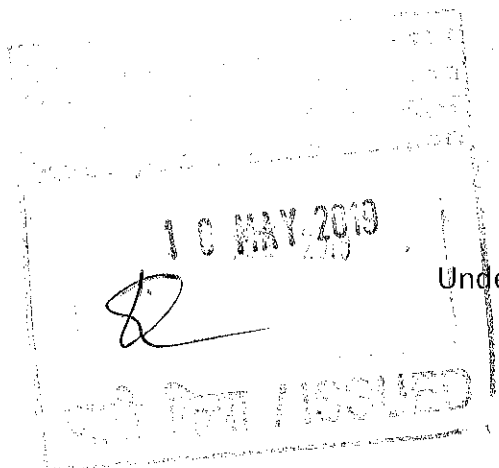
OFFICE MEMORANDUM

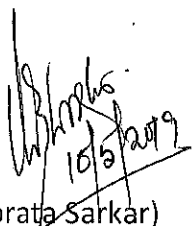
Subject: Updation of web-based data of PS Grade of CSSS in CSCMS-reg.

The undersigned is directed to refer to this Department's OM No.4/1/2019.CS.II(A) dated 25.03.2019 on the subject cited above and to say that the information in respect of Private Secretaries of CSSS who are posted in all the Ministries/Departments is essentially required to be updated for several purposes eg. filling of Immovable Property Return (IPR), updation of web-based data of PSs and filling up of unfilled vacancies etc. It will also serve other purposes- record maintenance, preparation of CSL etc.

2. The concerned Ministries/Departments are, once again, requested to furnish the requisite information of PS Grade as on 15.03.2019 in the proforma attached by 17.05.2019 positively to enable this Department to update the records of PS Grade. A list of Ministries/Departments is enclosed for ready reference. The cadre units are also requested to update the information on CSCMS PORTAL of this Department simultaneously.

Encls:- As above




(Chirabrata Sarkar)
Under Secretary to the Govt. of India
Tel. No. 24623157

To

The Concerned Ministries/Departments participating in CSSS cadre.
(Deputy Secretary (Admn./Estt.))

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Vacancy position in the grade of Private Secretaries as on 15.03.2019.

Name of the Main Cadre Unit:

Grade	Sanctioned Strength	No. of Private Secretaries In-Position as on 15.03.2019			Vacancies as on 15.03.2019
		Regular	Adhoc	Total	
PS					

The following information may also be provided in the table given below:

Sl.No.	Name of Private Secretaries	Regular/Adhoc	Date of Retirement on attaining the age of superannuation (between 01.01.19 to 30.06.19)
1.			

Annexure to DoP&T's OM No. 4/1/2019-CS-II(A) dated 08.05.2019

To

1. DS (Admn.), M/o Civil Aviation, Rajiv Gandhi Bhavan, New Delhi.
2. DS (Admn.), M/o Env. & Forests, Indira Paryavaran Bhavan, New Delhi.
3. DS (Admn.), D/o Expenditure, North Block, New Delhi.
4. DS (Admn.), D/o Fertilizers, Shastri Bhavan, New Delhi.
5. DS (Admn.), D/o Food & Public Distribution, Krishi Bhavan, New Delhi.
6. DS (Admn.), M/o Health & Family Welfare, Nirman Bhavan, New Delhi.
7. DS (Admn.), M/o Information & Broadcasting, Shastri Bhavan, New Delhi.
8. DS (Admn.), M/o Minority Affairs, CGO Complex, Lodi Road, New Delhi.
9. DS (Admn.), NITI Aayog, Yojana Bhavan, Sansad Marg, New Delhi.
10. DS (Admn.), D/o Personnel & Training, North Block, New Delhi.
11. DS (Admn.), M/o Power, Shram Shakti Bhavan, New Delhi.
12. DS (Admn.), D/o Science & Technology, Technology Bhavan, New Delhi.
13. DS (Admn.), M/o Shipping, Transport Bhavan, New Delhi.
14. DS (Admn.), M/o Textiles , Udyog Bhavan, New Delhi.
15. DS (Admn.), M/o Women & Child Development, Shastri Bhavan, New Delhi.
16. DS(Admn.), M/o AYDSH, AYUSH BHAWAN, B Block, GPO Complex, INA, New Delhi.
17. DS(Admn.), M/o DoNER, Vigyan Bhawan Annexe, Maulana Azad Road, New Delhi.
18. DS(Admn.), Ministry of Panchayati Raj, Krishi Bhawan New delhi