

ANNEXURE-1

APPLICATION FOR AWARD OF SCHOLARSHIP UNDER THE SCHEME NOTIFIED VIDE DEPARTMENT OF PERSONNEL AND TRAINING'S O.M. No.20/1/2011-Dir.(C), dated the 2nd September, 2011.

A. Details of Canteen Employee (Applicant) :

1.	Name	
2.	Designation	
3.	Full Office Address with Telephone No.	
4.	Residential Address	
5.	Whether SC/ST (If yes, documentary proof may be attached)	

B. Details of Son/Daughter of Canteen Employee for whom Scholarship is sought :

1.	Name	
2.	Whether Son/Daughter	
3.	Date of Birth	
4.	Whether handicapped (If yes, attached Medical Certificate including nature and percentage of disability)	
5.	Signature of applicant's Son/Daughter	

C. Details of Education for which Scholarship is applied for :

1.	Name of Course, studying	
2.	Duration of Course	
3.	Stage at which student is studying (Standard in School/Year in College)	
4.	Stream of study, whether Science/Non-Science	
5.	Name of Institution, undergoing studies	
6.	Board/University by which Recognised/to which affiliated	

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D. Details of Marks (Subject wise) obtained in the previous year of study :

Name of the Examination	Year of Passing	Maximum Marks	Marks Obtained	Percentage of Marks

IMPORTANT NOTES :-

1. Attested copies of mark sheet(s) should be submitted.
2. If there is a break between the previous stage of study & joining the current educational course; reasons for the break should be clearly stated.
3. Details of any other scholarship already received or applied for in respect of the child and the organisation concerned with the award of the same should be indicated herein clearly.

.....3/-

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I declare that :

The particulars given in pre-page are true and complete to the best of my knowledge and belief.

Date :

Signature of the applicant
(Canteen employees)

Station :

Certified that the entries under Col. 'A' are correct as per Office records.

Forwarded to Under Secretary(Admn.),
Ministry of

Signature of Head of
Office with Seal

Counter Signature of the
Head of Department in Ministry/
Department with Seal