

Work allocation in DoP&T as on 24.03.2023

I. Among Senior Officers (JS and above)

S.No	Name of the officer and designation (Shri/Smt./Ms.)	Work allocation
1.	Deepti Umashankar, EO & AS	<ul style="list-style-type: none"> - All matters relating to senior appointments, Career management, fellowship abroad and foreign assignment. - Appointment of All India Services and Group 'A' Central Services as DS/Director under Central Staffing Scheme. - All proposals for senior appointments under the Government of India, which require the approval of the Appointments Committee of the Cabinet (ACC), are processed through the Establishment Officer as Secretary of the ACC, etc.
2.	Rashmi Chowdhary, Additional Secretary (CRD, IR, AT & MRC)	<p>CRD - Policy and Guidelines of cadre review of Central Civil Service / Cadres/Group 'A' Central Civil Services.</p> <ul style="list-style-type: none"> -Policy and general orders regarding Non-Functional Selection Grade in Group 'A' Central Civil Services. -Compilation of Half yearly/yearly statistical information about grade wise cadre strength and structural ratio of Group 'A' Central Civil Service and the threshold profile of the members of these Services. <p>Analysis based on Statistical Profile and follow up on stagnation / incongruencies with the concerned Cadres/Services.</p> <ul style="list-style-type: none"> -Creation of Posts in Central Group 'A' Services. - Encadrement of posts in Central Group 'A' Services. <p>IR - Policy matters relating to the implementation of the RTI Act, 2005; Administrative matters relating to the Central Information Commission etc.</p> <p>AT - Administration of Administrative Tribunals Act, 1985 and clarification thereon.</p> <ul style="list-style-type: none"> -Appointments of Chairperson, Vice-Chairperson and Member and other Group 'A' posts in the Central Administrative Tribunal. -Personnel matters including creation of posts, framing of conditions of service, recruitment rules, extension of deputation, court cases, re-employment, etc, in respect of officers and staff of the Central Administrative Tribunal. -Approval of budget estimates and issue of administrative-cum-expenditure sanction for various items in respect of the Central Administrative Tribunals. <p>Mission Recruitment- Monitor Action Plan to fill up vacancies in all Ministries/Departments of Government of India.</p>
3.	Rahul Singh, Additional Secretary (S&V and Vice President, CSOI)	<p>Services Division – All India Service matters i.e. Framing of IAS/IPS/IFS (Cadre) Rules / Pay Rules / Pension Rules / Civil Service Examination Rules etc.</p> <p>Vigilance Division - Disciplinary matters/ Complaints/ Vigilance clearance of IAS Officers and other Central Services Group 'A' and 'B' Officers, CBI/CVC matters etc.</p> <p>IC - UNCAC/ G20 ACWG 2023/BRICS ACWG/ IPEF/ Corruption Perception Index etc.</p> <p>Lokpal Division - Legislative matters relating to Prevention of</p>

		Corruption Act and Whistle Blower Act / Lokpal and Lokayuktas Act, 2013 etc.
4.	Manoj Kumar Dwivedi, Additional Secretary (Esst.)	Conduct Rules, CCS(CCA) Rules, Temporary Service Rules, Leave, LTC, Transfer, Probation, Technical Resignation, Confirmation, Lien, premature retirement, Voluntary retirement, Compassionate Appointment, MACP, SSC/ UPSC/ NRA matters, Lateral Entry, Reservation policy, Pay, Honorarium, Over Time Allowance, Joining Time Rules, Recruitment Rules, States Reorganization, Retraining & Redeployment, Departmental Council etc.
5.	Rajat Kumar, Joint Secretary (CS, IC and Secretary, CSOI)	CS - CSS/CSSS/CSCS Rules, Regulations/ Cadre Management/Cadre Review/ Promotion/ Transfer/ Posting/ Training/ Review under 56 (J) of these services. IC - UNCAC/ G20 ACWG 2023/BRICS ACWG/ IPEF/ Corruption Perception Index etc. CSCMS - Work related to Central Secretariat Cadre Management System.
6.	Rajul Bhatt, Joint Secretary (Training Division and e- HRMS)	Matters related to National Programme for Civil Services Capacity Building -NPCSCB - Mission Karmayogi/ iGOT, Ek Bharat Shrestha Bharat (EBSB) initiative, National Training Policy , Mid Career Training Programme, Domestic Funding of foreign Training (DFFT) Scheme, In- Service Training Programme, Assistant Secretaries training programme, e-HRMS etc.
7.	S D Sharma, Joint Secretary (Admn. and Welfare Division)	Administration - All personnel matters of the employees of the Department /General administration/ Coordination/ Cash & Budget matters/ Parliamentary matters/ Vigilance matters of DoPT officials / RTI / Public Grievances etc. Welfare - Policy matters relating to Welfare activities for Central Government employees/ Matters of Grih Kalyan Kendra/ Residents Welfare Associations/ Central Civil Services Culture & Sports Board (CCSCSB)/ Departmental Canteens etc.
8.	KimbuongKipgen, Secretary (PESB)	Work of PESB Secretariat/ Selection and placement of personnel for top managerial posts in the Public Sector Undertakings etc.

II. Director/Deputy Secretary

Division	S.No.	Name of the officer and designation (Shri/Smt./Ms.)	Work allocation
Establishment Officer	1.	Pallavi Singh Prakash, Director (ACC)	Board level appointment in CPSEs, Appointment of Governor and Deputy Governors in Reserve Bank of India, Board level appointments in Public Sector Banks (PSBs)/ Financial Institutions (FIs)/ Insurance Companies, Empanelment for promotion in the cadre for Railway Services. etc.
	2.	Nidhi Srivastava, DS(SM)	Policy matters on Central Staffing Scheme, Secretary/AS level empanelment /appointment, JS level empanelment of officers belonging to 37 Group 'A' Services (IAS/ IPS/ IFS etc) and 01 Central Secretariat Services.
	3.	Pooja Jain, DS(MM)	Appointment/postings under Central Staffing Scheme (CSS) at the level of Director/ DS and other related matters.
	4.	Ziley Singh Vical, Director (EO-PR & IR)	EO-PR - Maintenance of the Confidential Reports (APARs)/ Immovable property returns of IAS officers. IR - Policy matters relating to the implementation of the RTI Act, 2005; Administrative matters relating to the Central Information Commission etc.
Cadre Review Division	5.	Harmit Singh Pahuja, DS(CRD)	Policy of cadre review of Central Civil Services / Cadres, Creation of Posts in Central Group 'A' Services, Encadrement of posts in Central Group 'A' Services, Policy regarding Non-Functional Selection Grade in Group 'A' Central Civil Services, Monitoring of periodical review of Group 'A' Central Civil Services / Cadres, Compilation of Half Yearly/ Yearly statistical information about grade-wise cadre strength and structural ratio of Group 'A' Central Civil Service and the threshold profile of the members of these Services. Analysis based on Statistical Profile and follow up on stagnation/ in-congruencies with the concerned Cadres/ Services etc.
Administrative Tribunal	6.	Naresh Kumar, DS(AT)	Administration of Administrative Tribunals Act, 1985 / Appointments of Chairman, Vice Chairman and Member and other Group 'A' posts in the Central Administrative Tribunal etc.
	7.	Nila Mohanan, Director (AVD.I-A, I-B, I-C, AIS-I & AIS-II)	Disciplinary matters/ Complaints/ Vigilance clearance of IAS Officers / Disciplinary cases against IAS officers for offences committed while working in States / Centre / Service allocation to IAS /IPS/IFS and other Central Services Group 'A' and 'B' / Framing of Civil Service Examination Rules / IAS/IPS/IFS (Cadre) Rules / Pay Rules / Pension Rules etc.
	8.	Ashok Kumar Jayapal, Director	Matters related to CBI /UNCAC/ G20 ACWG 2023 documentation/BRICS ACWG/ IPEF/ Disciplinary

