

F.No.12040/01/2025-FTC/IR
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
[Training Division]

Block-4, Old JNU Campus, New Delhi-67
Dated: 24.01.2025

TRAINING CIRCULAR

Subject: Knowledge Co-Creation programme - Long Term Training on "Human resource Development for Space Technology Utilization (JICA Development Studies (JDS) Program" from September 2025 to September 2027 (Master's Degree) to be held in Japan under the Technical Cooperation programme of the Government of Japan - Reg.

The undersigned is directed to state that the Japan International Cooperation Agency (JICA) has invited applications for Knowledge Co-Creation Program for Long Term "Human resource Development for Space Technology Utilization (JICA Development Studies (JDS) Program" to be held in Japan from September 2025 to September 2027 (Master's degree). **It is to be noted that officers shall be sponsored for Master's degree only.**

2. The objective of the Knowledge Co-Creation Program (Long-Term) is to offer opportunities to people from developing countries to study at higher educational institutions in Japan and to help them build their network of people. This is intended to assist in the human resource development plans of the governments of developing countries and Japan, and eventually to expand and strengthen bilateral ties between the developing countries and Japan

3. The eligibility criteria are as follows:

(i) **Current Duties:** Government officials, researchers, engineers, including prospective academic personnel, concerning space related policy making, technology development and data utilization. For example, officials of ministries and agencies for space engineering, agriculture, forestry, fisheries, disasters management etcetera who utilizes or potentially utilize satellite data can be considered. In principle, minimum of 3-year working experience at their current organization.

(ii) **Nationality:** Citizen of the target countries

(iii) **Age:** for master's programs, thirty-five (35) years of age or under in principle (As of April 1st, 2025)

(iv) **Educational Background:** for master's programs, a Bachelor's Degree or Master's Degree holder (equivalent to at least 16 years of academic background).

(v) **Language:** English (A person with test score exceeding the following reference test score, or who have studied the bachelor's/master's degree in the following countries. [**Minimum English Proficiency Requirement**])

TOEFL iBT ®Test	IELTS	TOEIC®L&R Test	PTE Academic	Cambridge English Language Assessment
80	6.5	800	58	176

*The applicants who have graduated from a bachelor's or master's degree program in the following countries are exempt from having to provide documents proving English proficiency: Antigua and Barbuda, Australia, the Bahamas, Barbados, Belize, Canada (excluding Quebec), Dominica, Grenada, Guyana, Ireland, Jamaica, New Zealand, St Kitts and Nevis, Singapore, St Lucia, St Vincent and the Grenadines, Trinidad and Tobago, UK, or USA.

(vi) **Physical Presence:** must physically come to Japan to carry out research activities to complete this program

(vii) **Gender Equality and Women's Empowerment:** JICA seeks more female applicants due to the past records of fewer applications from women. JICA is committed to promoting gender equality and women's empowerment and provides equal opportunities for all applicants regardless of their sexual orientation or gender identity.

(viii) **Others: must not be receiving nor plan to receive other scholarship during the program.**

4. Expenses to be borne by JICA as follows:

Expense category	Payment amount	Payment frequency
Tuition (examination fees, entrance fees, course fees)	Actual costs	According to the request from universities
Living Allowance	JPY 117,000–148,000 per month*	Every month via university
Airfare	Actual costs	Upon arrival in Japan and upon returning home
Outfit Allowance**	JPY100,000	Once (upon arrival in Japan)
Moving Allowance***	Up to JPY164,000-224,000	Once (during the training period)**
Research Support Expenses****	Actual costs (up to JPY 360,000 per year)	
Medical care for participants who become ill after arriving in Japan (the costs related to pre-existing illness, pregnancy, or dental treatment are NOT included).	In accordance with the provisions of the medical insurance	

*Varies according to living area in Japan, type of accommodation, etc.

**Once, after opening bank account in Japan. As it takes several weeks to have the bank account opened, it is strongly recommended to bring cash for personal expenses during the period.

***Depending on the accommodation facility. Consultation with the university is required.

****Research Support Expenses are allowed to be provided via the university and be disbursed with the consultation and approval of the applicant's supervisor

*****Expenses indicated as not borne by JICA shall have to be borne by the selected Candidates.

5. In addition, the following information in respect of the nominated officers may please be mentioned while furnishing the nomination:-

(a) Whether attended any foreign training program in the past? If so, the duration/details thereof;

(b) Whether cleared from vigilance angle;

(c) Whether working in North East State/J&K;

(d) A brief in 50-100 words justifying the nomination

6. **Undertaking:** Before joining the programme, the officer shall be required to execute a Bond, with the controlling authority, as applicable to his service/cadre.

7. It is, therefore, requested that the nomination of suitable government officials/officers from CCA/State/UTs government may please be forwarded (**in two copies**) to this Department in JICA's prescribed format duly authenticated by the HOD of the concerned Ministry/ Department/State Governments/UTs in accordance with the eligibility criteria.

8. The applications should reach this Department through the Administrative Ministry/ Department/Organization not later than **11.03.2025**. Nominations received after the prescribed date may not be considered. The details of the program (**General Information Brochure**) and application form may be drawn from the website of DoPT.

This is issued with the approval of the Competent Authority.

Enclosure: As above



(Deshraj Yadav)

Under Secretary to the Government of India

Tel: 011-26706310

Copy to: (Through DoPT's website).

1. Secretary, Ministry of Science and Technology, Gol, New Delhi.

2. Secretary, Ministry of Earth Science, Gol, New Delhi.

3. Secretary, Ministry of Home Affairs, Gol, New Delhi.

4. Secretary, D/o Automatic Energy, Gol, New Delhi.

5. Secretary, D/o Space, Gol, New Delhi.

6. Secretary, D/o Agricultural Research and Education, GoI, New Delhi.
7. Secretary, Ministry of Environment, Forest and Climate Change, GoI, New Delhi.
5. Chief Secretaries/Administrators of State Governments/Union Territories.
6. Ministry of External Affairs, Attache (JKM), East Asia Division, South Block, New Delhi
7. Senior Representative, Japan International Cooperation Agency, JICA India Office, Hindustan Times House (16th Floor), 18-20 Kasturba Gandhi Marg, New Delhi -110001.
8. NIC with request to post the circular along with the Program brochure and application forms etc. on this Department's website.



JICA Knowledge Co-Creation Program for Long Term Participants (JICA Development Studies Program)

General Information on *Human Resource Development for Space Technology Utilization (JFY2025)*

長期研修

「宇宙人材育成（2025年度）」

This handout provides an overview of the “Human Resource Development for Space Technology Utilization” program, which is one of Japan International Cooperation Agency (JICA)’s Knowledge Co-Creation Program (Long-Term). The program will be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between respective governments.

The objective of the Knowledge Co-Creation Program (Long-Term) is to offer opportunities to people from developing countries to study at higher educational institutions in Japan and to help them build their network of people. This is intended to assist in the human resource development plans of the governments of developing countries and Japan, and eventually to expand and strengthen bilateral ties between the developing countries and Japan.

0. Background

What is JICA Knowledge Co-Creation Program (KCCP)

The Japanese Cabinet released the Development Cooperation Charter in June 2023, which stated, “In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field-oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with developing countries in which both sides learn from each other and grow and develop together.” JICA believes that this ‘Knowledge Co-Creation Program’ will serve as a foundation of mutual learning process.

What is JICA Development Studies Program (JICA-DSP)

JICA-DSP is being carried out by JICA as part of official development assistance (ODA) by the government of Japan. JICA-DSP is offered for international scholars accepted as the participants of JICA’s Human Resource Development Project who are enrolled in a degree program at a Japanese university.

