

No.17025/1/2022 –Trg (ISTM)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training
Training Division

Old JNU Campus,Block IV, Third Floor,
New Mehrauli Road,New Delhi-110067
Dated: 18th June, 2023

Office Memorandum

Subject: Orientation Programme (to be held from 8th July to 10th July, 2024) for Directors and Deputy Secretaries joining the Government of India under the Central Staffing Scheme, to be conducted at the Institute of Secretariat Training and Management (ISTM), New Delhi – Reg

The undersigned is directed to say that Orientation Programme for Directors and Deputy Secretaries joining the Government of India under the Central Staffing Scheme is scheduled to be conducted in a blended mode including courses at iGOT platform and 3 days' training programme in physical mode at the Institute of Secretariat Training and Management (ISTM), New Delhi from 8th July to 10th July, 2024.

2. In this regard, the officers are requested to undergo e-content available on i-GOT under title '**Orientation Programme for Directors/Deputy Secretaries**', before joining physical training at ISTM. As far as physical training at ISTM is concerned, first three sessions on day one, after introduction and expectation sharing, will be dedicated to enabled learning where assessment of learning gained through i-GOT contents will take place. Moreover, for offline training of 3 days, there will be six sessions each day which will start by 9:15 am and last till 5:30 pm.

3. The programme is designed to cater to the needs of an officer of the rank of Director and Deputy Secretary joining the Ministries/Departments for the first time under the Central Staffing Scheme. List of such officers who joined the Ministry/Department is attached. The course is expected to cover Machinery of Government, Office Procedure, Parliamentary Procedure, Budget Procedure, Purchase Procedure, Policy Preparation and Implementation, Cabinet Note, Stress Management, Right to Information etc.

4. There is no course fee payable and the period of the training will be treated as 'on duty' Ministries/Departments are requested to nominate the officers as per the list attached and to relieve them to join the programme at ISTM, Old JNU Campus, New Delhi-110067 on 8th July, 2024 at 09:15 AM.

5. The officers may be advised to contact Shri Deepak Kumar Bist, Joint Director and Course Director at deepakkumar.bist@gov.in , [Tel: 011-26737604] for any query regarding the aforesaid programme.

(Ram Bhagat Kushwaha)
Under Secretary to the Government of India
Tel: 011-26180585
E-mail: rb.kushwaha@nic.in

To: As per list attached

Copy to:

1. Shri Deepak Kumar Bist, Joint Director and Course Director, ISTM, New Delhi for information.
2. NIC, Training Division, Old JNU Campus, New Delhi with a request to upload the circular on the website.