Services Vigilance	&	(AVD-II, AVD.I-D, IC & AIS-III)	cases against CSS and CSSS (Group 'A') officers/ All policy matters/ framing / amendment/ interpretation and implementation of AIS (Conduct) Rules/AIS (Discipline & Appeal) Rules/ AIS (Leave) Rules etc.	
		9.	S.G. Mulchandaney, Director (AVD-III, AVD-IV & Lokpal)	Complaints of corruption relating to Central / States / UT Administration and employees of Public Sector Undertakings / Matters related to CVC / Legislative matters relating to Prevention of Corruption Act and Whistle Blower Act / Lokpal and Lokayuktas Act, 2013 etc.
		10.	Prashant Shukla, DS(IC)	Matters related to logistics of G20 ACWG 2023/ Matters pertaining to Corruption Perception Index etc.
Establishment	11.	S.P. Pant, Director (Estt. A-I/ A-II/ B-I/ B-II/ NRA)	Appointment of Chairman and Members, SSC/ UPSC/ NRA and all matters connected with their Condition of service, pay fixation, leave etc.	
	12.	Umesh Kumar Bhatia, DS (Estt. A-III/ A-IV/ Estt-C)	Central Civil Service (Conduct) Rules, 1964 / Central Civil Services (Classification, Control and Appeal) Rules, 1965 / premature retirement / Voluntary retirement / Leave Travel Concession / Probation of Government Servants / Technical Resignation / Confirmation / Lien in civil posts etc.	
	13.	Anindya Bhattacharya, DS (Estt.D/ RR)	General policy relating to promotion and seniority / compassionate appointments / MACP / Framing of Recruitment Rules / Service Rules etc.	
	14.	Sandeep Saxena, DS(Res-I)	Reservation policy for Schedule Castes/ Schedule Tribes/ Other Backward Classes in services and posts under the Govt. of India and clarification thereon.	
	15.	Sitansu Mohan Routray, DSRes-II & JCA)	Reservation policy for Economic Weaker Section/ persons with benchmark disabilities/ ex-servicemen in services and posts under the Government of India / Matters relating to Joint Consultative Machinery and National Council.	
	16.	Murali Bhavaraju, DS(Pay)	Fixation of Pay/ Terms and conditions of appointment to Personal Staff of all Ministers / Special Pay / Deputation Allowance / CDTA etc.	
	17.	J. Sriram Murty, DS(RR)	Framing of Recruitment Rules / Service Rules for posts / Service Cadres in Ministries / Departments of the Government of India; amendments to the existing rules etc.	
	18.	Ram Dutt, DS(L&A)	CCS (Leave) Rules, 1972 / Honorarium/ Over Time Allowance (OTA)/ Joining Time Rules/ Joining Time Pay etc.	
	19.	Shamik Bhowmik, DS(Lateral Entry)	All policy matters relating to Lateral recruitment at the levels of Joint Secretary, Director and Deputy Secretary.	
	20.	S.K. Dahiya, DS(SR, R&R and DC)	Matters relating to allocation of State cadre Employees/ posts between the reorganised States according to the provisions of the States Reorganization Acts, Redeployment of surplus staff available on surplus roll of this Department,	

			Acceptance of surplus staff on roll following wingding up of Offices under CCS(RSS) Rules, 1990. Recognition of Service Association of CSS, CSSS and CSCS on all Secretariat basis. Matters related to Departmental Council.
Central Secretariat	21.	P B Sahu, DS(CS-I)	Cadre Management of ASO/SO/US/DS/Dir/ JS (in-situ). CSS Rules and Regulations – Framing / Amendment/Interpretation. Rotational Transfer Policy of CSS officers. Cadre review of CSS. Promotion/Transfer/Posting/Training/Review under 56 (J) of ASO/SO/US/DS/Dir of CSS. Maintenance of database of CSS officers. Cadre clearance for deputation/ voluntary retirement/ resignation/ training/ study leave/ foreign visit etc. Maintenance of ACRs/APARs of Group A officers of CSS.
	22.	Bhagirath Jha, DS(CS-II)	Cadre Management of CSSS/CSCS i.e. JSA/SSA/Steno-Gr.D/PA/PS/PPS/PSO. -CSSS Rules and Regulations – Framing / Amendment/Interpretation. -Rotational Transfer Policy of CSSS/CSCS officers. -Cadre review of CSSS/CSCS. -Promotion/Transfer/Posting/Training/Review under 56 (J) of CSSS/CSCS. -Maintenance of database of CSSS/CSCS officers. -Maintenance of ACRs/APARs of Group A officers of CSSS.
Training	23.	Jayanthi Angayarkanni G.D., Director (iGOT-1)	Matters related to National Programme for Civil Services Capacity Building -NPCSCB - Mission Karmayogi / Matters relating to SPV / Matters relating to World Bank loan/ administration etc.
	24.	A.N. Narayanan, Director (Trg.- Academy/ LTDP/ DFFT/ IST & IIPA)	Matters related to LBSNAA /Mid Career Training Programme for IAS officers / Long Term Domestic Training Programmes in Public Policy and Management / Domestic Funding of foreign Training (DFFT) Scheme / In- Service Training Programme / Grants for IIP etc.
	25.	Syed Imran Ahmed, Director (Trg. - Assistant Secretary/ ISTM/ iGOT-3/ CBC)	Work related to Assistant Secretaries training programme / Matters related to ISTM and Budget of Training Division / General Administration of Training Division / Matters related to Capacity Building Commission etc.
	26.	Kartik V. Hegadekatti, DS (e-HRMS/ iGOT-2/ FRAC)	Matters related to e-HRMS / iGOT- Mission Karmayogi Digital Platform / Competency Assessment Framework — administrative and coordination issues etc.
	27.	Vadali Rambabu, DS (Trg - TFA/ iGOT-4)	Matters related to Training for All Scheme / National Training Policy / General Coordination related matters of Training Division / iGOT-Project Monitoring Unit / Ek Bharat Shrestha Bharat (EBSB) initiative etc.
	28.	Juglal Singh, Director (Admn.)	All personnel matters of officers/ employees of the Department / General administration/ Cash &

