

F.No.6/1/2021-CS.II(C)
Government of India
Ministry of Personnel, Public Grievances & Pensions
(Department of Personnel & Training)
CS.II Division

3rd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi -110003.
New Delhi, 11th Feb., 2021.

To

The successful candidates of
Stenographers Grade 'C' & 'D' Examination, 2018
recommended to the grade of Stenographers Grade 'D' of CSSS
(As per list annexed)

Subject: Appointment to the grade of **Stenographer Grade 'D' of Central Secretariat Stenographers' Service** on the basis of **Stenographers Grade 'C' & 'D' Examination, 2018** conducted by Staff Selection Commission (SSC)– Completion of pre-appointment formalities thereof.

Dear Candidates,

Congratulations on your success in the Stenographers Grade 'C' & 'D' Examination, 2018!

I am directed to say that you have been allocated Central Secretariat Stenographers' Service by Staff Selection Commission on the basis of **Stenographers Grade 'C' & 'D' Examination, 2018**. The allocation has been made on the basis of your rank in the merit list, eligibility, preference for services expressed by you and availability of vacancy.

2. Staff Selection Commission has nominated you for the appointment to the Stenographer Grade 'D' of Central Secretariat Stenographers' Service on the basis of Stenographers Grade 'C' & 'D' Examination, 2018 against the reported vacancies. Though utmost care has been taken while preparing the list of candidates, who fulfilled the eligible conditions, yet you are advised to cross check the particulars pertaining to yourself with the result declared by SSC.

3. All the successful candidates nominated for the Stenographer Grade 'D' of CSSS are required to submit the following documents:

(i) Willingness to join the post as per the given format

(ii) Four sets of Attestation Form, all sets duly filled in ink.

[The candidates may take print out (back to back) of the Attestation Form attached (**Annexure-II**) and should carefully fill in the forms. No column in the Form should be left blank. The photograph pasted on all four sets should be self attested by the candidate. Specific answers to each of the questions in point 15 of the form should be given by **striking out** 'Yes' or 'No' as the case may be and **not** by tick mark ✓. The candidates should fill in the details at point 10 even if it is same as in the points 2 or 3 of the form]

4. The candidate who in the point number 10 of the attestation form indicates his/her residence in Delhi should additionally send duly filled-in **Annexure-III** alongwith the self-attested copies of the following documents and the soft copies of the same by email at bhagirathjha.68@gov.in / ranjan.ak13@nic.in indicating the subject as '**Stenographers Grade 'C' & 'D' Examination, 2018** Rank _____'

- (a) One passport size photograph in JPEG format (less than 20 kb)
(b) One copy of photo identity proof in JPEG format (less than 200 kb) (any one of the following)

(i)	PAN card	(ii)	Driving License	(iii)	Voter ID
(iv)	Aadhar Card	(v)	Passport		

- (c) One copy of residential proof in JPEG format (less than 200 kb) (any one of the following)

(i)	Passport	(ii)	Telephone/Electricity/PNG Bill	(iii)	Aadhar Card
(iv)	Voter ID	(v)	Bank Passbook	(vi)	Rent Agreement

5. All the candidates residing outside Delhi are required to appear before the Civil Surgeon/Principal Medical Officer/Chief Medical Officer of the District where the candidates are presently residing, for medical examination with a copy of this letter, to determine their fitness for the Government service. The candidates are required to give a statement and declaration regarding his/her health in the attached form in the presence of Medical Officer. The medical certificate of fitness should be in the prescribed format, a specimen of which is attached (**Annexure-IV**). The CMOs concerned are also requested to take up the Medical Examination of the candidates concerned on the strength of this letter and issue the Medical Certificate in original to the candidate, who will submit the same with the Attestation Form. In case any other authority letter is required by the Office of medical authority concerned, the undersigned may be contacted through mail at bhagirathjha.68@gov.in / ranjan.ak13@nic.in. (**Candidates residing in Delhi will be informed about their medical examination in due course through DoP&T's website**).

5.1 However, if the candidate is already in Government service, instead of obtaining a fresh medical report, they may produce this letter to their controlling authority to enable them to forward an attested copy of their medical examination report obtained at the time of the appointment, to the undersigned. The candidates must ensure that the said medical examination report furnished to the previous employer should have been issued by Civil Surgeon/Chief Medical Officer or equivalent.