<https://www.jica.go.jp/dsp-chair/english/dsp/overview/index.html>

1. Overview

JICA's Knowledge Co-Creation Programs (KCCP) are a form of technical cooperation. Some of the knowledge that Japanese society has accumulated, including its background in areas such as organizational know-how and social systems, can only be understood through first-hand experience. The programs are an important means of technical cooperation which supports human resource development and resolving issues in developing countries.

The Program on Human Resource Development for Space Technology Utilization was established in FY 2020 (for admission in FY 2021) to contribute to human resource development at high level to promote sustainable development. The strategy of this training program is guided by a steering committee for an international brain circulation platform. This committee consists of space experts from Japanese universities and related organizations, including JAXA and relevant government ministries. The committee advises on target countries, areas of study, selection criteria, and participates in the selection process. Their involvement ensures a commitment to implementing this program as a comprehensive, unified effort from Japan.

Long-term Participants enroll in Master's or Doctor's degree program on utilization of space technology offered by Japanese universities, such as Hokkaido University, Tohoku University, The University of Tokyo, Keio University, Tokyo University of Marine Science and Technology, National Graduate Institute for Policy Studies (GRIPS), Chiba University, Yamaguchi University, Kyusyu Institute of Technology, and so on. Research areas include not only satellite development (bus and mission equipment), but also system engineering and project management (SE&PM), space utilization-related policies, and utilization of satellite data for various issues, such as climate change, disaster risk management, agriculture, coastal zone management, environmental pollution, etc.

In addition, the program will provide opportunities for participants as special activities on space technology utilization for SDGs with JICA and Japan Aerospace Exploration Agency (JAXA) as well as Japanese leading Universities. Moreover, participation in international events such as the Asia-Pacific Regional Space Agency Forum (APRSAF) will promote the expansion of a human resources network for Long-term Participants through exchanging insights with international stakeholders.

Long-term Participants are also able to take short-term training/seminar offered by JICA/JAXA in relation to space policy, space related activities, etc, and opinion exchanges opportunities offered by JICA and JAXA. Additionally, an annual retreat program will be held once or twice to foster stronger relationships with Japanese stakeholders and deepen participants' understanding of Japan's space industry. Other supplemental activities include internship opportunities in both the public and private sectors, field surveys conducted with Japanese researchers, and alumni networking activities with program graduates. These events are expected to accelerate each participant's research efforts and promote connections among international students, JAXA, universities, and industry professionals.

2. Objectives

Overall Goal

To contribute to achievement of SDGs through practical application of learning and sustainable network of individuals and organization on space technology development and utilization in the target countries and Japan.

Project Purpose

- (1) Nurturing of core human resources in space sector through Master's or Doctor's course in Japanese Universities.
- (2) To strengthen human resource network including researchers, public sector, and private sector human resources among the target countries and Japan, and to promote international brain circulation.

3. Course Outline

The course consists of the acceptance of scholars from 12 countries including 7 countries from Asia, 3 countries from Africa and 2 countries from Latin America for Master's or Doctor's course in the field of satellite development, earth observation (satellite data utilization), positioning, SE (system engineering) / PM (project management), space related policy and others.

Asia	Indonesia, Philippines, Thailand, Vietnam, Mongolia, Bhutan, India
Africa	Kenya, Rwanda, Senegal
Latin America	Brazil, Paraguay

4. Duration

In principle, 2 years for master's course and 3 years for Ph.D. course (depending on the program offered by universities)¹.

5. Number of Participants

In total 16 or more participants: 2 slots respectively from Indonesia, Philippines, Thailand, and Vietnam; one respectively from Mongolia, Bhutan, India, Kenya, Rwanda, Senegal, Brazil, and Paraguay.

6. Language to be used in this Program

English

¹ The preparatory period as a research student or credited auditor prior to the regular student up to 6 months may be added.

7. Eligibility

Candidate applicants must satisfy the following requirements:

- (1) **Current Duties:** Government officials, researchers, engineers, including prospective academic personnel, concerning space related policy making, technology development and data utilization. For example, officials of ministries and agencies for space engineering, agriculture, forestry, fisheries, disasters management etcetera who utilizes or potentially utilize satellite data can be considered. In principle, minimum of 3-year working experience at their current organization.
- (2) **Nationality:** Citizen of the target countries.
For master's programs, thirty-five (35) years of age or below in principle (As of April 1st, 2025) and for Ph.D. programs, forty (40) years of age or below in principle (As of April 1st, 2025).
However, under certain circumstances deemed to be considered, applicants over those ages may become accepted. Please contact JICA office in respective country for more information.
- (3) **Age:**
for master's programs, thirty five (35) years of age or under in principle (As of April 1st, 2025).
for Ph.D. programs, forty (40) years of age or under in principle (As of April 1st, 2025).
- (4) **Educational Background:**
for master's programs, a Bachelor's Degree or Master's Degree holder (equivalent to at least 16 years of academic background)
for Ph.D. programs, a Master's Degree holder (equivalent to at least 18 years of academic background)
- (5) **Language:** English (A person with test score exceeding the following reference test score, or who have studied the bachelor's/master's degree in the following countries.

[Minimum English Proficiency Requirement]

TOEFL iBT [®] Test	IELTS	TOEIC [®] L&R Test	PTE Academic	Cambridge English Language Assessment
80	6.5	800	58	176

*The applicants who have graduated from a bachelor's or master's degree program in the following countries are exempt from having to provide documents proving English proficiency: Antigua and Barbuda, Australia, the Bahamas, Barbados, Belize, Canada (excluding Quebec), Dominica, Grenada, Guyana, Ireland, Jamaica, New Zealand, St Kitts and Nevis, Singapore, St Lucia, St Vincent and the Grenadines, Trinidad and Tobago, UK, or USA.

- (6) **Physical Presence:** must physically come to Japan to carry out research activities to complete this program.
- (7) **Gender Equality and Women's Empowerment:** JICA seeks more female applicants due to the past records of fewer applications from women. JICA is committed to promoting gender equality and women's empowerment and provides equal opportunities for all applicants regardless of their sexual orientation or gender identity.
- (8) **Others:** must not be receiving nor plan to receive other scholarship during the program.

8. Admissions

Candidates must be selected as JICA's official candidate through JICA's internal selection procedure and must pass the general entrance examination² of the university they have applied to, including examinations to enter the applicants' desired master's degree or Ph.D. degree course.

9. Application Guidelines

Candidate applicants must apply through the procedures as described below, which are necessary requirements by both applicant's Government and the Government of Japan for the Official Development Assistance.

(1) Procedures and Required Documents for Application:

Each applicant is required to submit the "Application Documents³" listed in (2) below to JICA overseas office in charge of the applicants' country.

(2) Application Documents

- Personal Information
- Educational Background
- Present Organization and Nomination
- Work Experience
- Declaration (Terms and Conditions needed to be agreed by candidate applicants)
- Research Plan (Annex 2)
- Career Plan (Annex 2)

2) Graduation certificate.

- * Officially certified copies of the original
- * Written in English or accompanied with official translation

3) Academic transcript

- * Must contain all the grades earned at the university attended by the applicant
- * Officially certified copies of the original transcript
- * Written in English or accompanied with official translation in English

4) Photocopy of certificate of English Test

5) A copy of Passport or ID with photo (for checking nationality, name, sex, and date of birth).

6) 2 ID photos (4cm × 3cm) pasted on application form (Original and copy)

7) Health certificate (must be taken at the time of application for entrance examination or within 6 months before coming to Japan, whichever is later, and submitted with Medical

² The results of JICA's screening procedure and University's general entrance examination will not accept any inquiry.

³ Submitted documents will not be returned.