List of DS/Dir to Govt. of India under Central Staffing Scheme

Sr. No.	Ministry	Department	Sl. No.	Name	Designation	Service	Cadre	Batch
1	Agriculture & Farmers Welfare		1	Jitender Singh	Director	IES		2008
			2	Muktanand Agrawal	Director	IAS	RJ	2008
3	Atomic Energy	Atomic Energy	3	S.A. Murugesan	Internal F A	IAS	UD	2005
4	AYUSH	AYUSH	4	Jasvinder Singh	Director	IOFS		2005
5	Cabinet Sectt		5	Ajay Bartwal	Deputy Secretary	IRAS		2012
			6	Mrunmai Shashank Joshi	Deputy Secretary	IAS	KL	2013
			7	Prabhat Shrivastava	Deputy Secretary	IOFS		2012
			8	Rugved Milind Thakur	Deputy Secretary	IAS	HP	2011
			9	Sweta Mohanty	Deputy Secretary	IAS	TG	2011
			10	Tamboli Ayyaj Fakirbhai	Director	IAS	CG	2009
6	Chemicals & Fertilizers		11	Vandana	Director	IRS (C&CE)		2010
7	Civil Aviation		12	Kumar Saurabh Raj	Deputy Secretary	IAS	PB	2011
			13	Shankhesh Mehta	Director	IRS (C&CE)		2009
8	Commerce & Industry	Promotion of Industry and Internal Trade	14	Avinash Gupta	Director	IOFS		1996
			15	Bejoy John	Director	IRS (C&CE)		2008
			16	Bhuvnesh Pratap Singh	Deputy Secretary	IAS	JH	2012
			17	Hemant Sadashiv Borale	Director	ITS		2000
			18	Jivisha Joshi Gangopadhyay	Deputy Secretary	IRTS		2013
			19	Kajal	Director	IAS	UP	2008
			20	Mamta	Director	IES		2008
			21	Sumeet Kumar Jarangal	Director	IAS	PB	2009
		22	Mohammad Isharar Ali	Director	IRSEE		2002	
			Commerce	23	Gaurav Pundir	Director	IRS (IT)	
		24	Garima Mittal	Director	IAS	HY	2010	
		25	Nikhil Saraswat	Deputy Secretary	IRS (IT)		2014	
		26	Rupanjali Karthik	Director	IAS	PB	2008	
9	Communications	Telecommunications (DoT)	27	Ashish Gundal	Director	IRSME		2008
10	Consumer Affairs, Food & Public Distribution	Consumer Affairs	28	Abs Shalini	Director	IRS (IT)		2010
		Food & Public Distribution	29	Jeetesh Sharma	Director	ITS		1998
11	Culture		30	Jivan Kautikrao Bachhav	Deputy Secretary	IRS (IT)		2011

			31	Nidhi Choudhari	Deputy Secretary	IAS	MH	2012
			32	Pooja Hali	Deputy Secretary	IRS (IT)		2011
			33	Priyanka Mary Francis	Director	IAS	KN	2009
			34	Rajeev Kumar		IRS (IT)		2006
			35	Shah Faesal	Deputy Secretary	IAS	JK	2010
12	Defence	Defence Production	36	Amit Satija	Director	IAS	UT	2008
		Defence	37	Akhil Akhouri	Deputy Secretary	CWES		2010
			38	Ganesh Kumar Baranwal	Director	IDAS		2007
			39	Kaushlendra Pratap Singh	Deputy Secretary	ITradeS		2011
			40	Ridhima Vasisht	Director	IRS (IT)		2010
			41	Subhash Kumar	Deputy Secretary	IDAS		2011
			42	Vikash Kumar	Deputy Secretary	IA&AS		2012
13	Development of North Eastern Region	Development of North Eastern Region	43	Silabhadra Das	Deputy Secretary	IRSME		2014
14	Earth Sciences	Earth Sciences	44	Rajendra Kumar Kumhar	Deputy Secretary	IOFS		2011
15	Education	School Edu & Literacy	45	Preeti Meena	Director	IAS	TG	2010
			46	Sunil Sharma	Director	IRS (IT)		2010
			47	Umesh Pratap Singh	Director	IRPS		2009
		Higher Education	48	Shreya Bhardwaj	Deputy Secretary	IOFS		2012
			49	Varun Bhardwaj	Director	InfoS		2008
16	Election Commission of India	Election Commission of India	50	Deepali Masirkar	Director	IPS	NL	2008
			51	Shubhra Saxena	Director	IAS	UP	2009
17	Electronics & Information Technology	Electronics & Information Technology	52	Vageesh Tiwari	Director	IRAS		2008
18	Environment, Forest & Climate Change		53	Amit Raj	Director	IRS (IT)		2007
			54	Ram Kumar Agrawal	Director	ITS		1994
			55	Shweta Kumar	Director	IES		2008
19	Finance	Economic Affairs	56	Amrit Agrahari	Deputy Secretary	IRS (IT)		2011
			57	Javvadi V Naga Subramanyam	Director	IAS	AM	2009
			58	Preeti Jain	Director	IPS	RJ	2009
			59	Saurabh Singh	Deputy Secretary	IA&AS		2013
			60	Syed Zubair Husain Noqvi	Deputy Secretary	IES		2011
			61	Asif Ismail	Deputy Secretary	IOFS		2012
		Expenditure	62	Bhumika Verma	Director	IES		2007
			63	Chinmay Pundlikrao Gotmare	Director	IAS	AM	2009
		Financial Services	64	Kartikeya Misra	Director	IAS	AP	2009
			65	Vivek Gupta	Director	IRS (C&CE)		2008
			66	Mohamed Ashraf J S	Deputy Secretary	IA&AS		2014
			67	Neelam Agrawal	Director	IRS (IT)		2008

