OFFICE MEMORANDUM

Dated the 21st Jan., 2014

Under sub-section (1) & (2) of section 5 and sub-section 1 of section 19 of RTI Act, 2005, the following officers are designated to provide information on the subject matter mentioned against each for the purpose of Right to Information Act, 2005:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name &amp; Designation of the Officer</th>
<th>Address &amp; Telephone No.</th>
<th>Matters relating to</th>
</tr>
</thead>
<tbody>
<tr>
<td>III. Central Assistant Public Information Officer (CAPIO)</td>
<td>Sh. Rakesh Jain, Senior Accounts Officer (Pr.AO – Admn. &amp; Accounts)</td>
<td>Principal Accounts Office, Room No. 352, 3rd Floor, B Wing, Lok Nayak Bhawan, Khan Market, New Delhi – 110003. Tel No.: 011-24626331 Fax No.: 011-24626133</td>
<td>Principal Accounts Office (Admn. &amp; Accounts Section)</td>
</tr>
<tr>
<td></td>
<td>Sh. Balbir Singh, Senior Accounts Officer (PAO, CBI)</td>
<td>Pay &amp; Accounts Office, Central Bureau of Investigation (CBI), 7th Floor, CBI Building, C.G.O. Complex, Lodhi Road, New Delhi. Tel No.: 011-24362478 Fax No.: 011-24362284</td>
<td>Pay &amp; Accounts Office (CBI)</td>
</tr>
<tr>
<td></td>
<td>Sh. Rakesh Kumar, Senior Accounts Officer (PAO, Cabinet Affairs)</td>
<td>Pay &amp; Accounts Office, Cabinet Affairs, C-1 Hutments, Dalhousie Road, New Delhi. Tel No.: 011-23793526 Fax No.: 011-23793187</td>
<td>Pay &amp; Accounts Office (Cabinet Affairs)</td>
</tr>
</tbody>
</table>

Contd. 2
2. In case of absence of a designated officer due to his/her proceeding on leave, transfer or any other reason, the officer holding the additional charge of the designated CAPIO or CPIO or 1st Appellate Authority will perform the duties of concerned designated Officer as CAPIO or CPIO or 1st Appellate Authority, as the case may be, in accordance with the provisions of the RTI Act. However, in a situation where his/her charge has not been handed over to any other Officer, the Officer immediate junior to him/her shall be the CAPIO or CPIO in all such cases till a new Officer assumes charge on regular basis or the work is assigned to another officer.

3. The above designated CAPIOs may furnish the information under RTI Act, 2005 directly to the applicant after obtaining approval of the above designated CPIO or 1st Appellate Authority or the Controller of Accounts being Head of the Department, as the case may be.

4. An applicant seeking information under the Right to Information Act, 2005 may forward his/her application to the concerned CAPIO or CPIO along with the prescribed fee in the form of Demand Draft or Bankers Cheque or Indian Postal Order or any other form prescribed under RTI Act, as amended from time to time.

This is issued with approval of the Controller of Accounts.

(Rakesh Jain)
Sr. Accounts Officer

Copy to:

1. Dy. CA
2. All PAOs
3. IAW
4. Pr. AO (Admin. & Accounts Sections)
5. PA to CA
6. Notice Board