6. Further, candidates residing outside Delhi who wish to get their medical examination conducted in Delhi, may opt for the same in the willingness form. However, it may be noted that no TA/DA will be provided by the Department in such cases. Further, they have to undergo their Medical Examination on allotted date and time.

7. Candidates should ensure that the requisite documents as sought vide paras above, reach the undersigned at the address mentioned hereunder, **latest by 5th March, 2021**.

The Under Secretary CS.II
CS.II Division,
Department of Personnel & Training,
3rd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi-110003

8. The eligibility of candidates who submit the requisite documents as above shall be determined for consideration for appointment. If found eligible, candidates will be offered appointment to the post of Stenographer Grade 'D' in Central Secretariat Stenographers' Service subject to the verification of character and antecedents/claim for under any reserved category. The formal offer of appointment will be sent to you separately by the Cadre Controlling Authority (CCA) of the service, namely, D/o Personnel & Training. Alongwith the offer of appointment, the candidate will be intimated about the Mandatory Foundational Training for Stenographer Grade 'D' (Direct Recruit) organized by Institute of Secretariat Training and Management (ISTM) at Delhi.

9. It may be noted that the above training is mandatory and has to be completed as a part of the successful completion of probation in service. Therefore, candidates are advised to be well prepared to attend the training on the scheduled date on nomination.

10. It may also be noted that mere submission of willingness and other documents will not entitle any candidate to claim appointment to the post which will be subject to fulfillment of stipulated terms and conditions.

11. The candidates must note that in case, at any stage, it is found that the candidate's certificate is fake or candidate has furnished false information, he/she shall liable to be proceeded against, under the relevant rules, leading to such penalty as may be decided, which now extends to the termination of his/her appointment. Such action shall also be without prejudice to any other punitive action as may be attracted in such cases.

12. Attention is also invited to this Department's OM No. 11012/7/91-Estt.(A) dated 19.05.1993 as amended from time to time which already stipulates the action that can follow against furnishing of false information or submission of false information or submission of false certificates. The operative part of the said OM is reproduced below:-

"Wherever it is found that a candidate who was not qualified or eligible in terms of the recruitment rules etc. for initial recruitment in service or had furnished false information or produced a false certificate in order to secure appointment, he should not be retained in service. If, he is probationer or a temporary Government servant, he should be discharged or his services should be terminated. If he has become a permanent Government servant, an enquiry as prescribed in Rule 14 of CCS (CCA) Rules, 1965 may be held and if the charges are proved, the Government servant should be removed or dismissed from service. In no circumstances should any other penalty be imposed."

13. The aforementioned OM dated 19.05.1993 clearly brings out that persons who secure appointment on the basis of fake/false certificates should not be retained in service and should be dismissed/removed from service.

14. The offer of appointment when made, will be provisional for the candidates who have claimed/availed the benefits of any type of reservation for posts and service in terms of the following instructions as may be relevant to them:-

- (i) SC/ST Candidates: - The appointment will be provisional and is subject to due verification of SC/ST certificate by the DoP&T.

- (ii) OBC Candidates:- This Department has issued OM No. 36012/22/93-Estt.(SCT) dated 8th September, 1993, OM No. 36033/5/2004-Estt.(Res) dated 14th October, 2008 and other extant instructions in this regard from time to time. In accordance with these instructions, only Non-Creamy Layer OBC candidates are entitled to get the benefits of reservation earmarked for Other Backward Classes (OBC). The appointment is, therefore, provisional to this extent and is subject to further verification of OBC certificate by the DoP&T.
- (iii) PH Candidates:- The appointment will be provisional and subject to due verification of PH certificate by the DoP&T.

Yours Faithfully,



(Bhagirath Jha)

Under Secretary to the Government of India

Tel: 24654020

Email id: bhagirathjha.68@gov.in

NOTE:

1. Candidates may please note that further updates/information in regard to appointment to the post of Stenographer Grade 'D' on the basis of Stenographers Grade 'C' & 'D' Examination, 2018 will be placed only on the website of DoP&T (www.dopt.gov.in-What's new) and also www.dopt.gov.in – About us – Central Secretariat --- Central Secretariat Stenographers' Service – Recruitment (Steno Grade 'D') (Direct Recruitment). They are, therefore, advised to regularly visit the DoP&T's website for updates.