Administration			Budget matters/ Parliamentary matters / Vigilance matters of DoPT officials upto the level of S.O/ RTI Cell/ Public Grievances etc.
Welfare	29.	VanitaSood, Director (Welfare) & CWO	Policy matters relating to Welfare activities for Central Government employees/ Matters of Grih Kalyan Kendra/ Residents Welfare Associations/ Central Civil Services Culture & Sports Board (CCSCSB) etc.
Coordination/ CSCMS	30.	D.S. Nagalakshmi, DS(CSCMS & Coord.)	CSCMS - Work related to Central Secretariat Cadre Management System. Coord - Coordination related to Cabinet Secretariat/PMO's References / Work related to MP/VIP Cases/ Printing of Annual Report / Induction Materials/ Swachhta Action Plan etc.
PESB	31.	M.S. Subramanya Rao, Dir (PESB)	Work related to Selection and placement of personnel for top managerial posts in the Public Sector Undertakings etc.
	32.	Deepak Sajwan, DS (PESB)	

III. Under Secretary

Division	Name of Officer (Shri/Ms./Smt.)	Posted as US	Work being dealt
Administration	Surya Prakash	Admin	<p>-Administrative matters of JSA and above, DoPT</p> <p>-Nomination for training (domestic and foreign) etc. in respect of Group 'A' and Group 'B' Gazetted officers and Group 'C' Officials (JSA & SSA)</p> <p>-Establishment matters relating to Minister's personnel staff.</p> <p>-Pension cases including settlement of other pensionary benefits in respect of JSA and above.</p> <p>-Work relating to eOffice Portal, eHRMS Portal, CSCMS portal.</p> <p>-Cadre management in respect of posts of ASO and SO of CSS cadre, Steno Grade 'D', PA & PS of CSSS cadre, JSA & SSA of CSCS cadre and promotion from MTS to JSA.</p> <p>-Compassionate appointments.</p> <p>-Hiring the services of Data Entry Operators on outsourcing basis.</p> <p>- Vigilance matters, APAR maintenance etc.</p> <p>- Public Grievances</p> <p>-RTI/ Court cases / Parliament Questions/ Public Grievances etc. on the above subjects, etc.</p>
	Pradeep Kr. Saharawat	Coord.I	<p>All matters relating to the general administration and house keeping with particular emphasis on: (i) Office accommodation for Department of Personnel and Training. (ii) Caretaking/ housekeeping arrangements including sanitation, cleanliness etc., in the buildings of DOPT at North Block, Lok Nayak Bhawan, CGO Complex and Old JNU campus.</p> <p>Procurement/ maintenance of furniture, stationery etc</p> <p>-Coordination related work as mentioned below:-</p> <p>(i) Delhi Official Directory</p> <p>(ii) Coordination in Updation of court cases on LIMBS.</p> <p>(iii) Coordination work of e-Samiksha.</p> <p>(iv) Record Retention Schedule of the DoPT.</p> <p>(v) Citizen's Charter of the Department.</p> <p>(vi) Senior Officers Meetings by Secretary(P) and monthly Review Meetings by Hon'ble MoS (PP).</p> <p>(vii) Handling of Facebook and Twitter Account of DOPT</p> <p>(viii) Annual Action Plan of the Department</p> <p>(ix) Sectoral Group of Secretaries on Governance</p> <p>(x) RTI/ Court cases / Parliament Questions/ Public Grievances etc. on the above subjects, etc.</p>
	Pradeep Kr. Saharawat	Coord-II	<p>-Administrative matters of MTS, Canteen Staff, Staff Car Drivers, Coordination, DoPT</p> <p>-Information Facilitation Counter / Receiving& Issuing the Dak/ Receipts/ Recording and weeding-out of old files etc.</p> <p>-Maintenance of Record room</p> <p>-Coordination related work as mentioned below:-</p> <p>(i) Annual Report of the Ministry.</p> <p>(ii) Monthly D.O. to Cabinet Secretary.</p> <p>(iii) Monthly Summary to the Council of Ministers.</p> <p>(iv) Updation of Induction Materials.</p> <p>(v) Updation of Internal Delegation of Powers and Channel of submission/ disposal of cases.</p> <p>(vi) Passes in connection with Independence Day and Republic Day celebrations.</p> <p>(vii) Monthly Summary from other Ministries.</p> <p>(viii) Union War Book.</p> <p>(ix) Compilation and transmission of comments on draft Cabinet Notes of other Ministries.</p> <p>(x) Compilation and transmission of comments on Parliament Questions/ Assurances of other Ministries.</p> <p>(xi) Compilation of action taken report on points concerning DOPT on Administrative Reforms Commission reports.</p> <p>12. RTI/ Court cases/Parliament Questions/Public Grievances etc. on the above subjects, etc.</p>

	Manjula Juneja	B&A	Cash & Budget matters of DoPT, etc.
	Shushil Kumar Mishra	Parliament & RTI Cell	-Parliamentary matters concerning the Ministry - Registration of all RTI applications
CS.I	Sunil Kumar	CS-I (U)	1. Cadre Management of Under Secretary Grade of CSS. 2. Preparation of Select List of Under Secretary Grade of CSS in consultation with UPSC. 3. Ad-hoc promotion in the grade of Under Secretary and continuance thereof. 4. Postings/ transfers of officers of Under Secretary Grade of CSS. 5. Cadre Clearance for deputation / voluntary retirement / resignation / training course /foreign visit etc of Under Secretary Grade of CSS. 6. Review of cases of Under Secretary Grade of CSS under FR-56(J). 7. Handling of RTI/Parliament Questions/court case on the above subjects, etc.
	Rajeev Nayan	CS-I (S & APAR)	-Cadre Management of SO of CSS -APAR Management of US and above level Officers of CSS Cadre, etc.
	Ravi Vazirani	CS-I (D)	-Cadre Management of DS and above of CSS and related work, etc.
	George Deepak Toppo	CS-I (A & P)	-CSS Rules and Regulations -Framing of policy relating to CSS cadre -Rotational Transfer Policy of CSS officers. -Cadre review of CSS -Policy matters of CSS, etc.
CS.II	Vinay Kumar	CS-II	CSCS / CSSS Rules and Regulations / Cadre Management and related work, etc.
	Kumar Rajiv Ranjan	CS-II B	CSCS / CSSS Rules and Regulations / Cadre Management and related work, etc.
CRD	Randhir Kumar	CRD	-Cadre review of Central Services -Non-Functional Selection Grade, -Statistical Profile of Central Group A Services, -Creation of Posts in Central Group A Services, Encadrement of post in Central Group A Service, etc.
SR, RR & DC	R. Venketesan	SR	-Matters relating to allocation of State Cadre employees/posts according to the provisions of the UP Reorganisation Act, 2000 and AP Reorganisation Act, 2014.
	Sunil Kumar Mandi	RR & DC	Residual work related to States Reorganisation Acts of Madhya Pradesh and Chhatisgarh (States Re-organization). -Redeployment of surplus staff available on surplus roll of this Department, Acceptance of surplus staff on roll following winding up of Offices/Organisations under CCS(RSS) Rules, 1990. -Recognition of Service Association of CSS, CSSS and CSCS on all Secretariat basis. -Matters related to Departmental Council.
AT	Rishi Pal	AT	Administration of Administrative Tribunals Act, 1985 / Appointments of Chairman, Vice Chairman and Member and other Group 'A' posts in the Central Administrative Tribunal, etc.
AIS	Anshuman Mishra	AIS-I (S-I)	All Matters relating to Civil Service Examination Rules, Service Allocation, Cadre Allocation (for IAS), Medical Examination (including framing medical regulations) and Character & Antecedent/Caste Verification of CSE Candidates, Training related issues (Foundational Training for IAS/IPS & other Central Gr.A Services Probationers) at LBSNAA & other Institutes), Maintenance of Dossiers of IAS, forwarding of Dossiers of IPS/other Central Services, IAS/IPS/IFS (Recruitment Rules) 1954, IAS/IPS/IFS appointment by Competitive Examination Rules, 1955., etc.
	Pankaj Gangwar	AIS-I (S-II)	1. Promotion of State Civil Service/ Non-State Service Officers to the Indian Administrative Service. 2. Administration of Statutory Regulation: (i) Indian Administrative Service (Appointment by Promotion) Regulations, 1955. (ii) Indian Police Service (Appointment by Promotion) Regulations, 1955. (iii) Indian Forest Service (Appointment by Promotion) Regulations, 1966. 3. Indian Administrative Service (Appointment by Selection) Regulations, 1997, etc.
	UdaiBhan Singh	AIS-I (S-III)	1. Fixation of year of allotment and seniority of IAS officers promoted / appointed from State Civil Services / Non-State Civil Services and court cases on the subject. 2. Creation of new All India Services. 3. Administration of Statutory Rules: (i) Indian Administrative Service (Regulation of Seniority) Rules, 1987. (ii) Indian Police Service (Regulation of Seniority) Rules, 1988. (iii) Indian Forest Service (Regulation of Seniority) Rules, 1997. 4. Policy making regarding inter-cadre deputation and inter-cadre transfer of All India Service (IAS/IPS/IFoS) officers and processing inter-cadre transfer and