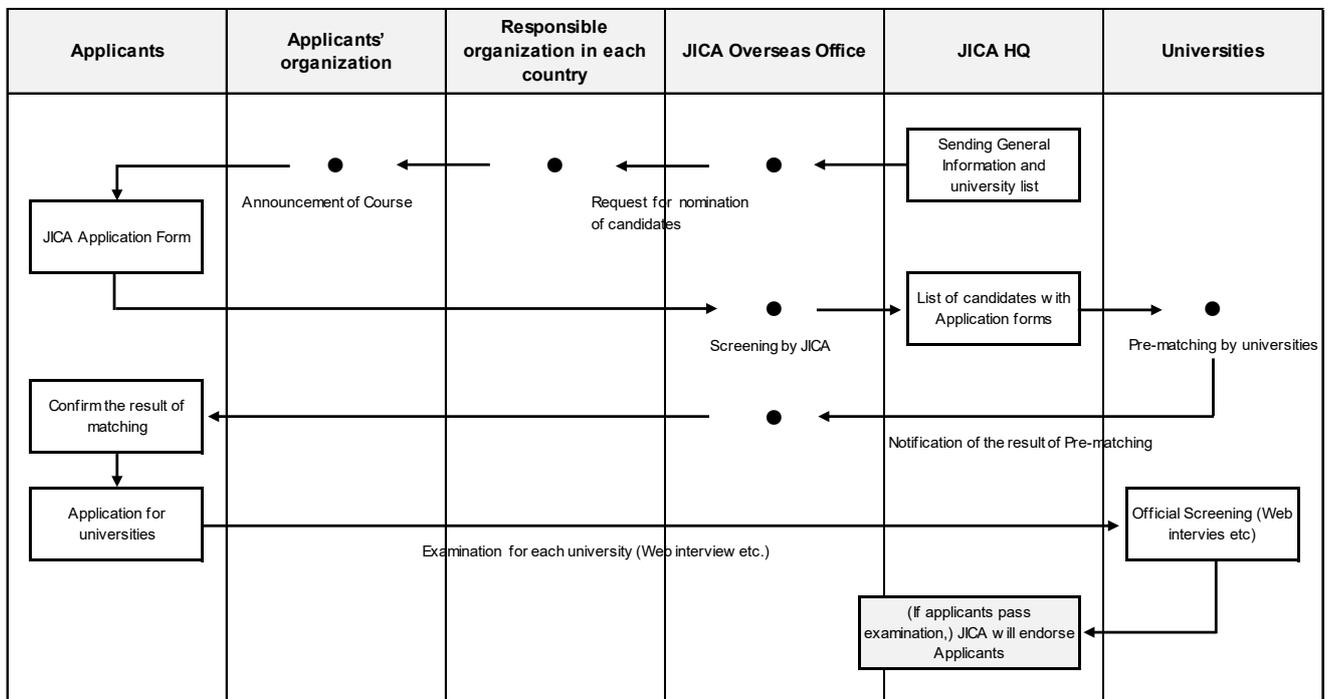
History at a later date. ⁴⁾

(3) Procedures in General

Based on the above documents, candidate applicants are nominated and approved by their country’s government, and later approved by JICA.⁵ After this procedure, screening will be conducted at the universities chosen by the applicant.

Please kindly note that universities may reject the applicant’s application when the required documents, or the submitted research plan is not accepted by the universities.

Candidate applicants must follow each university’s application procedure after the screening. If the applicants withdraw their applications after their official applications to the universities, applicants must inform their withdrawal to the university by letter.



(4) Points to be Noted regarding Procedures

JICA shall determine whether the candidate is eligible to participate in training in Japan. JICA shall make a decision on acceptance or rejection based on several factors such as entrance examination results, planned number of participants, medical examination results and others.

⁴ If the candidate applicant passes the university entrance examination, a health certificate of JICA format will be required. Without the certificate, admission may become rejected.

⁵ The Government of Japan will examine applicants who belong to the military or other military-related organizations and/or who are enlisted in the military, taking into consideration of their duties, positions in the organization and other relevant information in a comprehensive manner to be consistent with the Development Cooperation Charter of Japan.

Reason for the decision will not be disclosed.

10. Schedule

Date	Process
By 20 March 2025	Nomination of applicants in respective organizations
	Selection of candidate applicants by responsible organization in each country
	“Application Documents” must be submitted to JICA overseas office in respective countries by 20 March 2025.
By the End of March 2025	Screening by JICA and JAXA (including Interview by JICA overseas office)
By the Beginning of April 2025	Notification of the result of screening by JICA and JAXA
Start the process from April 2025 and enroll until September 2025	Preparation for applying to University by the applicant
	University's application procedure
	*To follow Examination schedule of each university
	Preparation for study in Japan if applicants pass examination
	Orientation is conducted by JICA overseas office before departure
	Arrival in Japan
	Orientation is conducted by JICA
Beginning of Term / Start program	

*Schedule for the application and examination depends on university.

11. Expenses To Be Borne By JICA

Under the JICA Long-term Trainee Allowance standards, JICA will cover expenses and allowance to participants accepted to the program/course. See the table below for further details. Note that the payments (e.g., for tuition, research support expenses, school support expenses) will not be paid to the accepted participants themselves, but directly to the university or other relevant institutions.

Expense category	Payment amount	Payment frequency
Tuition (examination fees, entrance fees, course fees)	Actual costs	According to the request from universities
Living Allowance	JPY 117,000–148,000 per month*	Every month via university

Airfare	Actual costs	Upon arrival in Japan and upon returning home
Outfit Allowance**	JPY100,000	Once (upon arrival in Japan)
Moving Allowance***	Up to JPY164,000-224,000	Once (during the training period)**
Research Support Expenses****	Actual costs (up to JPY360,000 per year)	
Medical care for participants who become ill after arriving in Japan (the costs related to pre-existing illness, pregnancy, or dental treatment are NOT included).	In accordance with the provisions of the medical insurance	

*Varies according to living area in Japan, type of accommodation, etc.

**Once, after opening bank account in Japan. As it takes several weeks to have the bank account opened, it is strongly recommended to bring cash for personal expenses during the period.

***Depending on the accommodation facility. Consultation with the university is required.

****Research Support Expenses are allowed to be provided via the university and be disbursed with the consultation and approval of the applicant's supervisor.

12. Expenses Not To Be Borne By JICA

JICA will not bear costs other than the allowances described above. JICA is not responsible for the following expenses:

- (1) Passport fees (for re-issuance and extensions, etc.)
- (2) Visa fees of a transit country and transportation expenses to obtain Visa
- (3) Transportation expenses to obtain Japanese Visa
- (4) Domestic travel expenses at the applicant's home country
- (5) Departure tax
- (6) Airport tax/airport facility charges outside of Japan, including third countries
- (7) Customs duty
- (8) Excess baggage charges
- (9) Compensation for lost and/or damaged baggage
- (10) "No show charge" to the transit airport hotel (non-refundable)
- (11) Lost - ticket fee
- (12) Accommodation fee for day-use hotel in return flight
- (13) Transportation expenses other than official programs
- (14) Telephone bill or mini-bar tab at accommodation
- (15) Medical costs related to pre-existing illness, pregnancy, or dental treatment
- (16) Medical cost related to the same illness over 180 days
- (17) National Health Insurance fee

Note: If participant / accepted applicant does not follow the regulation of JICA, the participant may have to bear such other costs of necessary expenses.