2. Candidates should indicate their (Stenographers Grade 'C' & 'D' Examination, 2018) All India Rank in all their correspondence with this Department, including in the subject of email.

List of Selected Candidates**ANNEXURE-I**

S.No.	Roll No.	Name	Rank
1	2201032458	SHEKHA BHADANA	11
2	2201048755	PRINCE SONI	15
3	2201021047	KULDEEP	24
4	2201049061	SOMYA SATIJA	29
5	2201019357	RAVINDER KHATRI	30
6	2201043800	SACHIN NEGI	33
7	2201047579	AUJASVI GOSWAMI	34
8	2201062320	EKTA DHAWAN	35
9	4410004361	JAYITA DAS	36
10	2201064076	AASHIMA	38
11	2201066412	AALOK KUMAR	42
12	2201027253	KAMAL PAL	43
13	2405018498	VIVEK CHOPRA	50
14	2201045843	NAMAN RAWAT	55
15	2201040679	ANUKRITI MAHENDRA	57
16	7001700686	RAVI KUMAR	61
17	2201057311	DEEPANSH GUPTA	62
18	2201013534	NOSHEEN SIDDIQUI	64
19	2201044645	PRIYANKA	66
20	3206602326	RAVI BHARTI	67
21	2201032891	YOGESH BALYAN	71
22	2201044712	MONU PATHAK	74
23	2201013052	MRIDULA SAWHNEY	77
24	2201016731	CHARU	78
25	3001601368	KANCHAN CHAUHAN	80
26	2404001020	BHARAT SINGH RATHORE	86
27	3010602657	KAJAL GUPTA	87
28	3206601155	PINTU KUMAR	90
29	2201021716	MANOJ KUMAR	92
30	4410011626	MD RIZWAN KHAN	93
31	4410008285	RAJESH PRASAD	103
32	2409000135	GAURAV SHARMA	105
33	2201064163	TARUN SHARMA	109
34	2201036483	MANPREET KAUR	110
35	2201030037	NEERAJ SHARMA	111
36	2201056035	BRIJESH KUMAR	115
37	2201070462	VRINDA SHARMA	117
38	2201049228	GOVIND VASHISHTHA	118
39	2201024700	VIVEK KUMAR SHARMA	119
40	2201000610	PANKAJ PALIWAL	120
41	3009600363	ASHWANI SHUKLA	121
42	2201036953	ADITYA KUMAR RAI	124
43	3010014255	ARYAN SHUKLA	125
44	2201035095	DHRUV KAUSHIK	127

S.No.	Roll No.	Name	Rank
45	2201045351	ALISHA GERA	128
46	2201033868	GARIMA KHANNA	129
47	2201067763	ANJALI KAUSHIK	133
48	4410009572	ARKA DAS	137
49	1601003898	RAVNEET KAUR	139
50	2201015711	MOHIT PUNDORA	140
51	6005002861	DISHANK GUPTA	142
52	2201040780	SAMEER SINGH	143
53	2201029583	KARAN SHARMA	144
54	3010602717	NEERAJ GANGWAR	145
55	2201009361	SHIVAM KUMAR	151
56	2201029448	AARTI RAWAT	152
57	3206602369	POOJA KUMARI	156
58	2201043934	VAISHALI PRUTHI	159
59	3010005546	VIJAY KUMAR GUPTA	161
60	1601000209	AJAY	162
61	2201069834	PAWAN KUMAR VERMA	163
62	3206601098	RINKI LATA	165
63	2201063392	ABHISHEK KUMAR MISHRA	166
64	4205009541	SMITA KUMARI	167
65	2201000944	AJAY KUMAR	168
66	4410006723	ABIR DAS	169
67	1601003522	RAVI SHARMA	172
68	2201034491	LAKSHAY ARORA	176
69	2201034556	SACHIN KUMAR SINGH	178
70	2201016080	RAHUL BHAI MANDAL	181
71	3206004332	MONIKA KUMARI	182
72	2201040740	RITU SOLANKI	183
73	2201028099	NIDHI BANSAL	184
74	2201020144	MUKESH KUMAR BISHT	186
75	2201057893	SHUBHAM VARUN	187
76	3206004867	KUMAR ABHISHEK RANJAN	188
77	2201064277	DEEKSHA ASIWAL	189
78	2201013788	BHAVUK GAHLOT	191
79	2201048259	PALLAVI	194
80	2201065581	VEDPAL	195
81	2201059726	GANESH CHANDER JOSHI	198
82	2405018405	HEMANT KUMAR	202
83	2201059218	AAKRITI ARORA	203
84	2201016610	ANKIT LAKRA	205
85	2201054933	HIMANI	207
86	2201002403	PAWAN KUMAR	208
87	2201019967	SHANTNU GOPAL SHARMA	209
88	2201053255	VINAY RAWAT	210
89	2404000653	VISHAL BHATIA	211