AIS			inter-cadre deputation of IAS officers, etc.
	Ram Lakhan	AIS-III	All India Services (Conduct) Rules, 1968, All India Services (Discipline and Appeal) Rules, 1969, All India Services (Performance Appraisal Report) Rules, 2007 [previously it was AIS (Confidential) Rules, 1970], All India Services (Leave) Rules, 1955, All India Services (Study Leave) Regulations, 1960, All India Services (Provident Funds) Rules, 1955, All India Services (Medical Attendance) Rules, 1954, All India Services (Special Disability) Regulations, 1957, Appeals/ Memorials in respect of services conditions of IAS officers, except CR/ PAR (Rules), IAS (Probation) Rules, 1954, Confirmation/ extension of probation of IAS officers, Fixation of inter se seniority of DR IAS officers, Publication of Civil List of IAS officers annually, Publication/ updation of All India Services Manual, RTI/ Court cases / Parliament Questions/ Public Grievances etc. on the above subjects, etc.
	Kuldeep Chaudhary	AIS-II	Pay Desk- 1. Policy matters relating to pay rules of IAS / IPS / IFS and clarification thereon, including Central Deputation/ PSUs, etc., Concurrence of the Central Government to the availability of vacancies in Selection, Grade and above grades of IAS in State Cadres, Pay fixation of non-State Civil Service officers on their promotion to IAS and clarification Thereon, Rules and clarification pertaining to mandatory Mid-Career Training of IAS officers, Cases of payment of additional remuneration to IAS officers under FR 49 for holding additional charge of other post, Guidelines for Promotion to various grades of IAS/ IPS/ IFS. -All India Services (Leave Travel Concession) Rules, 1975, All India Services (House Rent Allowance) Rules, 1977, All India Services (Dearness Allowance) Rules, 1972, All India Services (Travelling Allowance) Rules, 1964 and clarification thereon. -RTI/ Court cases / Parliament Questions/ Public Grievances etc. on the above subjects. - Clarification to the officers who are belonging to North- Eastern Cadre. Pension Desk - AIS(DCRB) Rules, AIS(commutation of pension) Regulations, Deputation of AIS officers under Rule 6 (2)(ii) of respective cadre rules to pvt bodies, Acceptance of Resignation of IAS /clarification on resignation for other AIS, Acceptance of VRS requests of IAS, Permanent absorption of AIS/IAS in PSUs, Grant of Extension in service to Chief Secretaries, Permission for post retirement commercial employment to IAS, Determination of disputed Date of birth of IAS for superannuation. Cadre Desk - All matters relating to IAS/IPS/IFS (Cadre) Rules, IAS/IPS/IFS (Fixation of Cadre Strength) Regulation, AIS Joint Cadre Rules, Rule 16(3) Of AIS (DCRB) Rules regarding Premature Retirement, officiating of non cadre officers on IAS cadre posts, Cadre reviews of IAS/IPS/IFS.
AVD	Nabhakshmi Jain Gangh	IC Division	International co-operation in UNCAC/ G-20 in corruption related matters.
	Rupesh Kumar	AVD-IA	1. Policy regarding disciplinary matters of IAS officers. 2. Vigilance clearance of IAS officers. 3. Complaints against IAS officers. 4. Privilege Notices against IAS officers for violation of protocol. 5. RTI/ Court cases / Parliament Questions/ Public Grievances etc. on the above subjects.
	Subodh Verma	AVD-1B	1. Disciplinary cases against IAS officers for offences committed while working in States. 2. Appeals/ Memorials of IAS officers against suspension/ penalties while working in States. 3. Sanction of the Central Government under Rule 6(1) (b) (1) of the All India Services (Death-cum-Retirement Benefit) Rules, 1958 against retired IAS officers - who are to be charge-sheeted after retirement from service. 4. Examination of proposals of the State Government/ Administrative Ministries for penalty of cut in pension of IAS officers after their retirement from service or on imposition of major penalties of compulsory retirement, removal or dismissal from service. 5. RTI/ Court cases / Parliament Questions/ Public Grievances etc. on the above subjects, etc.
	Manoj Gupta	AVD-I/C-I	1. Disciplinary cases against IAS officers for offences committed while working at Centre. 2. Proposals from the Central Ministries/ Departments regarding suspension/ revocation of suspension of IAS officers. 3. Appeals/ Memorial of IAS officers against suspension/ penalties imposed on them. 4. Proposals of the Central Ministries/Departments for imposing the penalty of cut in pension of IAS officers after their retirement from service or for imposition of major penalties of compulsory retirement, removal or dismissal from service. 5. RTI/ Court cases / Parliament Questions/ Public Grievances etc. on the above subjects, etc.
	S. N. Jha	AVD-I-/C-II	1. Proposals of Investigating Agencies viz CBI etc./ State Governments for prosecution of IAS officers under the Criminal and PC Act 1988. 2. Proposals against IAS officers consequent upon their conviction by the Law Courts. 3. RTI/ Court cases / Parliament Questions/ Public Grievances etc. on the above subjects, etc.

