

No.21/1/2021-CS.II (Trg.)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel & Training

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3<sup>rd</sup> Floor, Lok Nayak Bhawan,  
Khan Market, New Delhi – 110003.

Dated: 15.09.2021

OFFICE MEMORANDUM

**Subject: 32<sup>nd</sup> Level-I (L-I-32) Training Programme from 27<sup>th</sup> September, 2021 to 14<sup>th</sup> October, 2021 for Stenographers Grade "D" of CSSS - regarding.**

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The undersigned is directed to say that for Stenographers Grade 'D' of CSSS, whose names are given in the **Annexure** to this OM, have been nominated to participate in the 32<sup>nd</sup> Level-I (L-I-32) Training Programme being conducted by the ISTM from 27.09.2021 to 14.10.2021. The training will be conducted through **online/flipped mode** as intimated by ISTM.

2. It may be noted that **successful completion of Level-I training programme will be essential for promotion to the grade of Personal Assistant.** The officers who do not attend or successfully complete the Level-I Training Programme will be liable to **debarment** and **denial of promotion** as envisaged in DOP&T OM No. T-25017/1/2015-Trg (ISTM Section) dated 4<sup>th</sup> July, 2016.

9. Since the online Level-I training programme does not have any study tour, no TA/DA shall be admissible to the participants.

4. In view of above, all the 40 candidates, whose names are mentioned in the Annexure to this OM, are directed to contact the course coordinator of this training programme for further necessary action and also attend the mandatory training programme without fail. **Shri Bhagaban Padhy, Deputy Director (Tel No. 011-26737501, Mobile No. 9868449436, e-mail ID: [bpadhy@nic.in](mailto:bpadhy@nic.in)) is the course coordinator of this training programme.**

5. All the nominated candidates for the above-stated training programme are directed to visit the ISTM website, fill up the online form **at the URL path: [http://www.istm.gov.in/home/online\\_ctp\\_form](http://www.istm.gov.in/home/online_ctp_form)** and submit the same to ISTM immediately. Candidates also need to be registered as users on ISTM-TMIS before joining the programme. **In case of any doubt/clarification, Shri Moley Sanyal, Deputy Secretary, ISTM (Tele No. 01126737602, Mob.No. 9810961492, e-mail ID: [moley.sanyal@nic.in](mailto:moley.sanyal@nic.in))/Shri Bhagaban Padhy, Deputy Director and Course Director, ISTM may please be contacted immediately at the above contact numbers/email IDs for further guidance.**

*Bhagaban Padhy*  
15.09.2021

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6. It is also intimated that once the registration is done online at the URL path given above, **the same may also be got endorsed and forwarded by the Competent Authority in the respective Ministry/ Department/organization in case of persons on deputation, if any and submitted to ISTM** (through online mode at the e-mail ID given above) positively before joining. It may please be noted that without the endorsement of the nomination by the Competent Authority in the respective Ministry/ Department, no candidate shall be allowed to join the training programme.

7. Cadre units are also requested that these officers may please be duly permitted before hand to join the online training programme with the direction to report to Shri Bhagaban Padhy, Course Director, ISTM at the above-mentioned contact details for further modalities before the training commences on 27.09.2021.

*Bhagirath Jha*

(Bhagirath Jha)

Under Secretary to the Government of India

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To

The Director/ Deputy Secretary (Admin) of all the Cadre units participating in CSSS (through website of DoP&T).

**Copy to:-**

1. ISTM [Shri Moloy Sanyal, Deputy Secretary], Administrative Block, Old JNU Campus, New Delhi – 110 067.
2. ISTM (Shri Bhagaban Padhy, Deputy Director & Course Coordinator), Administrative Block, Old JNU Campus, New Delhi – 110 067. The list of officers, who report for training on 27<sup>th</sup> September, 2021 may please be furnished to this Department on next day positively.
3. Training Division, DoP&T, Old JNU Campus, New Delhi.
4. Officers concerned as mentioned in letter referred at para-1 (through website of DoP&T). **It is requested that participants may be reported with negative COVID report and may be required to follow all COVID related protocols announced by Central/State Government.**
5. Guard file for record.