13. Conditions for Participation

The accepted applicants/participants of KCCP are required

- (1) to understand that participants must physically come to Japan to participate in this program at the date designated by JICA,
- (2) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants on their own,
- (3) not to change course subjects or extend the course period,
- (4) to understand that inviting participant's family members is not recommended before their stay in Japan has passed more than 6 months,
- (5) to return to their home country on the designated flight by JICA, when they finish the program/course or when it is deemed impossible to finish the program within the program period, or when the participant is not successful on the regular course examination, (Please note that participants prepare by yourself all the documents necessary for the regular course examination.)
- (6) to acknowledge that a leave of absence from school is not permitted in principle
- (7) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (8) to enroll and complete JICA-DSP online courses, when you receive JICA's instructions to do so.
- (9) to understand that the maximum duration of research student is 6 months for both master's and doctor's courses, and duration of acceptance as a regular student is based on the course years determined by the university,
- (10) to observe the rules and regulations of the program implementing partners to provide the program or establishments, ("Plagiarism" especially is taken severely by enrolling university, regardless of whether it is direct plagiarism or self-plagiarism and participants may be subjected to disciplinary action such as suspension),
- (11) not to engage in political activities, or any form of employment for profit,
- (12) to agree to be discontinued of the program, should the participant (a)violate Japanese laws, JICA's regulations, or University's regulations, (b)commit illegal or any type of immoral conduct including sexual harassment, (c)become critically ill or seriously injured,after arrival in Japan.
- (13) to be responsible for paying any cost for treatment of the said health conditions except for the medical care expenses described in the table of "11. Expenses To be borne by JICA,"
- (14) to return the total amount or a part of the expenditure for KCCP depending on the severity of such violation, should the participants violate the laws and ordinances,
- (15) not to drive a car or motorbike in Japan, regardless of an international driving license

possessed,

- (16)** to observe the rules and regulations at the place of the participants' accommodation,
- (17)** to refund allowances or other benefits paid by JICA in the case of a change in schedule,
- (18)** to accept that the Government of Japan will examine applicants who belong to the military or other military-related organizations and/or who are enlisted in the military, taking into consideration of their duties, positions in the organization and other relevant information in a comprehensive manner to be consistent with the Development Cooperation Charter of Japan,
- (19)** to submit a Health Certificate in JICA format at the participant's expense, when the participant applied to the entrance examinations or within 6 months before arrival in Japan, whichever is later.
- (20)** to accept to submit a second Health Certificate in JICA format if deemed necessary by JICA. The cost of acquiring the Health Certificate will be borne by JICA unless it is required due to the candidates' fault.
- (21)** to promptly resubmit your medical history, If there are changes in your health condition, such as pregnancy or a pre-existing disease,
- (22)** to be in good health to participate in the program. In order to reduce the risk of worsening symptoms associated with respiratory tract infection, please be honest when consulting the doctor for your Health Certificate,
- (23)** not to be receiving nor plan to receive another scholarship during the program,
- (24)** to understand not to make other applications for different JICA training courses at the same time,
- (25)** to understand that the maximum duration of "Overseas research" and "Temporary Leave (leaving Japan for private purpose)" is 60 days, in principle.
- (26)** to accept to take tuberculosis related inspections organized by JICA after arriving in Japan and to submit the results to JICA and university.
- (27)** to approve the following conditions on summary of my thesis;
 - 1) Summary of the thesis shall be kept at JICA.
 - 2) Summary of the thesis can be read by anyone who made a request to JICA .
 - 3) Summary of the thesis can be used for publication by JICA or JICA website.
 - 4) Taking Photocopy of the thesis shall be allowed by anyone with JICA's permission.



CORRESPONDENCE

For enquiries and further information, please contact your nearest JICA office.



JFY2025

**(JICA Knowledge Co-Creation Program)(KCCP) for Long-Term Participants
(JICA Development Studies Program)**

OFFICIAL APPLICATION FORM

To be Confirmed and signed by the head of the relevant department / division of the applying organization

1. Course Title:(Please write down as shown in the General Information)

Human Resource Development for Space Technology Utilization (JFY2025)

2. Course Number (the number as "XXXXXXXXJXXX"shown in the GI)※1

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3. Country Name

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4. Name of Applying Organization:

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5. Name of Nominee(s):

1)	3)
2)	4)

Our organization hereby applies for Knowledge Co-Creation program (KCCP) of the Japan International Cooperation Agency and proposes to dispatch qualified nominees to participate in the programs.

Date		Signature				
Name						
Designation / Position					Official Stamp	
Department / Division						
Office Address and Contact Information	Address					
	Telephone		FAX		E-mail	

Confirmation by the organization in charge (if there is no Note Verbale/ Letter from the government nominating the applicant)

※2

I have examined the documents in this form and found them true. Accordingly I agree to nominate this person(s) on behalf of our government.

※1. 研修員決定決裁後にKCCPシステムでの研修コース登録を行う場合は記載不要。

※2. 署名又は代替書類は必須であり、いずれも無い場合、研修員の受入、来日手続きが不可となるため留意すること。
ただし、ABEイニシアティブなど、民間人材を対象にしている一部のプログラムにおいてはこの限りではない

Part A: Information on the Applying Organization

1. Profile of Organization

1) Name of Organization

[Empty text box for Name of Organization]

2) The mission of the Organization and the Department / Division:

[Empty text box for Mission of the Organization and the Department / Division]

2. Purpose of Application

1) Current Issues: Describe the reasons for your organization claiming the need to participate in Knowledge Co-Creation Program (KCCP), with reference to issues or problems to be addressed.

[Empty text box for Current Issues]

2) Objective: Describe what your organization intends to achieve by participating in KCCP.

[Empty text box for Objective]

3) Future Plan of Actions: Describe how your organization shall make use of the expected achievements, in addressing the said issues or problems.

[Empty text box for Future Plan of Actions]

4) Selection of the Nominee: Describe the reason(s) the nominee has been selected for the said purpose, referring to the following view points; 1) Course requirement, 2) Capacity /Position, 3) Plans for the candidate after the KCCP, 4) Plan of organization and 5) Others.

[Empty text box for Selection of the Nominee]



JFY2025

**(JICA Knowledge Co-Creation Program)(KCCP) for Long-Term Participants
(JICA Development Studies Program)**

Part B: Information about the Nominee

Instructions

1. Fill-in all **YELLOW** areas (or cells) of this form by computer. (DO NOT **handwrite**).
2. Fill in the form in English.
3. All **YELLOW** areas **MUST** be filled-in (Do not leave these areas blank. Please write "N/A" if not applicable).
4. Write dates in the order of day, month, year (ex:31st day of January, 2025 is "31/Jan/2025").
5. Write proper nouns in full without abbreviation.
6. Check your application form using the check lists at the bottom of this application form.
7. Print out all pages after entering required information in all questions.
8. Obtain Signature(s) of the applicant's present organization (if necessary, digital stamp/signature is acceptable).

1. Personal Information

1-1. Course Title

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1-2. Number (Not need to fill in. JICA will inform after selection Procedures)

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Color Photo (4cm×3cm) Paste your photo taken within 6 months.

1-3. Information about the applicant

Family Name			
First Name			
Other Name (If any)			
Gender for Visa application	Female	Date of Birth (Day/Month/Year)	4 / May / 1978
Nationality	El Salvador	Age (As of 1/Apr/2025)	46
Resident Country			
City/Town		TEL (Primary)	Country Code
State/Province		TEL (Secondary)	Country Code
Email			Passport possession

1-4. Contact Person in Emergency (2 Persons)

1	Name			Relationship	
	Province & Country	TEL	Country Code	Email	
2	Name			Relationship	
	Province & Country	TEL	Country Code	Email	

2. Educational Background

Instructions

1. Please list primary education through higher education (final education), excluding kindergarten education and nursery education(Preparatory education for university admission is included in upper secondary education).
2. If you attended multiple schools at the same level of education due to moving house or readmission to university, modify level column and write the schools in the separate rows.
3. Any school years or levels skipped or repeated should be indicated in the Remarks column.
4. End date for Higher Education should match with the date on the graduate certificate which you submit.
5. Academic Degree must be filled for Higher Education level. (If not obtained any degree, write "N/A")

Name of Educational Institution	Province, Country	From (Month) / (Year)		Type of Academic Degree Obtained	Major
Name of Faculty / Department / School		To (Month) / (Year)			
		From	/		
		To	/		
		From	/		
		To	/		
		From	/		
		To	/		
		From	/		
		To	/		

If the period you have entered in 2. Educational Background above does not match a regular academic period, please indicate your reason in "Remarks" below.