AVD	Bhupinder	AVD-I D	Vigilance clearance of Grade-I Officers of CSS & CSSS for the purpose of empanelment, promotion, deputation, Sensitive posting, retirement, VRS, passport etc., complaint against Grade – I Officers of CSS & CSSS, proposals against Grade-I Officers of CSS & CSSS consequent upon their conviction by the Law Courts, disciplinary cases proposals from the Central Ministries/Departments against Grade-I Officers of CSS & CSSS, proposal from Central Ministries/Departments against Grade-I Officers of CSS & CSSS regarding suspension/revocation of suspension, proposal for prosecution sanction under section 19 of the PC Act in r/o Grade-I officers of CSS/CSSS. RTI/Court cases/Parliament Questions/Grievance etc. on the above subjects.
	Sanjay Kumar Chaurasia	AVD-II	Administrative/ Financial Matters: 1. All administrative and financial matters concerning CBI, including proposals to ACC approval. 2. Circulation of various posts to be filled on deputation basis. 3. Clarification on fixation of pay / general matters / seniority of various staff of CBI. 4. Delegation of powers to CBI. 5. Deputation abroad of CBI officers for investigation / conference and summoning of foreign witnesses. 6. RTI/ Court cases / Parliament Questions/ Public Grievances etc. on the above subjects Work relating to Prosecution 1. Issue of notification under Section 3 of DSPE Act for extension of jurisdiction of Delhi Special Police Establishment (CBI) to various Acts. 2. Seeking general consent of the State Government and notifying the same. 3. Issue of notification under Section 5 of DSPE Act on the requests received from various States Governments for entrusting the case to CBI. 4. Setting up of Special Judge / Magistrate Courts for trial for exclusive CBI cases in various States and reimbursement of expenditure incurred by them. 5. Preparation of panel of Advocates/ engagement of Special Counsels/ appointment of 26 Retainer Counsel/ appointment of Assistant Prosecutors and Senior Prosecutors in court matters and payment of fees to them. 6. Complaints against CBI officers. 7. Request for CBI investigation into a matter from various States / general public / PSUs/ VIPs. 8. Obtaining comments from the State Government(s) concerned. 9. Withdrawal of CBI cases. 10. RTI/ Court cases / Parliament Questions/ Public Grievances etc. on the above subjects
	Rajeev Kumar Khare	AVD-II-B	1. Filing of Appeal/SLP in High Courts/ Supreme Courts in the cases investigated by CBI. 2. Authorization for attachment of property(ies) under Section 3 of the Criminal Law (Amendment) Ordinance, 1944. 3. Grant of sanction u/s 188 of the Cr.PC 1973 in respect of the crimes committed by Indian citizens abroad and investigated by the CBI. 4. Disciplinary Proceedings against Group 'A' officers of the CBI, including Appeal/ Revision/ Review Petition filed by them. 5. Sanction of prosecution against Group 'A' CBI officers under the PC Act 1988. 6. RTI/ Court cases / Parliament Questions/ Public Grievances etc. on the above subjects, etc.
	Rajeev Lochan	AVD-III	All matters relating to allegations/complaints/inquiries/sanction for prosecution against Chief Ministers and Ministers of State Governments, setting up commissions of inquiry relating to corruption charges, Complaints of corruption relating to Central/States/UT Administration/Commercial firms and employees of Public Sector Undertakings. Anti-corruption measures Policy, All administrative matters concerning the CVC, Legislation relating to CVC, Disagreement in the matter of disciplinary proceeding between the Disciplinary Authority/UPSC and the CVC ,etc
	Amit Kumar	AVD-IV-(A)	Considering cases related to interpretation of statutes relating to Whistle Blowers Protection Act, 2011, Prevention of Corruption Act, 1988 Prevention of Bribery of Foreign Public Officials... Bill, Matters relating to follow up action on Hota Committee recommendations, monitoring of Vigilance matters pending with various Ministries/Departments, other miscellaneous matters viz False claims Act etc.
	A. M. U. Mahesh	AVD-IV(B)	Legislation work relating to Whistle Blowers Protection Act, 2011, Prevention of Corruption Act, 1988 Prevention of Bribery of Foreign Public Officials and officials of Public International Organizations Bill.
	Kundan Nath	AVD-IV(LP)	(i) Lokpal (Legislation):- 1. Amendment to the Lokpal and Lokayuktas Act, 2013 and framing of rules thereunder. 2. RTI/ Court cases / Parliament Questions/ Public Grievances etc. on the above subjects. (ii) Lokpal (Administration):- 1. Creation of various posts for Lokpal Office. 2. Framing of Administrative Rules. 3. Encadrement of various posts in existing cadres. 4. Grant of leave and processing of other administrative matters in respect of Chairperson and Members of Lokpal, etc. 5. Other Administrative and Establishment matters. 6. RTI/ Court cases / Parliament Questions/ Public Grievances etc. on the above subjects.
	Deepak Sharma	FA-UN	1. Grant of Cadre Clearance to All India Service Officers for taking up foreign assignment / consultancy assignments with various UN and other International

Establishment Officer			Organizations. 2. Grant of Cadre Clearance to Organised Group A and Group B Central Services Officers (JS level) for taking up foreign assignments / consultancy assignments with various UN and other International Organizations. 3. Processing proposals to fill the foreign and captive posts of Government of India at DS/ Dir level. 4. Grant of Cadre Clearance/NOC to IAS officers for taking up foreign visits. 5. Parliamentary Work on foreign assignment matters. 6. Processing of matters relating to Foreign Assignments of officers covered by Consolidated Instructions on Foreign Assignments (CIFA) issued vide letter no. 18/10/1991-FA(UN) dated 20.06.1991. 7. Updating Executive Record Sheets of DS/ Director level officers appointed on foreign/ captive posts and those accorded Cadre Clearance to take up foreign assignment.	
	Establishment Officer	Vijay Kumar Darak	ACC	All Board level appointments in PSUs, Banks, Insurance & Financial Institutions, Dy Governors of RBI Board, Empanelment of group A Services in Railways for promotion in HAG (67000-89000), seeking ACC approval for M/o Railways proposal for empanelment/appointment of GM and equivalent, Additional Members in Railway Board, Appointment of Secretary, Members and Chairman, Railway Board, Appointment of Central Election Observers.
Establishment Officer		SubandhuBasu	SM-I	-JS level placement process under Central Staffing Scheme (CSS) as under: i. Consideration of names of officers on offer; ii. Placement of names of officers at the level of Joint Secretary/ equivalent at the Government of India including various foreign/captive posts; iii. Extension /repatriation/ lateral shift; iv. Granting NOC to officers for applying to non-CSS posts/ long term training. -AS/ Secretary or equivalent level matters i. Issue of orders in respect of empanelment/ appointment as received from the Cabinet Secretariat. ii. Granting NOC to officers for applying to Non-CSS/ long term training. - Policy matters on Central Staffing Scheme.
		Alok Suman		-Holding meeting of Civil Services Board and preparation of agenda thereof. -AS/ Secretary or equivalent level matters i. Issue of orders in respect of empanelment/ appointment as received from the Cabinet Secretariat. ii. Granting NOC to officers for applying to Non-CSS/ long term training. -Policy matters on Central Staffing Scheme.
		Arvind Thakur Subir Kumar		Processing of proposals received from various administrative Departments/Ministries seeking approval of the ACC on the following subjects: (i) Empanelment of officers for promotion to Senior Administrative Grade and above (excluding the following): • Cases related to the Services belonging to the Ministry of Railways, which are being dealt in EO (ACC) section. • Empanelment to Senior Administration Grade in the Services belonging to the Department of Telecommunications (ii) Appointments to the posts of Chairperson, Members and equivalent in regulatory bodies and Tribunals; (iii) Appointment to the posts of Chief Executive in Statutory/non-statutory autonomous bodies in Level 14 of the Pay Matrix and above; (iv) Non-CSS appointments to posts in Level 14 of the Pay Matrix and above in Ministries/Departments and their subordinate/attached offices; (v) Appointment to scientific posts in Indian Missions abroad; (vi) Cases of disagreement with the UPSC in the matter of appointment;
		Ramesh Chandra Jha	SM-II	
		Ajay Lawania	SM-III	-Processing of proposals at initial stage / First Review / Second Review received online in software Empanelment and Appraisal System (EASY) from the respective Cadre Controlling Authorities for JS level empanelment of officers belonging to 37 Group 'A' Services and 01 Central Secretariat Services -2. Empanelment guidelines. 3. Constitution of various Expert Panels and Review Expert Panels with the approval of the ACC. 4. Arrangement for holding meetings of Experts Panel (EP) and Review Expert Panels for the assessment of officers including multi-source feedback and follow up action like payment of honorarium (fee, claims for reimbursement of airfare/ taxi fare to EP members. 5. Agenda items for the proposals based on the recommendations of the Experts Panel for the meetings of the Civil Services Board (CSB). 6. Obtaining ACC approval on the recommendation of the CSB. 7. Obtaining ACC approval for IG level empanelment of IPS officers as received from the Ministry of Home Affairs. 8. Court cases/ Representations/ RTI application/ VIP references/ Parliament Questions etc. on the above subject.
		Praveen Pal Singh	EO-CVO	1. Scrutinizing and processing of applications of officers for appointment to the posts of Chief Vigilance Officer (CVO) in Central Public Sector Enterprises (CPSEs) and other organizations like Autonomous Body, Statutory Body, Port Trust, etc. which are filled through DoPT. 2. Processing proposals for appointment of CVOs for approval of the competent authority. 3. Processing of proposals for approval of the Competent Authority with regard to extension of tenure, lateral shift, premature repatriation, additional charge etc. of CVOs. 4.

