

PPG&P

The Accounting Set Up

Secretary (Personnel) is the Chief Accounting Authority of the Ministry of PPG&P. He discharges his duties with the help of Additional Secretary & Financial Advisor (Home) and Controller of Accounts, M/O PPG&P. The accounting organization of the Ministry comprises a Principal Accounts office, three Pay and Accounts Offices and an Internal Audit Wing. The accounts organization is responsible for:

- Arranging all payments on behalf of the Ministry through Pay and Accounts Offices and a network of Cheque Drawing & Disbursing Officers (CDDO);
- Compilation and consolidation of the Monthly Accounts of the Ministry and its submission to the Controller General of Accounts (CGA);
- Preparation of annual statutory Grant-wise Appropriation Accounts and liaison with the Audit of their certification;
- Preparation of the annual Statement of Central Transactions (SCT) and material for the Union Government Finance Accounts and its submission to CGA;
- Monthly internal financial reporting for effective budget execution and release of monthly data on expenditure and receipts on Ministry's Website;
- Preparation of receipt estimates; estimates for transactions in Public Account, and estimates for pension and interest payments;
- Payment of group insurance proceeds to IAS officers;
- Reconciliation with the accredited banks of the Ministry; and
- Internal audit of the various subordinate formations of the Ministry to ensure that financial rules, regulations and procedure are adhered to by these units in their day to day functioning;

(A) The PAO, DPAR provides services to DOPT, ARPG, PPW, SSC, CVC and LABSNAA.

(B) PAO CBI provides services all the Offices under Central Bureau of Investigation.

(C) PAO CAT provides services to the all branches of CAT and O/O Central Information Commission.