Remarks	
----------------	--

1) **Language Proficiency** Indicate your English abilities with reference to the following.

English Proficiency	Listening							
	Speaking							
	Reading							
	Writing							
	Certificate (Please specify Name of Certificate) <i>ex.: TOEFL, IELTS</i>	To be taken						
If Others, specify								
Score points obtained								
Test Dates		<table border="1" style="width: 100%;"> <tr> <th>Day</th> <th>Month</th> <th>Year</th> </tr> <tr> <td></td> <td></td> <td></td> </tr> </table>	Day	Month	Year			
Day	Month	Year						
Your Mother Tongue								

- Excellent:** Refined fluency skills and topic-controlled discussions, debates & presentations. Formulates strategies to deal with various essay types, including narrative, comparison, cause-effect & argumentative essays.
- Good:** Conversational accuracy & fluency in a wide range of situations: discussions, short presentations & interviews. Compound complex sentences. Extended essay formation.
- Fair:** Broader range of language related to expressing opinions, giving advice, making suggestions. Limited compound and complex sentences & expanded paragraph formation.
- Poor:** Simple conversation level, such as self-introduction, brief question & answer using the present and past tenses.

2) Have you ever been awarded a scholarship for studying abroad?

Yes	Name of scholarship							
	Duration	From		/		To		/

3) Are you currently applying for any scholarship(s), other than Program?

Yes	Name of scholarship								
-----	---------------------	--	--	--	--	--	--	--	--

4) Have you ever participated in any training course in your country or abroad including any offered by JICA?

Yes	Name of the course								
	Country you visited		Name of the institution or the agency						
	Duration	From		/		To		/	
Yes	Name of the course								
	Country you visited		Name of the institution or the agency						
	Duration	From		/		To		/	
Yes	Name of the course								
	Country you visited		Name of the institution or the agency						
	Duration	From		/		To		/	

3. Present Organization and Nomination

3-1. Present Organization and Position

Categories of Organization	Others	Types of organization	
Name of Organization			
Department / Division			
Position			
Date of employment	/ /	Date of assignment to the present position	/ /
Province & Country	TEL	Country Code	Email

Categories of Organization	Types of Organization	Description
A. Ministry / Government Institution	National Government	Ministry or Federal Institution
	Local Government	Governmental Institution run by state/province or city/town
	Public Enterprise	Government-owned corporation or facilities
B. Higher Education and TVET	University	Either public or Private University
C. Private Sector	Private	Private company including Private school
D. Others	NGO/Private(non-profit)	NGO or non-profit organization
	Self-employed	Freelancer (if you own a company, chose "Private")
	Fresh Graduate	Just graduated or will Graduate soon from University and not working
	Unemployed	not working
	Others	Any status not applying to all above

3-2. 【Questionnaire on Relationship with the Military】 (FOR ALL THE APPLICANTS)

Please mark Yes or No about your status.

	Personnel of the military or organizations under the military (active military personnel or military personnel listed in the muster roll/military register)
	Personnel of the Ministry of Defense, or organizations under the Ministry of Defense
	Personnel of organizations that are specified by law under the military or the Ministry of Defense in case of an emergency
	Persons listed in the muster roll/military register who are not currently affiliated with the military, the Ministry of Defense, or affiliated organizations
	Personnel of civilian organizations which have divisions to conduct military-related activities

3-3. Confirmation of the nomination by the applicant's present organization

I agree to nominate this person as qualified nominees to participate in the programs on behalf of our organization.

Date		Signature	
Name			
Department / Division			
Position			
TEL	Country Code		
Email			

* This confirmation is necessary if the applicant's present organization is the ministry / government institution or any higher education and TVET institution

Confirmation by the organization in charge (if there is no Note Verbale/ Letter from the government nominating the applicant)

I have examined the documents in this form and found them true. Accordingly I agree to nominate this person(s) on behalf of our government.

Date		Signature	
Name			
Department / Division			
Position			

4. Work Experience

Provide the information of your work experience following the most recent one after graduation from higher education. The first row (most recent one) will be filled automatically if 3-1 Present Organization and Position is correctly filled.
 * In "To", please write the month and year as of you apply for this program.
 Ex., If you applied for this program in the end of October in 2025, Please choose October as month and 2025 as year.

Organization	Department	Position	Period of Working	From / To			Full / Part Time	Type of Org.
				From	/	To		
				From	/	To		
				*To	/			
				From	/	To		
				*To	/			
				From	/	To		
				*To	/			
				From	/	To		
				*To	/			
				From	/	To		
				*To	/			

****For the Types of Organization, please choose from the followings:**

- A. Ministry / Government Institution
 - B. Higher Education and TVET (Technical and Vocational Education and Training) Institutions
 - C. Private Sector
 - D. Others (non-profit organization etc.)
- *For the details of description of each type of organization, please refer to "Categories of Organization" in 3. Present Organization and Nomination

4. Expectation on the applied KCCP

1) Personal Goal: Describe what you intend to achieve in the applied KCCP in relation to the organizational purpose described in Part A-2

2) Relevant Experience: Describe your previous vocational experiences which are highly relevant in the themes of the applied KCCP. (required)

3) Area of Interest: Describe your subject of particular interest with reference to the contents of the applied KCCP. (required)

5. Declaration

I declare to apply for with a full understanding of the General Information, especially the articles stipulated below:

(1) APPLICATION

1. All information answered and provided in this application form by me, is true and accurate to the best of my knowledge and ability.
My application will be cancelled if any information is proven to be false.
2. All information provided by me in this application form had been approved by my supervisor in my organization
(Required only for Governmental Officials (including public organizations) and/or Educators.)
3. An application form which is incomplete or missing any necessary document(s) will be deemed ineligible and not considered.
4. The selection procedure and results rest entirely with JICA as the secretariat of SDGs Global Leader. No inquiries or objections by applicants regarding the result of the selection process will be considered.
5. Submission of a master's thesis is optional for doctoral candidates

(2) OBJECTIVE OF THE PROGRAM

- (2-1) When I am accepted for the Program, I agree
 - 2-1-1. that the objective of the program which is written in G.I. Therefore, I will participate in additional programs as being instructed in G.I if necessary.
 - 2-1-2. that I am required to contribute to the development of my nation's long-term good relationship with Japan after completing the course in Japan,
 - 2-1-3. that the objective of the program is not provision of employment in Japan upon completion of the program.

(3) JICA's GUIDELINES

【General Rules】

The accepted applicants/participants are requested:

- (1) to understand that participants must physically come to Japan to participate in this program at the date designated by JICA,
- (2) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants on their own,
- (3) not to change course subjects or extend the course period,
- (4) to understand that inviting participant's family members is not recommended before their stay in Japan has passed more than 6 months,
- (5) to return to their home country on the designated flight by JICA, when they finish the program/course or when it is deemed impossible to finish the program within the program period, or when the participant is not successful on the regular course examination. (Please note that participants prepare by yourself all the documents necessary for the regular course examination.)
- (6) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (7) to enroll and complete JICA-DSP online courses, when you receive JICA's instructions to do so.
- (8) to observe the rules and regulations of the program implementing partners to provide the program or establishments, ("Plagiarism" especially is taken severely by enrolling university, regardless of whether it is direct plagiarism or self-plagiarism and participants may be subjected to disciplinary action such as suspension),
- (9) not to engage in political activities, or any form of employment for profit,
- (10) to agree to be discontinued of the program, should the participant (a)violate Japanese laws, JICA's regulations, or University's regulations, (b)commit illegal or any type of immoral conduct including sexual harassment, (c)become critically ill or seriously injured after arrival in Japan.
- (11) to be responsible for paying any cost for treatment of the said health conditions except for the medical care expenses described in the table of "Expenses To be borne by JICA" in General Information.
- (12) to return the total amount or a part of the expenditure for KCCP depending on the severity of such violation, should the participants violate the laws and ordinances,
- (13) not to drive a car or motorbike in Japan, regardless of an international driving license possessed,
- (14) to observe the rules and regulations at the place of the participants' accommodation,
- (15) to refund allowances or other benefits paid by JICA in the case of a change in schedule,
- (16) to accept that the Government of Japan will examine applicants who belong to the military or other military-related organizations and/or who are enlisted in the military, taking into consideration of their duties, positions in the organization and other relevant information in a comprehensive manner to be consistent with the Development Cooperation Charter of Japan,
- (17) to submit a Health Certificate in JICA format at the participant's expense, when the participant applied to the entrance examinations or within 6 months before arrival in Japan, whichever is later.
- (18) to accept to submit a second Health Certificate in JICA format if deemed necessary by JICA. The cost of acquiring the Health Certificate will be borne by JICA unless it is required due to the candidates' fault.
- (19) to promptly resubmit your medical history, if there are changes in your health condition, such as pregnancy or a pre-existing disease,
- (20) to be in good health to participate in the program. In order to reduce the risk of worsening symptoms associated with respiratory tract infection, please be honest when consulting the doctor for your Health Certificate,
- (21) not to be receiving nor plan to receive another scholarship during the program,
- (22) to understand not to make other applications for different JICA training courses at the same time
- (23) to understand that the maximum duration of "Overseas research" and "Temporary Leave (leaving Japan for private purpose)" is 60 days, in principle.
- (24) to accept to take tuberculosis related inspections organized by JICA after arriving in Japan and to submit the results to JICA and university.
- (25)to approve the following conditions on summary of my thesis;
 - ①Summary of the thesis shall be kept at JICA.
 - ②Summary of the thesis can be read by anyone who made a request to JICA .
 - ③Summary of the thesis can be used for publication by JICA or JICA website.
 - ④Taking Photocopy of the thesis shall be allowed by anyone with JICA's permission.I, the undersigned,
- (26)to acknowledge that a leave of absence from school is not permitted in principle,
- (27)to understand that the maximum duration of research student is 6 months for both master's and doctor's courses, and duration of acceptance as a regular student is based on the course years determined by the university,

【Privacy Policy】

The participants/applicants are requested to understand Privacy Policy of JICA as follows.

(1) Scope of Use

Personal information specified in this form will be stored, used, or analyzed by JICA only within the scope of conducting, supervising and follow-up of JICA's technical training (long-term) (selection, coordination, travel and life support of the participants in Japan) which is stipulated in the Japan International Cooperation Agency Organization Regulations. The personal information contains also medical history information and health certificate.

JICA will provide the personal information to the universities that the applicants wish to enroll.

Once the candidate is accepted by a university, JICA will make a contract for the implementation of the program with that university.

JICA will not use the acquired personal information for purposes other than the above.

JICA will take safety management measures for the acquired personal information and manage it appropriately in accordance with the privacy policy and internal rules.

(2) Provision of acquired personal information to a third party

JICA shall never provide personal information to third parties except as required by law.

However, in the following cases, we will provide personal information and will take the following measures.

(a) In the case of contracted universities for the implementation of the program

The use of the personal information is limited to the scope of the commissioned tasks (implementation of the program) and JICA will request the commissioned party to take safety management measures and manage it appropriately, and will confirm the implementation status.

(b) In the case of uncontracted universities for the purpose of admission screening

The use of the personal information is limited to the admission screening of the applicants by universities (career, academic background, research plan, medical history information and medical certificate), and JICA will notify the applicants of the name of the universities to which the information is provided and the privacy policy of the universities at the time of its provision.

【Security Notice】

JICA takes any measures required to prevent leakage, loss, or destruction of acquired information, and to otherwise properly manage such information.

*Information Security Policy of JICA in relation to Personal Information Protection

■ JICA will properly and safely manage personal information collected through Application Forms in accordance with JICA's Privacy Policy and the relevant laws of Japan concerning protection of personal information and take protection measures to prevent divulgence, loss or damages of such personal information.

■ Unless otherwise obtained approval from the Applicant him/herself or there are valid reasons such as disclosure under the laws and ordinances, etc. and except for the reasons 1-3 below, JICA will neither provide nor disclose personal information to any third party. JICA will use personal information provided only for the purposes in 1-3 below and will not use the information for any purposes other than those described in 1-3 below without prior approval of the Applicant him/herself.

1. To provide the KCCP to Participants.
2. To provide the KCCP to Participants under the Citizens' Cooperation Activities.
3. In addition to 1 and 2 above, if the government of Japan or JICA determines it necessary in technical cooperation.

※JICA's policy for the transfer of personal data from the European Economic Area (EEA) to outside the EEA (to Japan and third countries);

JICA has revised "Bylaws for the Implementation of Personal Information Protection" which was published based on Japan's legislation by adding new provisions regarding how to deal with personal data within the EEA in order to meet General Data Protection Regulations (GDPR's) requirements for data protection. Based on the new bylaws, JICA entered into the EU Standard Contractual Clauses (SCCs) which allows us to transfer personal data from offices within the EEA to offices outside the EEA (in Japan and third countries).

【Copyright Policy】

The participants are requested to comply with the following;

1. The participants shall use all the documents provided for the KCCP (including texts, materials, etc.), within the scope approved by each copyright holder. If the participants apply to online KCCP, the participants shall also comply with terms of use of copyrighted works for the online KCCP that are shown on the JICA website.
(https://www.jica.go.jp/english/our_work/types_of_assistance/tech/acceptance/training/index.html)
2. All the documents for the KCCP (including reports, action plans, presentations, etc.) shall be prepared by the participants themselves in principle. If the participants use a third party's work (reproduction, photograph, illustration, map, figures, etc.), which is protected under the laws and regulations in the participants' country or copyright-related multinational agreements, the participants shall obtain a license to use the work within the scope approved by the copyright holder.
3. The participants shall agree that JICA may use the documents prepared by the participants (including but not limited to reproduction, public transmission, distribution and modification) for other programs conducted by JICA (for example, as reference for other KCCP courses and project formulation).

【Portrait Right Policy】

During the implementation period of KCCP, JICA (including hired photographer and program implementing partners) will shoot photographs and video footage mainly for the following purposes:

- Use on the website or in SNS administrated/operated by JICA,
- Use in JICA publications (public relations magazines, annual reports, journals, etc.) in printed or electronic form,

*Photos and images taken will not be used for commercial purposes and the participants' personal information will not be disclosed to any third party without the consent of the participants.

JICA would appreciate it if the participants of KCCP grant the participants themselves portrait right license to JICA for photos and images taken described above. It is, however, not a requirement of KCCP. The participants do not agree to grant the participants themselves portrait right license to JICA, has absolutely no problem in participating KCCP. JICA respects the intention of each Participant.

- I understand and fully agree to the following terms and conditions set forth above.
- I will be subject to any penalties imposed as a consequence of my failure to abide by the above terms and conditions.
- I understand the intention of JICA on "Portrait Right Policy" mentioned above, and my intention for usage/publication of photographs and videos including the portrait of myself by JICA for the purpose above is as follows:
***Please check the box whether you are AGREE or DISAGREE.

Agree / Disagree

I certify that the statements I made in this form are true, complete and correct to the best of my knowledge and belief.