			Other matters related to appointment of CVOs through DoPT.
	Amit Srivastava	EO-PR	1. Maintenance of the Confidential Reports (APARs) of IAS officers. 2. Maintenance of immovable property returns of IAS officers. 3. Processing of the representations of IAS officers submitted to Referral Board. 4. Processing of memorials from IAS officers. 5. Maintenance of Smart Performance Appraisal Report Recording Online Window (SPARROW) platform and dealing with issues connected thereto. 6. Furnishing clarifications to the Ministries/ Departments and State Government w.r.t. the AIS (CR) Rules, 1970 and AIS (PAR) Rules, 2007 and instructions thereof in consultation with AIS Division. 7. Placing of appreciation letters/ commendation letter certificates regarding languages learnt; Educational Qualifications acquired; and Record about any book; articles and other publication brought out or for publication of which he/ she may be responsible, in the CR / APAR dossiers of IAS officer. 8. Placing of copy of order of penalty, warning, reprimand or displeasure and record of final result of inquiry into the charges or allegations made in the CR/APAR dossiers of IAS officers. 9. Supplying of CR/APAR Dossiers of IAS officers for empanelment to the posts at Centre.
	Amrita Walia	EO_CM	1. Updating Executive Records of IAS officers based on orders received from State Governments. 2. Generation of analytical statements from the electronic database viz C.D.R. (Tables 20 A, B, C) in respect of representation of officers on Central Deputation by service, level and sex; Distribution of officers serving at the Centre by cadre, level and sex; utilization of Central Deputation Reserve on monthly basis. 3. To update the list of Chief Secretaries of various States. 4. Completion of material for Annual Report in respect of EO's Division
Establishment	Rajesh Kumar	RR-I	-Matters relating to recruitment rules, either received physically on Files or electronically on the RRFAMS Portal/e-office and Service Rules in respect of Ministries with Alphabets F to O, nomenclature and Ministry of Home Affairs, Cabinet Secretariat and Specialised Organisation such as NIA, NTRIO etc. -All policy matters concerning Modified Flexible Complementing Scheme (MFCS) -Policy matters relating to Recruitment Rules/Service Rules -Cases regarding grant of Non-Functional Upgrading to OGAS referred by above Ministries, including Court cases. -Processing Cabinet Notes referred by the above Ministries on the aforesaid subject.
	Sanjay	RR-II	-Matters relating to recruitment rules, either received physically on Files or electronically on the RRFAMS Portal/e-office and Service Rules in respect of Ministries with Alphabets P to Z nomenclature and Ministry of Home Affairs, Cabinet Secretariat and Specialised Organisation such as NIA, NTRIO etc. -Policy matters relating to Recruitment Rules/Service Rules -Cases regarding grant of Non-Functional Upgradation to OGAS referred by above Ministries, including Court Cases -Processing Cabinet Notes referred by the above Ministries on above subjects vi Routine matters including Monthly Reports, VIP References, Public Grievances etc.
	Jasmine	Estt-A-I/B-I	SSC : STAFF SELECTION COMMISSION 30 1. Appointment of Chairperson and Members, SSC and Personnel matters relating to them. 2. Administration of the Resolution relating to creation and mandate of SSC and the matters related to inclusion/exclusion of posts from the purview of SSC. 3. Policy related to Recruitment Examinations conducted by SSC. 4. Disciplinary cases related to employees in SSC, which are beyond the powers of Chairperson, SSC. 5. Recruitment Rules for the posts in SSC. 6. Subject matters, which are beyond the powers of Chairperson SSC such as Medical claims, condemnation of staff cars, proposals for hiring of accommodation, its repair and maintenance, fixation of rates of remuneration for functionaries engaged for conduct of Examinations conducted by SSC, etc. UPSC: 1. Appointment of Chairperson and Members, UPSC. 2. Personnel matters relating to Chairperson and Members, UPSC such as sanction of leave, pay fixation, pensionary benefits, foreign visit, leave encashment etc. 3. Administration of (a) UPSC (Members) Regulations, (b) UPSC (Staff) Regulations; and (c) UPSC (Exemption from Consultation) Regulations. 4. Central Civil Services and Civil Posts (Consultation with Union Public Service Commission) Rules, 1999. 5. Cases relating to removal of Chairperson and Members, UPSC and State PSCs under Article 317 (1) of the Constitution. 6. Laying of Annual Report of UPSC along with Explanatory Memorandum in the Parliament. 7. Recruitment Rules for various posts in UPSC, creation of posts outside UPSC delegated powers. 8. Disciplinary cases related to employees in UPSC. 9. Other incidental matters related to UPSC such as check-list for submission of disciplinary cases to UPSC etc. 10. Disagreement with the advice