S.No.	Roll No.	Name	Rank
90	2201021259	BHAVYA KAUSHIK	213
91	2201057741	GARIMA	214
92	4410009654	B LINA KUMARI	216
93	2201016516	MOHD SHAZEV	217
94	2201066549	SAUMYA BISHT	219
95	2405010033	GAURAV MISHRA	220
96	2404000009	TANUJ MUTREJA	223
97	2201050805	MANUJA RAWAT	224
98	2201012976	SAKSHI	225
99	3010601498	VANI BUDHOULIYA	226
100	2201045081	SHAHRUKH KHAN	227
101	2201043797	KAJAL MITTAL	228
102	2201028616	ANISHA SAHU	230
103	2003000305	MEDHA THAKUR	231
104	2201018136	JAGJINDER SINGH	232
105	2401002741	ASHOK SHARMA	233
106	2201052169	GAURAV VERMA	235
107	2201055350	SHAZAAD ZAKIR	237
108	3009004519	RAJAT SRIVASTAV	239
109	2201017047	NISHA JALAL	241
110	2201006917	VIDHI GOEL	246
111	2201004122	NIRDESH KUMAR	248
112	2201039712	CHETNA CHAUDHARY	249
113	4205001094	VINEET ANAND	250
114	2201065687	CHETAK	251
115	2201061437	HANUMAN JHA	252
116	2201013745	SANTOSH YADAV	254
117	2405015790	GANESH KUMAR SHARMA	255
118	2201060118	MOHIT KUMAR	256
119	2201028671	SHANAJ BEGUM	257
120	2201052143	PARDEEP KUMAR	258
121	6005002331	SHIVAM SHRIWAS	259
122	3009601346	HITANSHU SINGH	261
123	2201059777	ARPIT SINGH	262
124	2201070428	VAISHALI BALONI	263
125	2201005502	VISHAL CHAUHAN	267
126	2003002550	ANAMIKA SAINI	268
127	2201035972	KRITIKA SEHGAL	269
128	2201016427	RUPAL SHARMA	270
129	2201004154	ARVIND	271
130	2405011844	MAMTA	273
131	2201064682	PARSHANT ROJH	274
132	2201048952	APOORVA JAIN	277
133	2201036830	GEETA JOSHI	278
134	2201047076	ESHITA MONGA	280