By Applicant

Name of Applicant:

Signature: _____

DATE (Day / Month / Year): _____ / _____ / _____

Check List

Please check the following **BEFORE** printing

Page	Check Point	Applicant	JICA
All	Are all the Yellow columns (MANDATORY to answer) filled out?		
1	Is the full name written as shown on the Passport? (Check the spelling) (National ID is acceptable if the applicant does not own a Passport)		
	Is the date of birth same as on the Passport or ID?		
	Is the applicant's age between 22 to 39? (if not, check qualified age at JICA overseas office in charge of your country)		
2	Is the name of supervisors chosen from the professor list in the University Information List?		
	If the name of supervisor is required to enter for all courses of Ph/D. and some Master's courses, is the section of "supervisor of choice " in Annex. 1-1 (for Courses with Pre-application matching), and Annex. 1-2 (for Courses without Pre-application matching) filled out?		
3	Do schooling years correspond to the years indicated in the provided University Diploma and Academic Transcript?		
	Is the name of the degree same as in the "University Diploma" and "Academic Transcript"?		
4	If the schooling years do not match with the regular academic period, is it explained in the Remarks column?		
4	Is the applicant applying for any scholarship other than Program?		
5	Is the applicant's name of organization, department, and position correctly spelled out? (No abbreviation is allowed)		
	Has the applicant entered whether the applicant's present organization is related to the Military / the Ministry of Defense?		
6	Is the working history and period of the applicant correctly filled out? -Any employment before university completion is not considered as working history. -Only full-time working with acquisition of diploma, such as night school, is approved as working experience.		
	In 5. Declaration, has the applicant entered a check mark (✓) for either Agree or Disagree?		
Word File for Annex. 2 Research Plan and Career Plan	Is the research plan written in format of "Title", "Introduction", "Objective" and "Conclusion", according to instructions of "Research Plan" of Annex. 2? (Extreme lack of words may not be accepted.)		
	Is the research plan written with the "Title", "Introduction", "Objective" and "Conclusion", respectively followed by Rules of Outline of Research Plan as instructed in Annex. 2-1 Research Plan?		

Please check the following **AFTER** printing

Page	Check Point	Applicant	JICA
1	Is the applicant's photo attached on the Application form?		
5	Are the official stamp and signature of the current organization affixed in 3-3.?		
8	In the Declaration Form, is the signed date within the application period?		
University Diploma	Is the notary seal* affixed to University Diploma? *The copied document of original one is approved only with the original notary seal affixed. *The notary seal: To officially notarize the copied document, affixed by authorized public institutions or lawyers.		
	Is the name and date of birth as shown on the Passport or ID? If not, please describe the reason in the letter.		
	If not written in English, is the official English translation attached?		
Academic Transcript	Is the notary seal affixed to Academic Transcript for all the grades earned in the university?		
	Is the name and date of birth as shown on the Passport or ID? If not, please describe the reason in the letter. If not written in English, is the official English translation attached?		
Copy of Passport(ID)	Is the copy of valid Passport (or National ID) attached?		
	If not written in English, is the official English translation attached?		
ID Photo	Is the applicant's photo (4cm × 3cm) attached on Page 1 of Application Form?		
(Health Certificate & Medical History)	You must take Health check(Annex3) by the doctor in your country at the time of application for entrance examination or within 6 months before coming to Japan, whichever is later, and submitted with Medical History(Annex4) at a later date. The Annex3 should describe current status of the applicant's illness and state the Physician's consent to join the program.		

Please check the following **BEFORE** submission

Page	Check Point	Applicant	JICA
All	Are all documents and attachments included? •Application Form, •Annex1 (University Information), •Annex2 (Research Plan and Career Plan), •University Diploma (and Official English translation if the documents are issued other than English), •Academic Transcript (and Official English translation if the documents are issued other than English), •Copy of Passport/ID (and English translation if necessary), •Official English Proficiency Certificate as required by the desired university, •Master's Degree Thesis (if any)		

Name of Applicant: _____



1. University Information⁵

(1) After examining university list provided by JICA, please fill in University, Supervisor, and the respective Field of studies that you expect to study in Japan. If you have more than two universities in your mind, you can select up to three universities

Name of University and Graduate School(1)	
Name of Course/Major	
Master/PhD	
Supervisor of choice*	
Field of Study	

Name of University and Graduate School(2)	
Name of Course/Major	
Master/PhD	
Supervisor of choice*	
Field of Study	

Name of University and Graduate School(3)	
Name of Course/Major	
Master/PhD	
Supervisor of choice*	
Field of Study	

*If you wish to apply for a PhD, please make sure to fill in "Supervisor of choice".

Master's degree applicants must also fill in the name of desired supervisor for some universities. Please refer to the appropriate section of the "university list".

[IMPORTANT]⁶ JICA will provide your desired university with your personal information (educational background, career, health condition, health certificate, etc.) necessary for selection.

For the privacy policy of each university, check the description on the university website.

⁵ 作成を原則とするが、研修コース特性に応じて作成しないことも可とする

⁶ 受入大学に候補者情報を提供する研修コースにおいては記載必須

Research Plan and Career Plan⁸

Write a brief research plan of your proposed Master's or Ph.D. thesis more than 700 words (minimum 3 pages).

Below is an example of the structure of the research plan. Usage of this structure is not essential but strongly recommended.

(a)TITLE of your Master's or Ph.D. thesis

(b)INTRODUCTION (1 paragraph):

To state clearly what your research interests are. Necessary to include the followings:

- Background information regarding the selected topic and your involvement (e.g. what is the main reason that you chose the topic, your relevant working experience, etc.)
- The main objective of your study

(c)MAIN BODY (approximately 3 paragraphs):

To provide specific information to support your ideas. To explain what you are going to study and how the research is conducted. Necessary to include the followings:

- Brief explanation for your analysis of this topic.
- Brief explanation for your research methodology.

(d) CONCLUSION (1 paragraph):

To stress the most important point(s) of your research plan, and your future work. Necessary to include the followings:

- The skills which you wish to obtain in Japan.
- How you intend to utilize your research to solve the issue(s) mentioned in the first part of the plan after returning to your home country.

*For Ph.D. courses, please attach your master thesis in English and related papers (if any).

!! IMPORTANT !!

✓It is recommended to make prior contact the faculty before submitting the applications in order to know whether or not the university can accept the research plan. You should write the research plan in light of the requirements and characteristics of the Master's or Ph.D. course.

✓It must be demonstrated that your academic background and/or job experience are sufficient enough to engage in and complete the Master's or Ph.D. course in Japan. In this regard, it is essential for you to select a research theme which is associated with your current or future job.

Career Plan after Graduation⁸

In connection with the fields of study, please describe your idea /plan to utilize your knowledge, skills and experiences that you obtained in Japan after returning to your home country in 400-500 words.

Please be reminded of the aim of SDGs Global Leadership Program which expects the participants to be leaders who share values of Japan in order to help establish and maintain mid and long - term good relations between Japan and the participants' countries

健康診断書/CERTIFICATE OF HEALTH

*医師に記入してもらうこと/to be completed by the examining physician

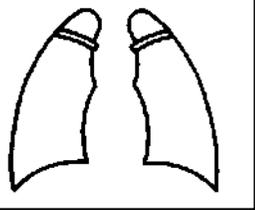
*日本語又は英語により明瞭に記載すること/Please fill out the form (PRINT or TYPE) in Japanese or English.

