

**No.21/1/2021-CS.II (Trg.)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training**

3rd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi - 110003.

Dated: 13.07.2021

OFFICE MEMORANDUM

Subject: 29th Level-I (L-I-29) Training Programme from 19th July, 2021 to 06th Aug, 2021 for Stenographers Grade "D" of CSSS - regarding.

The undersigned is directed to say that for Stenographers Grade 'D' of CSSS, whose names are given in the **Annexure** to this OM, have been nominated to participate in the 29th Level-I (L-I-29) Training Programme being conducted by the ISTM from 19.07.2021 to 06.08.2021. The training will be conducted through **online/flipped mode** as intimated by ISTM.

2. **It may be noted that successful completion of Level-I training programme will be essential for promotion to the grade of Personal Assistant. The officers who do not attend or successfully complete the Level-I Training Programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No. T-25017/1/2015-Trg (ISTM Section) dated 4th July, 2016.**

6. Since the online Level-I training programme does not have any study tour, no TA/DA shall be admissible to the participants.

4. In view of above, all the 40 candidates, whose names are mentioned in the Annexure to this OM, are directed to contact the course coordinator of this training programme for further necessary action and also attend the mandatory training programme without fail. **Shri Pramod Kumar Jaiswal, Deputy Director (Tel No. 011-26737506, Mobile No. 9868839734, e-mail ID: pk.jaiswal@nic.in) is the course coordinator of this training programme.**

5. All the nominated candidates for the above-stated training programme are directed to visit the ISTM website, fill up the online form **at the URL path: http://www.istm.gov.in/home/online_ctp_form** and submit the same to ISTM immediately. Candidates also need to be registered as users on ISTM-TMIS before joining the programme. **In case of any doubt/clarification, Shri Moley Sanyal, Deputy Secretary, ISTM (Tele No. 01126737602, Mob.No. 9810961492, e-mail ID: moley.sanyal@nic.in)/Shri Pramod Kumar Jaiswal, Deputy Director and Course Director, ISTM may please be contacted immediately at the above contact numbers/email IDs for further guidance.**

6. It is also intimated that once the registration is done online at the URL path given above, **the same may also be got endorsed and forwarded by the Competent Authority in the respective Ministry/ Department/organization in case of persons on deputation, if any and submitted to ISTM** (through online mode at the e-mail ID given above) positively before joining. It may please be noted that without the endorsement of the nomination by the Competent Authority in the respective Ministry/ Department, no candidate shall be allowed to join the training programme.

7. Cadre units are also requested that these officers may please be duly permitted before hand to join the online training programme with the direction to report to Shri Pramod Kumar Jaiswal, Course Director, ISTM at the above-mentioned contact details for further modalities before the training commences on 19.07.2021.

Bhagirath Jha

(Bhagirath Jha)

Under Secretary to the Government of India

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To

The Director/ Deputy Secretary (Admin) of all the Cadre units participating in CSSS (through website of DoP&T).

Copy to:-

1. ISTM [Shri Moloy Sanyal, Deputy Secretary], Administrative Block, Old JNU Campus, New Delhi – 110 067.
2. ISTM (Shri Pramod Kumar Jaiswal, Deputy Director & Course Coordinator), Administrative Block, Old JNU Campus, New Delhi – 110 067. The list of officers, who report for training on 19th July, 2021 may please be furnished to this Department on next day positively.
3. Training Division, DoP&T, Old JNU Campus, New Delhi.
4. Officers concerned as mentioned in letter referred at para-1 (through website of DoP&T). **It is requested that participants from outside Delhi may be reported with negative COVID report and may be required to follow all COVID related protocols announced by Central/State Government.**
5. Guard file for record.

Annexure to the OM No. 21/1/2021-CS.II(Trg.) dated 13.07.2021**List of Stenographers Grade 'D' of CSSS nominated for Level-I training programme to be held from 19.07.2021 to 06.08.2021**

S. N.	CSL No.	Name (Shri/Smt. /Ms.)	Date of Birth	Cadre	SLY
1	2595	Kanika Nagpal*	16-09-1987	Agriculture & Cooperation	2011
2	2717	Kanchan*	25-04-1991	Health & Family Welfare	2011
3	2762	Bhawna*	09-06-1990	Agriculture & Cooperation	2011
4	2861	Sana Kapoor*	30-09-1990	Expenditure	2011
5	2805	Suresh Prajapat	25-08-1988	Home Affairs	2011
6	2902	Sachin Kumar Tripathi	30-06-1988	Niti Aayog	2012
7	2903	Lata	16-08-1986	Expenditure	2012
8	2904	Harish Kumar	08-03-1990	Posts	2012
9	2905	Meenakshi	07-10-1985	New & Renewable Energy	2012
10	2906	Arvind Singh	01-07-1987	Science & Technology	2012
11	2907	Priya Chauhan	25-09-1987	Defence	2012
12	2909	Omkar Nath	28-01-1992	Home Affairs	2012
13	2910	Swati Sharma	26-09-1985	Expenditure	2012
14	2911	Pooja Agrawal	02-03-1989	Tribal Affairs	2012
15	2912	Sazia Khatoon	05-01-1993	Personnel & Training	2012
16	2913	Priyanka Arora	16-11-1989	UPSC	2012
17	2914	Varuna Tayal	07-07-1991	Power	2012
18	2915	Manoj Kumar	10-08-1991	Agriculture & Cooperation	2012
19	2916	Chetram	08-06-1989	Fertilizers	2012
20	2917	Shobhit Raj	30-10-1989	Information & Broadcasting	2012
21	2918	Pankaj Kumar Vishwakarma	18-03-1989	Industrial Policy & Promotion	2012
22	2919	Poonam Upadhay	24-07-1993	Labour & Employment	2012
23	2920	Sahdev Singh	13-08-1989	Heavy Industry	2012
24	2921	Sadhana Yadav	15-04-1989	Labour & Employment	2012
25	2922	Pinki Joshi	15-11-1989	Expenditure	2012
26	2923	Garima	24-12-1987	Telecommunications	2012
27	2924	Neha Shukla	09-05-1990	Secondary & Higher Education	2012
28	2925	Savita Arora	25-03-1989	Labour & Employment	2012
29	2926	Virender Kumar	20-09-1985	Road Transport & Highways	2012
30	2927	Vishal	04-03-1983	Water Resources	2012
31	2929	Aftab Ahmad	05-07-1990	Information & Broadcasting	2012
32	2930	Mohammad Khalid	15-09-1993	Food & Public Distribution	2012
33	2931	Sintu Das	03-01-1990	Health & Family Welfare	2012
34	2932	Komal	12-09-1990	Information & Broadcasting	2012
35	2933	Champa	15-01-1994	Industrial Policy & Promotion	2012
36	2934	Khyati Malhotra	13-03-1992	Labour & Employment	2012
37	2935	Manish Kumar	27-12-1988	Information & Broadcasting	2012
38	2936	Hemlata Upadhay	26-07-1987	New & Renewable Energy	2012
39	2937	Ravi Rawat	17-07-1988	Personnel & Training	2012
40	2938	Ruchika Madhwal	13-06-1990	Expenditure	2012

* 2nd Nomination