**Annexure to the OM No. 21/1/2021-CS.II(Trg.) dated 15.09.2021**

**List of Stenographers Grade 'D' of CSSS nominated for Level-I training programme to be held from 27.09.2021 to 14.10.2021**

S.N	CSL No.	Name (Shri/Smt. /Ms.)	Date of Birth	Cadre	SLY
1	2933	Champa(Ankita)*	15-01-1994	Industrial Policy & Promotion	2012
2	2934	Khyati Malhotra*	13-03-1992	Labour & Employment	2012
3	2993	Praveen Kumar*	18-10-1988	Information & Broadcasting	2012
4	2963	Rekha	23-07-1988	Science & Technology	2012
5	3018	Avneet Kumar	31-07-1993	Information & Broadcasting	2012
6	3019	Archana Meena	01-06-1993	Telecommunications	2012
7	3020	Bal Ram Meena	09-06-1992	Expenditure	2012
8	3021	Bhishma Narayan	15-10-1984	Expenditure	2012
9	3022	Punit Kumar Meena	06-01-1991	Secondary & Higher Education	2012
10	3023	Rakesh Kumar	14-12-1990	Home Affairs	2012
11	3024	Nirmala Kumari Meena	02-07-1988	Information & Broadcasting	2012
12	3025	Rajesh Kumar	01-07-1981	Telecommunications	2012
13	3026	Rajesh Meena	23-08-1993	Defence	2012
14	3027	Rekha Pandey	04-06-1988	Home Affairs	2012
15	3028	Nimmi Singh	05-03-1987	Information & Broadcasting	2012
16	3029	Savita	21-07-1990	Power	2013
17	3031	Sunil Kumar	07-01-1992	Skill Development & Entrepreneurship	2013
18	3032	Akash Verma	12-04-1995	Home Affairs	2013
19	3033	Amit	10-10-1991	Expenditure	2013
20	3034	Utkarsh Dixit	09-07-1994	Information & Broadcasting	2013
21	3035	Gaurav Kumar Yadav	03-08-1994	Commerce	2013
22	3037	Kanhaiya Kumar	10-09-1987	Information & Broadcasting	2013
23	3038	Mohd. Akram	20-03-1994	Power	2013
24	3039	Indrapal Singh	15-03-1992	Social Justice & Empowerment	2013
25	3040	Satendra Singh	04-06-1988	Agriculture & Cooperation	2013
26	3041	Ajay	26-05-1987	Personnel & Training	2013
27	3042	Basudev Rajbhar	15-07-1995	Home Affairs	2013
28	3043	Niteesh Kumar	23-03-1990	Power	2013
29	3044	Pradeep Sharma	22-12-1987	Legal Affairs	2013
30	3045	Sanjay Kumar Sharma	06-06-1987	Home Affairs	2013
31	3046	Arun Kumar	30-04-1994	Information & Broadcasting	2013
32	3047	Amjad Khan	04-07-1990	Niti Aayog	2013
33	3048	Shivendra Kumar	10-07-1993	Telecommunications	2013
34	3049	Pushpanjali Mishra	15-02-1992	Telecommunications	2013
35	3050	Ashish Yadav	23-12-1991	Agriculture & Cooperation	2013
36	3051	Avinash Kumar	03-02-1993	Coal	2013
37	3052	Babu Ram	16-05-1995	Industrial Policy & Promotion	2013
38	3053	Manish Gosain	23-04-1991	Commerce	2013
39	3054	Jasveer Singh	05-05-1995	Expenditure	2013
40	3055	Abhishek Kumar Srivastava	04-04-1994	Defence	2013

\* 2nd Nomination

*Shagirda S*  
15.09.21