S.No.	Roll No.	Name	Rank
135	6005001251	SHEFALI GUPTA	284
136	2201045640	RACHNA CHAUHAN	286
137	2201043065	RAGHAV SHARMA	289
138	2201055043	PRASHAN	295
139	2201035720	SUSHANT SAHU	297
140	2201020445	SHIVAM SHRIVASTAV	303
141	2005000660	ANKIT YADAV	304
142	2201033287	PRERNA	310
143	2201010987	SHIV KUMAR MAJOKA	312
144	3011600633	VIVEK KUMAR GANGWAR	326
145	4205009584	SURENDER KUMAR	336
146	2201022243	AKHILESH YADAV	337
147	2201019689	MANVENDRA VERMA	339
148	2201059327	C DEEPA	347
149	4410001737	ANUSHKA	349
150	2201014531	KESHAV	362
151	2201006059	ANSHUL KUMAR	372
152	2201052234	AJAY SINGH	374
153	2201023914	PUNEET YADAV	376
154	2201058554	MANTHAN	381
155	2201020715	HARSHIT KUMAR	399
156	4410003899	NANDITA MITRA	404
157	2405011588	JYOTI KUMARI	426
158	2201020727	SAHIL	429
159	3206009322	NIKUNJ KUMAR	434
160	2201049827	KOMAL GUPTA	448
161	2201044611	ABHISHEK KUMAR	463
162	2201006627	MOHD JUNAID	465
163	3010602311	IRSHAD ALAM	466
164	6001101572	DEEPENDRA YADAV	468
165	2201033764	KAMINI	470
166	2404000695	GULSHAN YADAV	484
167	2201063776	NAVEEN DHIMAN	495
168	3206601944	KUNDAN KUMAR	511
169	2201029767	HIMANSHU BAGHEL	519
170	2201025686	GAURAV	537
171	3008000584	AJAY GUPTA	538
172	2201014579	VIKAS YADAV	539
173	2201022096	ROHIT KUMAR	541
174	2201063161	FAIRY	547
175	2201039081	YOGITA	548
176	2201052008	AMIT KUMAR	557
177	2201066227	VANDANA SINGH	570
178	3007601848	GAURAV MAURYA	597
179	2201051455	ROHAN THAKUR	610

S.No.	Roll No.	Name	Rank
180	3207600423	MANISH KUMAR	613
181	3206606295	VISHAL KUMAR	614
182	2201004119	KOMAL SINGH	623
183	2201011104	VIRPAL	626
184	2201025263	SEEMA	627
185	2201036312	SHRUTI YADAV	629
186	2201035724	VIPIN	631
187	2201040019	AAFAQ AALAM ANSARI	633
188	2201017587	AFTAB MALIK	635
189	2201043958	ISHU SONKER	638
190	2201061495	S DHARINI	642
191	2201025015	ANAND YADAV	643
192	2201030126	LAKSHAY KASHYAP	645
193	2201021474	ATUL KUMAR	650
194	2201004046	ANKUSH KUMAR	653
195	2201019758	MOHIT KUMAR	654
196	2201061663	DEEPAK SUWANSIYA	655
197	2411001712	KRISHAN JAKHAR	656
198	2201061993	MUSKAN PAREWA	658
199	2201018834	SACHIN KUMAR	663
200	2201069386	NAZIM	664
201	2201040013	ANKUR YADAV	666
202	2201014437	HARSHITA YADAV	669
203	2201029824	RAJAT YADAV	670
204	2404001904	RAGUVEER SINGH	680
205	2201057171	RAHUL KUMAR	682
206	3010602573	VERSHA JAISWAL	683
207	3206603544	SAGAR KUMAR AARYAN	684
208	2201065048	ABHISHEK	688
209	2201063975	NISHANT	691
210	2411000175	INDRAJEET	694
211	2405016109	DEEPAK KUMAR MEENA	695
212	2201020319	AKSHAY KUMAR	697
213	2201047938	MANISH ARYA	704
214	2201025293	PRAVEEN KUMAR	719
215	2405006620	VINEET KUMAR DHOVI	720
216	2201030697	SAURABH	724
217	2201027577	URVASHI	725
218	2201035405	SHIVANI	726
219	2201008477	SUDHANSHU NANDAN	734
220	2201039931	MAHESH KUMAR	740
221	2201061260	RAHUL	744
222	6001001765	ANIL VERMA	748
223	2201068802	SURAJ KUMAR	761
224	2005000527	PARVESH KUMAR SINGH	776

