

No 4/1/2025-EO(MM-II)

Government of India

Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training  
(Office of the Establishment Officer)

North Block, New Delhi  
Dated, the 23 January, 2025

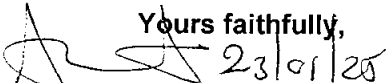
To

1. The Chief Secretaries,  
All State Governments,
2. All Secretaries,  
Ministries/Departments of Government of India

**Subject:** Filling up the post of Director (DS/Director level) in Dr. Ambedkar Foundation, Delhi under the D/o Social Justice and Empowerment.

It is proposed to fill up the post of Director (DS/Director level) in Dr. Ambedkar Foundation, Delhi under the D/o Social Justice and Empowerment on deputation basis.

2. Officers of the rank of Deputy Secretary/Director level from All India Services or any Organized Services of the Government of India, eligible for appointment under Central Staffing Scheme are eligible for the post. The period of deputation is 4/5 years at Deputy Secretary/Director level, respectively.
3. The applicants should have past experience in the field of social services and have "outstanding" Grading in APARs of last five years.
4. The post may be circulated amongst officers eligible to be appointed at Deputy Secretary/Director level or equivalent level in the Government of India on priority basis. Names of willing and eligible officers who can be spared by the State Governments/Ministries/Departments may be forwarded/mailed (dir.mm@nic.in) to this Department along with **cadre clearance, vigilance clearance, detailed bio-data in the enclosed proforma and APAR Dossiers for the last five years.** For officers working in the cadre, it may also be ensured that the 'Cooling off', after a previous stint on deputation, if any, is completed and the officer is eligible for appointment on Central Deputation as per extant instructions. Applications of those eligible officers, who are already working on Central Deputation under the Central Staffing Scheme/Non-CSS posts of GOI, are required to be forwarded by their respective Ministries/Departments to this Department, along with approval of their Minister-in-charge.
5. The post is a Non-Central Staffing Scheme post to be filled up through the Civil Services Board (CSB) procedure. It may be noted that no 'Mandatory Posting Certificate' for allotment/retention of Government accommodation would be issued by this office to the officer appointed to the post. However, those officers who have served and are currently serving on Central Staffing Scheme post in Delhi for at least four years and require to retain Government accommodation, would be issued a certificate to the effect that the officer concerned has served at least four years in CSS post and he/she needs to retain Government accommodation for his/her tenure on non-CSS post.
6. It is requested that the application(s) of the eligible candidate(s) may please be forwarded/mailed so as to reach this Department by **24.02.2025.**

Yours faithfully,  
 23/01/25

(Anni Kanmani Joy)  
Deputy Secretary to the Government of India  
Email: dir.mm@nic.in

Copy to:

1. Department of Social Justice and Empowerment, [Shri N. Khamchin Thang, Director], Shastri Bhawan, New Delhi w.r.t O.M. No. DAF-PD01/6/2024-ADMIN-DAF-Part (1), dated 11.12.2024.
2. PA to DS(MM) for uploading the circular through bulk e-mail system.

## Bio-Data for Dr. Ambedkar Foundation

1.	Name	:			
2.	Date of Birth	:			
3.	Service	:			
4.	Batch	:			
5.	Contact Telephone No.		(O)	(R)	(M)
6.	Domicile	:			
7.	Educational Qualifications	:			
8.	Date of joining service	:			
9.	Present Designation and Pay Scale	:			
10.	Experience in Social Services <i>Seths</i>	:			
11.	Period of continuous appointment on the present post	:			
12.	Date of grant of Level 13 or Grade Pay of 8700/- (if applicable)	:			
13.	Date of superannuation	:			
14.	Complete Experience/Posting Profile	:			
S. No	Period	Post held/Organization	Cadre post/Deputation post	Place of Posting	Brief Description
15.	Whether clear from Vigilance Angle		:	Yes/No	
16.	Whether the officer has been on deputation earlier. If so please provide details of organization, nature of deputation and period (dates) of deputation		:		
17.	Whether the officer is debarred from deputation under the Central Staffing Scheme		:		

18. Certified that the above particulars are correct and complete.

Signature of the applicant

Date: \_\_\_\_\_

Signature  
Name/Designation & Rubber Stamp  
of officer certifying the above Particulars

Note:

Columns 1-14 to be filled in by applicant.

Columns 15-18 to be filled in by Ministry/Department concerned