Establishment			of UPSC cases. 11. OTHER MATTERS RELATED (i) Proposals for Grant of ex-officio to Secretariat status (ii) Discontinuation of Interview; (iii) Disclosure of Rankings and scores of the candidates in recruitment examinations; (iv) Common Eligibility Tests (unified and Transparent Recruitment Process); (v) RTI/ Court cases / Parliament Questions/ Public Grievances etc. on the above subjects; (vi) Other incidental matters related to SSC and UPSC such as Revision of fee, Budget matters, Audit Para /Routine Reports and Returns (e-Samiksha, Official Language, Monthly DO Letter to Cabinet Secretariat) etc.
	Rajesh Sharma	Estt.A-II/B-II	<p>A-II Desk:</p> <p>1. Commercial employment after retirement and employment under a foreign Government. 2. Commercial employment after retirement in respect of officers retired at the level of Joint Secretary and above (Other than AIS) for approval of Group of Ministers and Prime Minister as the case may be. 3. Principles regarding preparation and maintenance of Annual Performance Appraisal Report (APAR). 4. Advice on proposals in respect of the Ministry of Finance relating to number of grade of posts in strength of a service or pay and allowances of Government servants or any other conditions of their service having financial implications. 5. Resignation from Government service and withdrawal of resignation from service.</p> <p>B-II Desk:</p> <p>1. Verification of character and antecedents - Principles and procedures. 2. Verification of character and antecedents – extension to Public Sector Undertakings. 3. Strike by Government Servants including demonstration and other agitational activities. 4. Suitability of candidates for appointment to and continuance in Government service. Government Servants taking part in politics and activities of banned organization. b. Candidates debarred by the UPSC and the SSC from appearing in their examinations. 5. Subversive activities of Governments servants - Procedure for consideration of cases. 31 6. Minorities in Government service – PM's New 15 Point Programme for Welfare of Minorities. Special consideration for recruitment of Minorities in Government jobs. 7. Employment of Non-Indians - Policy regarding and annual returns. 8. General Policy on issue of certificate of eligibility for Union Government Service and posts to subjects of Nepal, Tibet, migrants from Pakistan, etc. 9. All Policy matters pertaining to PESB.</p>
	Ambrish Kumar Gopal	Estt.(A.III)	<p>1. General questions relating to conditions of service (other than financial) of Central Services in relation to conduct and disciplinary matters - a) Provisions of Constitution relating to services; b) Central Civil Services (Classification, Control and Appeal) Rules, 1965. c) Central Civil Service (Conduct) Rules, 1964. 2. Oath of Allegiance to the Constitution. 3. Change of Name of Government Servant. 4. Re-imbusement of legal expenses incurred by Government Servant. 5. FRs 53 and 54 i.e. matters relating to regulation of subsistence allowance. 6. Issue of Gazette Notification Policy. 7. General policy matter relating to classification of posts and grant of gazetted status. 8. Promotion principles regarding sealed cover procedures.</p>
	Rakesh Kumar Sinha	Estt-D	<p>1. General policy relating to: (i) promotion pertaining to Central Services (except Railway Services and Services under the control of Department of Atomic Energy, the erstwhile Department of Electronics, the Department of Space and the Scientific and Technical Services under the Department of Defence Research and Development) and examination of cases referred by Ministries / Departments for advice; (iii) Stenographic Assistance to officers working in non-secretariat offices; (vi) employment assistance to persons of Indian origin coming from various countries; (Employment Exchange Procedure); 4. Policy regarding Ad-hoc appointments and its extension; 5. Educational qualifications and recognition of non-technical diplomas for appointment to Government services;</p>
	Pradeep Kumar	Estt-D-II	<p>1. General policy relating to: (i) seniority pertaining to Central Services (except Railway Services and Services under the control of Department of Atomic Energy, the erstwhile Department of Electronics, the Department of Space and the Scientific and Technical Services under the Department of Defence Research and Development) and examination of cases referred by Ministries / Departments for advice; (ii) Relaxation of age-limits; (iv) Compassionate appointments (including individual cases referred by Ministries / Departments for advice); 2. Exemption from passing typewriting test in respect of LDCs not belonging to Central Secretariat Clerical Service in non-participating offices; 3. Scheme of Recruitment and Promotion of meritorious sportsmen to Group 'C' and erstwhile Group 'D' posts</p>
	Satish Kumar	Estt-A-IV	<p>1. Age of retirement. 2. Leave Travel Concession. 3. Premature retirement of Government Servants (F.R 56), F.R 56 (I) and Rule 2 (2) of the Liberalised Pension Rules. 4. Guidelines for review of cases of officers for retention in service beyond the age of 50/ 55 years or after completion of thirty years qualifying service. 5. Policy on Voluntary retirement under Rules 48 and 48A of</p>

Establishment			the CCS (Pension) Rules, 1972. 6. Policy relating to grant of extension and re-employment to Government servants. 7. Medical Examination Rules, 1957. 8. Alteration of date of birth of Government Servants. 9. Transfer Policy. 10. Coordination work of Estt. (A-III) Desk, Estt.(A-IV) Desk and Estt. 'C' Section.
	Sunil Kumar	Leave & Allowance	Overtime allowance, short term consultancy undertaken by the Govt servants in International Organisations, which are governed under SR-12, Honorarium, Joining Time Rules/Joining Time Pay, Compulsory waiting, risk allowance, Special Allowance, weight age for Night Duty/Night Duty Allowance, Children Education Allowance for central Govt employees, Special Allowance for Child Care to Women with Disabilities, creation & maintenance of e-service book and other service records of the Govt of India employees, Plan Scheme, All kinds of leave including Casual Leave & Spl. Casual Leave, leave matters relating to Industrial employees, constitutional statutory appointments, contract appointees, members of committees & commissions, service record & service books, extension of special concessions posted in Kashmir Valley.
	ShukdeoSah	Esst.(PAY)	Matters related to ACP/MACP Scheme, pay related queries
	Nilesh Chandra Srivastava	Lateral Entry	-All policy matters relating to Lateral Recruitment -All policy matter concerning Search-cum-Selection Committees (ScSC), processing proposals for constitution of ScSC and processing notices where Secretary(Personnel) or Additional Secretary (Estt._ as ScSC Member -Matters concerning Recruitment Rules/Service Rules in r/o Ministries beginning with A to E. -Cases regarding MFCS referred by above Ministries on above subjects. -Routine matters including, VIP References , PGs relating to aforesaid subject.
	Debabrata Das	Res.II	Policy of PwDs/Ex-servicemen/women (Parliament matters, RTI, representation, MP/VIP/PMO references. Clarifications/Court cases-PwDs/Ex-servicemen/women, all matters relating to dereservation, Annual Report/Special Recruitment Drive-SCs/STs/OBCs/PwDs. Transfer policy of government employees having disabled children, collection of data on employment of reserved community candidates in Government. Policy of EWS reservation.
	Abhay Kumar	Res.I + JCA	Policy of SCs /STs/ OBCs (Parliament matters, RTI representations, MP/VIP/PMO references), Clarifications/Court cases-SCs/STs/OBCs, Coordination (Dept. related Parliamentary Standing Committee, communications received from the Administration of this Department), Sub-Quota for Minorities under OBC reservation. Recognition of Associations/Unions, All matters related to JCM and National Council, Interpretation of CCS (RSA) Rules 1993, Formation/setting up// queries regarding Anomaly Committee set up on issues arising out of 6th & 7th CPC, Agenda, Comments, Minutes of National Council (JCM) / Standing Committee / National Anomaly Committee Meetings, Policy issues concerning ILO,
	Gautam Kumar	MRC	Mission Recruitment- Monitor Action Plan to fill up vacancies in all Ministries/Departments of Government of India.
IR	Pawan Kumar	IR-II	1. Policy matters relating to the implementation of the Right to Information Act, 2005. 2. Examination of matters related to amendments to the RTI Act. 3. Framing and Notification of Rules under the RTI Act and matters related thereto. 4. Issue of guidelines and orders to remove difficulties arising in giving effect to the provisions of the RTI Act.
	Rakesh Kumar	IR-I	1. Administrative matters relating to the Central Information Commission 2. Development of programmes to advance the understanding of the public about the RTI Act. 3. Coordination of issues relating to the RTI Act with the State Governments. 4. Other issues relating to Right to Information.
Training Division	Deshraj Yadav	Academy, DFFT, LTDP, IST, IIPA	1. Long Term Domestic Programmes AS (Trg.) JS(Training) DS (TFA, NTP, Admn& Coord.) US (TFA, NTP, Admn& Coord.) DS (LTDP, IST/ IIPA & Academy) US (LTDP, IST/IIPA & Coord) DS (Asstt. Secy, ISTM , ADB, i-GOT & Budget) US (Asstt. Secy, ISTM & Budget) Dir [DFFT & iGOT (Mission Karamyogi)] US (FTC & FTC (IR),)ADB&i-GOT)* 50 2. Capacity Building Programme for State Civil Services officers and State Secretariat Service Officers of North-Eastern States 3. Mid- Career interaction between Armed Forces and Civil Services Officers 4. Nomination of IAS Officers for National Defence College (NDC) Course 5. Joint Civil Military (JCM) Interaction Programme 6. Advance Professional Programme in Public Administration (APPPA) at IIPA- New Delhi 7. One week In-Service Training Programme for the officers of All India Service (IAS, IPS & IFoS), Officers under Central Staffing