S.No.	Roll No.	Name	Rank
225	2201016803	SHARDA	780
226	2201069702	ASHISH VOAT	783
227	3010011146	RAHUL RAWAT	792
228	2201057850	MANOJ KUMAR	806
229	3010601284	DEEPAK ANAND GAUTAM	807
230	2201059075	SHIVANI GAHLAUT	808
231	2201058478	ISHANT	810
232	2201029459	RAKHI TANWAR	811
233	3010604021	VISHAKHA SINGH	813
234	2405000903	SHANKAR LAL MEENA	826
235	2405016092	VIJAY KUMAR MEENA	842
236	3205603178	KUMAR BHOLE SHANKAR	897
237	3013600458	DINESH KUMAR MURMU	903
238	2201034878	ROHIT PAUL MINJ	908
239	2405001429	HEMARAJ MEENA	909
240	2201012459	DEEPAK	912
241	2201015995	ADARSH RANA	913
242	4205011709	KHUSHBOO KACHHAP	917
243	2405006974	CHANDRA PRAKASH MEENA	920
244	2402002333	ANIL KUMAR JAIF	923
245	2405010692	VISHNU MEENA	926
246	2405007223	SACHIN KUMAR MEENA	927
247	2405000271	KHUSHBU MEENA	928
248	2201023843	AJAY KUMAR SAH	929
249	2405004114	NAVRATAN MEENA	931
250	1601000005	SANDEEP SINGH	943
251	2201068655	AKSHAY BAHL	963
252	2201025675	CHHOTE LAL	964
253	4205009539	RITU GUPTA	968
254	2002003811	AMIT KUMAR	973
255	2201069644	LOKESH KUMAR	974
256	2002003412	KAPIL KUMAR	975
257	2002003809	NEERAJ KUMAR	983
258	2404002549	SUMIT KUMAR	984
259	3206610962	HARI SHANKAR KUMAR	988
260	6001003594	SHALINI MISHRA	989

To

The Under Secretary (CS-II)
CS-II Division
Department of Personnel & Training
3rd Floor, Lok Nayak Bhawan
Khan Market, New Delhi-110003

Subject:- Appointment to the grade of **Stenographer Grade 'D'** of CSSS- Submission of documents by candidates of **Stenographers Grade 'C' & 'D' Examination, 2018**, conducted by SSC-reg.

Sir,

I am refer to letter No. 6/1/2021-CS-II(C) dated 11th February, 2021 of Department of Personnel & Training on the subject mentioned above and hereby convey my willingness to join the grade of Stenographers Grade 'D' of Central Secretariat Stenographers' Service.

2. Three sets of Attestation Forms duly filled in my own handwriting, are also attached.

3. My details (in brief) are as under:

- | | | | |
|------|--|---|-------|
| i. | Roll No. | : | _____ |
| ii. | Date of Birth | : | _____ |
| iii. | Email | : | _____ |
| iv. | Mobile No. | : | _____ |
| v. | Previous Employer (if any)
(Name of Organization) | : | _____ |
| vi. | Full Address of previous
employment | : | _____ |

Yours faithfully

Signature:

Name.....

Rank (AIR).....

Date:

ATTESTATION FORM

<p>Affix signed passport size (5 cm. X 7 cms. approx.) copy of recent photograph</p>	<p>“WARNING”</p> <ol style="list-style-type: none"> 1. The furnishing of false information or suppression of any factual information in the Attestation Form would be a disqualification, and is likely to render the candidate unfit for employment under the government. 2. If detained, convicted, debarred etc. subsequent to the completion and submission of the form, the details should be communicated immediately to CS.II Divison, DoP&T, failing which it will be deemed to be a suppression of factual/material information. 3. If, the fact that false information has been furnished or that there has been suppression of any factual/material information in the attestation form comes to notice at any time during the service of a person, his services would be liable to be “terminated” in accordance with the extant rules.
<p>1. (a) Name in full (in block capitals) with aliases, if any,</p> <p>(b) Have you ever added or dropped in any stage any part of your name or surname: Yes/No</p> <p>(If Yes, provide details)</p>	
<p>2. Present address in full (i.e., Village, Thana, District, State and Pincode</p> <p style="text-align: center;">or</p> <p>House No., Lane/Street/Road & Locality, City, State and Pincode)</p>	
<p>3. (a) Permanent address in full (i.e., Village, Thana, District, State and Pincode</p> <p style="text-align: center;">or</p> <p>House No., Lane/Street/Road & Locality, City, State and Pincode)</p> <p>(b) If originally a resident of Pakistan/Bangladesh (erstwhile East Pakistan) the address in that country and the date of migration to Indian Union.</p>	
<p>4. Aadhar Card No.</p>	
<p>5. Permanent Account Number (PAN)</p>	
<p>6. Nationality</p>	

Signature

7. (a)	Date of Birth (DD/MM/YYYY)	
(b)	Present Age (at the time of filling the form)	_____ Years _____ Months _____ Days
(c)	Age at the time of passing Matriculation	
8. (a)	Place of birth, district and state in which situated	
(b)	District and state to which you belong	
(c)	District and state to which your father originally belongs	
9. (a)	Religion	
(b)	Whether belonging to Scheduled Caste / Scheduled Tribe/Other Backward Class (Creamy Layer) / Other Backward Class (Non- Creamy Layer)/ Economically Weaker Section (EWS)?	