氏名/ Name	姓/ Sir Name	名/ Given Name	ミドルネーム/Middle Name	
性別/ Gender	<input type="checkbox"/> 男/Male	生年月日 (西暦) /Date of Birth (AD)	Year:	
	<input type="checkbox"/> 女/Female			Month:
	<input type="checkbox"/> その他/others			

1. 身体検査/Physical Examination

(1) 身長/Height	cm	(2) 体重/Weight	kg
(3) 血圧/Blood Pressure	mmHg~		mmHg
(4) 血液型/Blood Type	<input type="checkbox"/> A	<input type="checkbox"/> B	<input type="checkbox"/> AB <input type="checkbox"/> O <input type="checkbox"/> RH+ <input type="checkbox"/> RH-
(5) 脈拍/Pulse	<input type="checkbox"/> 整/Regular	(7) 色覚異常の有無/Color Blindness	<input type="checkbox"/> 有/Yes <input type="checkbox"/> 無/No
	<input type="checkbox"/> 不整/Irregular		
(6) 視力/Eyesight	裸眼/Unaided	右/Right:	左/Left:
	矯正/Corrective	右/Right:	左/Left:
(8) 聴力/Hearing	<input type="checkbox"/> 正常/Normal	(9) 言語/Speech	<input type="checkbox"/> 正常/Normal
	<input type="checkbox"/> 異常/Impaired		<input type="checkbox"/> 異常/Impaired

2. 胸部聴診及びX線検査 (6ヶ月以内) /Physical and X-ray Examinations of Chest (Within Six Months)

	胸部X線所見/Discribe condition of lungs	(1) 肺/Lungs	<input type="checkbox"/> 正常/Normal <input type="checkbox"/> 異常/Impaired	
	撮影年月日/Date Taken	異常がある場合→ 心電図/If impaired ⇒Electrocardiogram Chest auscultation (breath sound)	(2) 心臓/Cardio	<input type="checkbox"/> 正常/Normal <input type="checkbox"/> 異常/Impaired
			心電図/If impaired ⇒Electrocardiogram	<input type="checkbox"/> 正常/Normal <input type="checkbox"/> 異常/Impaired
			胸部聴診 (呼吸音) Chest auscultation (breath sound)	<input type="checkbox"/> 正常/Normal <input type="checkbox"/> 異常/Impaired
			Examinations of the neck (inspection, palpation)	<input type="checkbox"/> 正常/Normal <input type="checkbox"/> 異常/Impaired
			フィルム番号/Film No. (任意if any)	

3. 現在治療中の病気/Disease currently being treated

<input type="checkbox"/> 無/No	<input type="checkbox"/> 有/Yes	病名/Specify it:
-------------------------------	--------------------------------	----------------

4. 既往症/Past illness/disorder

該当するものにチェックと完治時期または治療中を記入、いずれも該当しない場合は「無し」にチェックすること。
Please check ✓and fill date of recovery/under treatment.If NOT contracted any of them in the past, please check "None".

チェック欄/Tick	病名/Name	完治時期/Date of recovery	治療中/under treatment	チェック欄/Tick	病名/Name	完治時期/Date of recovery	治療中/under treatment
<input type="checkbox"/>	結核/Tuberculosis			<input type="checkbox"/>	マラリア/Malaria		
<input type="checkbox"/>	麻疹/Measles			<input type="checkbox"/>	てんかん/Epilepsy		
<input type="checkbox"/>	腎疾患/Kidney disease			<input type="checkbox"/>	心疾患/Heart disease		
<input type="checkbox"/>	糖尿病/Diabetes			<input type="checkbox"/>	薬剤アレルギー/Drug Allergy		
<input type="checkbox"/>	肝炎/Hepatitis (Type: A, B, C, D, E)			<input type="checkbox"/>	精神疾患/Phychosis		
<input type="checkbox"/>	四肢機能障害/ Functional disorder in the extremities			<input type="checkbox"/>	その他感染症/ Other communicable diseases		
<input type="checkbox"/>	該当無し/None						

5. 検査/Laboratory tests							
(1) 尿検査/Urinalysis	糖/Glucose	Positive (+)	蛋白/Protein	Positive (+)	潜血/Occult Blood	Positive (+)	(2) 検便/ Feces: Parasite(egg of parasite)(+,-)
		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	
		Negative (-)		Negative (-)		Negative (-)	
		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	
(3) 貧血検査/Anaemia test	赤沈 ESR	mm /Hr	白血球数 WBC count	/cmm	血色素量 hemoglobin	gm/dl	貧血/Amemia
							Positive (+)
							<input type="checkbox"/>
							Negative (-)
							<input type="checkbox"/>
(4) 肝機能検査/LFT	GPT (ALT)	(IU/I)	GOT (AST)	(IU/I)	γ-GTP	(IU/I)	

6. 医師の診断・意見/Physician's impression of the applicant's health

7. 継続的治療・投薬の必要性があればその旨ご記入ください。/Please fill in if the applicant needs regular medication or treatment.

8. 志願者の既往歴、診察・検査の結果から判断して、現在の健康状態は十分に留学に耐えるものと思われますか？ In view of the applicant's history and the above findings, is it your observation that his/her health status is adequate to pursue studies in Japan?									
<input type="checkbox"/>	はい/YES		日付 (西暦) Date (AD)	Year:		Month:		Day:	
			医師署名 Physicians Signature						
<input type="checkbox"/>	いいえ/NO		検査施設名 Office/Inst itution						
			所在地 Address						

注意事項/Notice
 回答項目に漏れがないかご確認ください。
 Please do not leave any blanks in this certificate.



Annex. 3 Medical History

1. Present Medical Status

a) Have you taken any medicine or had a medical checkup by a physician for your illness such as diabetes, hypertension, asthma, etc.?

Table with 2 columns: Name of illness, Name of medicine

If yes, please attach your doctor's letter (preferably, written in English) that describes the current status of your illness, and gives agreement to your participation in the program.

b) Do you have any allergies with medicine, food, pollen, etc.?

Table with 2 columns: What are you allergic to? What kind of allergic symptoms do you have such as itch, rash, hives, etc.?

c) Please indicate any needs arising from disabilities that may require additional support or facilities.

Empty box for indicating needs arising from disabilities.

NOTES: Disability will not lead to exclusion of the Applicant from the program. However, the Applicant may be directly inquired by the JICA official in charge for a more detailed account of his/her condition.

2. Medical History

(a) Have you had any illness such as heart, hepatic, kidney disease, etc.?

Table with 2 columns: please specify

b) Have you ever been a patient in a mental clinic or been treated by a psychiatrist?

Table with 2 columns: please specify

c) Have you ever had any sleeping, eating or other disorders?

Table with 2 columns: please specify, Name of medicine taken if any

d) Please indicate history of all illnesses you have had.

Empty box for indicating history of all illnesses.

3. Tuberculosis Screening

a) Do you have any history of previous TB?

Table with 2 columns: please specify

b) Has anyone in your household been diagnosed with TB in the last 2 years?

Table with 2 columns: please specify

c) Do you have any history of recent contact with a case of active pulmonary TB? (shared the same enclosed airspace or household or other enclosed environments for a prolonged period for days or weeks)

Table with 2 columns: please specify

d) Do you have any history of or are you currently immune compromised (HIV infected, chronic renal failure, malignant tumors, etc.)? Do you have any history of using immunosuppressant (steroids, anti-cancer drugs, rheumatic drugs, etc.)?

Table with 2 columns: please specify

e) Have you (or your household) had any of the following symptoms in the last three months?

Table with 2 columns: Symptom type, Please specify ()

4. Vaccination history

Table listing various vaccines (MMRV, MMR, MR, M, Mumps, Hepatitis B, Chicken pox, Meningitis, Polio, Diphtheria Pertussis Tetanus combined) and their corresponding Time(s).

5. Other Conditions/Medical Issues

Are you pregnant? Noted: Answer does not affect the selection of candidates.

Table with 4 columns: Weeks of pregnancy, Month, Expected date of delivery, /

If you have any medical issues/conditions that are not described above, please indicate below.

Empty box for indicating other medical issues/conditions.

I certify that I have read the above instructions and answered all questions truthfully and completely to the best of my knowledge. I understand and accept that medical conditions resulting from an undisclosed pre-existing condition may not be financially compensated by JICA and may result in termination of the program. I understand and accept that this questionnaire will be checked for my health care by the people who are engaged in the program during my stay in Japan.

By Applicant

Table for applicant signature: Date, Name and Title/Position, Signature

※Please notify JICA staff upon any changes in your health condition after submission of the form.