Training Division			<p>Scheme and Officers of CSS/CSSS (DS/Sr. PPS and above level) 8. Policy matters & Budgetary matters of IIPA- New Delhi 9. 2 nd ARC 10. Training references related to 7th Central Pay Commission 11. All matters related to LBSNAA – Mussoorie 12. All matters relating to mandatory Mid-Career Training Programme for IAS officers 13. Foundation Course for AIS and other Group 'A' Services 14. Induction Training for Promotee IAS officers</p> <p>DFFT: 1. Domestic Funding of Foreign Training (DFFT) Scheme 2. All matters pertaining to international relations and MoU 3. Bilateral programme funded by Japan International Cooperation Agency (JICA) 4. Matters related to Commonwealth Secretariat and Colombo Plan Secretariat 5. Matters related to iGOT (Mission Karamyogi)</p>
	Arun Kumar Singh	iGOT-III & IV	<p>iGOT-III:- Matters relating to Establishment, Appointment, budget allocation, GFRs and DFPRs relating to CBC</p> <p>iGOT-IV:-RFP preparation to finalization of contracts for hiring DoPT PMU and FRAC PMU Servicing of the contracts.</p>
	Dasari Ramesh Babu	TFA, Coord, iGOT-IV	<p>General Administration & Coordination related matters, Training Division other than Budget and Audit.</p> <p>'Training for All' Scheme consisting of:- (a) State Category Training Programme (b) Trainers Development Programme (c) Intensive Training Programme (d) Induction Training Programme (e) Faculty Development Scheme (f) Augmentation of capacity of ATIs (Hardware & Software component) (g) Comprehensive Online Modified Module on Induction Training (COMMIT) (h) i-GOT (Integrated Government Online Training Programme)/ Massive Online Open Courses (MOOCs)</p> <p>iGOT-IV:Work pertaining to hiring of professionals and payment of professional fees in respect of FRAC and PMU for NPCSCB</p>
	Anita Bilung	ISTM, Budget, Assistant Secretary, Gen. Admin	<p>1. All matters related to ISTM 2. Parliament Standing Committee on Demands for Grants 3. Budget Coordination of Training Division 4. Posting of IAS Officers as Assistant Secretaries in various Ministries/Departments</p>
	Zachariah Thomas	iGOT-I, iGOT-II	<p>iGOT-I:- Administration of SPV Karamyogi Bharat Administration of World Bank Loan Coordination-Mission Karamyogi Bharat</p> <p>iGOT-II: iGOTKaramyogi Platform iGOTKaramyogi Courses</p>
PESB	Mohammad Jainuddin	PESB	<p>Selection process for Board Level Post in PSUs Matters relating to Court Cases on the above subject Preparing Monthly DO and Reports to sent it to Cabinet Secretary</p>
	Ajit Kumar	PESB	<p>Selection process for Board Level Post in PSUs Matters relating to Court Cases on the above subject Annual Reports Admin and Budget relating matters of PESB</p>
Welfare	Kulbhushan Malhotra	CCSCSB	<p>1. Conducting All India Civil Services Tournaments in various disciplines in the country every year. 36 2. Conducting Inter-Ministry Tournaments in various disciplines in Delhi. 3. Coordinating the activities of 21 Regional Sports Boards (RSB), including grants-in-aid provided by the Board to the RSBs. 4. Providing financial assistance to State Govts. / UTs for holding All India Civil Service (AICS) tournaments. 5. Maintaining play grounds/facilities at Vinay Marg, R K Puram, Bharti Nagar, Brassey Avenue, Pandara Road and Nirman Bhawan. 6. Promoting Sports & Cultural activities among the Government servants & their wards. 7. Procurement of sports equipment, prizes and store / inventory management. 8. Conducting regular coaching in Lawn Tennis, Hockey, Football, Basketball and Cricket at its facilities for children and dependents of Central Government employees. 9. Conducting summer coaching camps for children and dependents of Central Government Employees. 10. Promotion of Adventure Sports and similar activities amongst Central Government employees. 11. Providing facilities of Sports Authority of India (Badminton, Table-tennis, Fitness Centre and Swimming) for Central Government Employees and their dependent family members at nominal rates. 12. Providing grant to Ministries/Departments</p>

			for setting up of Gymnasiums. 13. Organization of Music and Dance Competition for wards of Central Government Employees. 14. Organization of Half Marathon for all Central Government Employees and their wards.
	Pawan Kumar	Welfare Division to Assist CWO	1. Policy matters relating to Welfare activities for Central Government employees and its implementation. 2. Formulation of Budget estimates and payment of grants-in-aid (recurring) to Grih Kalyan Kendra, Central Civil Services Cultural and Sports Board, Residents Welfare Associations, and non recurring grants-in-aid to the Civil Services Officers Institute and Sanskriti School. 3. Laying of Annual Reports and Annual Audited Accounts of Grih Kalyan Kendra, KendriyaBhandar, Central Civil Services Cultural and Sports Board, Civil Services Officers Institute and Sanskriti School in both the Houses of Parliament. 4. RTI/ Court cases / Parliament Questions/ Public Grievances etc. on the above subjects.
	Manvendra Pratap	Welfare Division (Central Secretariat Club)	Work relating to Central Secretariat Club, etc.