10. Particulars of places (with duration) where you have resided during the preceding five years (from the date of filling of this form).

[In case of stay abroad (including Pakistan) particulars of all places where you have resided for more than one year after attaining the age of 21 years, should be given]

From (Month, Year)	To (Month, Year)	Address in Full (i.e Village, Thana, District, State, Pincode or House No., Lane/Street/Road and Locality, City, State, Country and Pincode)	Name of District Head Quarter of the place mentioned in the preceding column.

Signature

11.	Name (in full & aliases if any)	Nationality (by birth &/or by domicile)	Place of Birth	Occupation if employed - Give designation and Official Address	Present Address (If dead, give last address)	Postal (If Address)	Permanent Home Address
(a) Father							
(b) Mother							
(c) Spouse							
(d) Brother(s)							
(e) Sister (s)							

12. Information to be furnished with regard to son(s) and/or daughter(s) in case they are studying/living in a foreign country.

Name	Nationality (by birth &/or by domicile)	Place of Birth	Country in which studying/living with full address	Date from which studying/living in the country mentioned in the previous column

13. Educational Qualification showing places of education with years in Schools and Colleges since 15th year of age.

Name of School/College (with full address)	Date of Entering	Date of Leaving	Examination Passed

Signature

14. (a) Are you holding or have any time held any appointment under the Central or State Government or a Semi-Government or a Quasi-Government body, or an autonomous body, or a public undertaking, or a private firm or institution? If so, give full particulars with dates, of employment, up-to-date.

Period		Designation, Emoluments and Nature of Employment	Full name and address of employer	Reasons for leaving previous service
From	To			

14. (b) If the previous employment was under the Govt. of India, a State Govt. / an undertaking owned or controlled by the Govt. of India or a State Govt. / an autonomous body / University / Local body.

If you had left service on giving a month's notice under 5 of the central civil services (temporary service) rules, 1965, or any similar corresponding rules were any disciplinary proceedings initiated against you, or had you been called upon to explain your conduct in any matter at the time you gave notice of termination of service, or at a subsequent date, before your services were actually terminated?

15. (i)		Answer in 'Yes' or 'No'
(a)	Have you ever been kept under detention?	
(b)	Have you ever been arrested?	
(c)	Have you ever been prosecuted?	
(d)	Is any criminal case pending against you in any Court of Law at the time of filling up this Attestation form and charge-sheet in that case has been filed or not?	
(e)	Have you ever been convicted by a court of law for any offence?	
(f)	Whether discharged/expelled/withdrawn from any training/institution under the Government or otherwise?	
(g)	Have you ever been rusticated by any university or any other educational authority / institution?	
(h)	Have you ever been debarred / disqualified by any Public service commission from appearing at its examination / selection?	

Signature

(ii)	If the answer to any of the above mentioned questions is 'Yes', give full particulars of the case / arrest / detention / fine / conviction / sentence / punishment etc. and / or the nature of the case pending in the Court / University / Educational Authority etc., at the time of filling up this attestation form:
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Note: (i) Please also see the 'WARNING' at the top of this Attestation Form.

(ii) Specific answers to each of the questions should be given by writing 'Yes' or 'No' as the case may be.

16.	Name, Address and Aadhar No. of two responsible persons of your locality or two references to whom you are known:	1) 2)
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DECLARATION

I certify that the foregoing information is correct and complete to the best of my knowledge and belief.

I am fully aware that by providing false information or suppressing material information while filling this form, the authorities have full right to terminate my appointment and I am also liable for appropriate criminal/civil/legal action as a consequence.

I am not aware of any circumstances which might impair my fitness for employment under Government.

Date:

Place:

Signature of Candidate

TO BE FILLED BY THE OFFICE

(i) Name, Designation and full address of the authority forwarding the form:

Under Secretary to the Government of India
 CS.II Division
 Department of Personnel & Training,
 3rd Floor, Lok Nayak Bhavan,
 New Delhi-110003

(ii) Post for which the candidate is being considered:

Stenographer Grade 'D', 'Group-C', Non-Gazetted of Central Secretariat Stenographers' Service.

Candidate's Details for Delhi Police Verification

1	Name of the Candidate		
(a)	Alias name, if any		
2	Father's Name		
3	Mother's Name		
4	Marital Status		
(a)	If married, name of the spouse		
5	Blood Group		
6	Place of Birth		
7	Candidate's Date of Birth		
8	Gender		
9	Candidate's Contact No.		
10	Candidate's email id		
11	Nationality		
12	Religion		
13	Category		
14	Present Address		
15	Permanent Address		
16	Address Duration (Delhi)	From (Month & Year)	To (Month & Year)
17	Add more than one address (Delhi) here-	From (Month & Year)	To (Month & Year)
18	Police Station		
19	District		

Signature with Date

Rank No./Year of Exam.

FORM OF MEDICAL CERTIFICATE

I hereby certify that I have examined Sh/Smt/Km. _____
a candidate for employment in the Central Secretariat Service in the Government of
India and cannot discover that he/she has any disease (communicable or otherwise),
constitutional weakness or bodily infirmity, except _____.

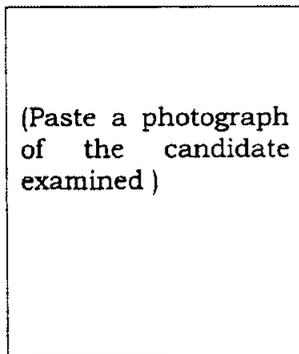
I do not consider this a disqualification for employment in Central Secretariat Service
in the Government of India.

The age of Shri/Smt./Kum. _____ according to
his/her own statement is _____ years, and by appearance is about _____ years.

(Signature/thumb impression
of the candidate)

Date _____

(To be signed in the presence of
the examining Medical Officer)



Signature of Medical Officer
Name _____
Address _____

Official Seal

(Seal should be spread over
form and the photograph)

Note: The officer making this certificate should be a Civil Surgeon or a
District Medical Officer of equivalent status of a Government Hospital

CANDIDATE'S STATEMENT AND DECLARATION

(The candidate must make the following statement and must sign the declaration below it before the medical officer. Attention is specially invited to the **WARNING** in the 'Note' at the bottom of page 2.)

1. Name in full
(in BLOCK letters) _____
2. Age and place of birth _____
3. Have you ever had
(a) small-pox, intermittent fever and other fever, enlargement suppuration of glands, spitting of blood, fainting attacks, rheumatism or appendicitis? _____
OR
(b) any other disease or accident requiring confinement to bed and medical or surgical treatment? _____
4. When were you last vaccinated? _____
5. Have you or any of your relatives been afflicted by consumption, scrofula, gout, asthma, fits, epilepsy or insanity? _____
6. Have you suffered from any form of nervousness due to overwork or any other cause? _____
7. Have you been examined and declared fit for Govt. Service by a medical officer/ Medical Board within the last three years? _____

8. Furnish the following particulars:

Father's age, if living, & state of health	Father's age at the time of death and cause of death	No. of brothers living, their ages and state of health	No. of brothers who have died, their ages at death and cause of death

Contd...../-

Mother's age, if living, & state of health	Mother's age at the time of death and cause of death	No. of sisters living, their ages and state of health	No. of sisters who have died, their ages at death and cause of death

DECLARATION

I declare that all the above answers are true and correct to the best of my knowledge and belief. I also solemnly affirm that I have not received any disability certificate/ pension on account of any disease or other condition.

Candidate's signature

Date: _____

Signed in my presence.

Signature of Medical Officer

Name: _____

& Designation: _____

Note: The candidate will be held responsible for the accuracy of the above statement. By wilfully suppressing any information he will incur the risk of losing the appointment and, if appointed, of forfeiting all claims to superannuation allowance or gratuity.

(Please take back to back print)