		Revenue	68	Smarak Swain	Director	IRS (IT)		2008
			69	Vikash Kumar	Deputy Secretary	IRS (C&CE)		2013
		Public Enterprises	70	Kranti E Khobragade	Deputy Secretary	IRS (IT)		2011
20	Fisheries, Animal Husbandry and Dairying	Fisheries	71	Srinivasa Rao Veeragandham	Director	IOFS		2008
			72	Subhash Chandra	Director	IOFS		2003
21	Food Processing Industries	Food Processing Industries	73	Vivek Kumar Singh	Deputy Secretary	CWES		2012
22	Health & Family Welfare		74	Anupam Anish Chauhan	Deputy Secretary	ITS		2011
			75	Dileep Kumar Rajput	Deputy Secretary	IRSSE		2012
			76	Kaustubh Sandip Giri	Deputy Secretary	IRS (IT)		2013
			77	Kiran Kumar Karlapu	Director	IRS (C&CE)		2010
			78	Kumar Rahul	Director	ITradeS		2008
			79	Naveen Aggarwal	Deputy Secretary	IAS	UT	2013
			80	Priyadarshika Srivastava	Director	IRS (C&CE)		2009
			81	Reena Ashis Dash	Director	IRS (C&CE)		2009
			82	Saroj Kumar	Director	IAS	UP	2008
		Health Research	83	Tushar Arun Karmarkar	Deputy Secretary	InfoS		2012
23	Heavy Industries	Heavy Industries	84	Amrendra Kishore Singh	Deputy Secretary	IOFS		2012
			85	Sumit Kumar	Deputy Secretary	ISupplyS		2011
			86	Sureshwar Singh Bonal	Director	CWES		2004
24	Home Affairs		87	Ankita Chakravarty	Deputy Secretary	IAS	UT	2013
			88	Anurag Agarwal	Director	IRSEE		2005
			89	Mayank Mishra	Director	IRS (IT)		2009
			90	Minakshi Verma	Director	IP&TAFS		2008
			91	Rajesh Kumar Gupta	Director	ITS		1998
			92	Ram Narayan Yadav	Director	ITS		2000
			93	Sushma Chauhan	Director	IAS	JK	2009
			94	Vivek Sambharya	Deputy Secretary	IA&AS		2013
25	Housing and Urban Affairs		95	Anita Meena	Director	IRS (IT)		2008
			96	Bhanu Pratap Singh Bhadoria	Director	IRSME		2008
			97	Isha	Director	IAS	PB	2009
			98	Manjesh Porwal	Deputy Secretary	ICoAS		2014
			99	Mukesh Bahadur Singh	Director	IRPS		2008
			100	Sandeep Kulharia	Director	IRSME		2007
			101	Shyam Lal Poonia	Director	IAS	MN	2010
			102	Vipin Pal Singh	Director	IRSEE		2002
26	Information & Broadcasting	Information & Broadcasting	103	Armstrong Pame	Director	IAS	MN	2009

27	Jal Shakti	Water Resources, River Development and Ganga Rejuvenation	104	Ashok Babu Nelapatla	Director	IRS (IT)		2008
			105	Lokesh Kumar Jain	Director	IRS (C&CE)		2009
			106	Vinayak Bhat	Director	IRS (C&CE)		2009
			107	Shanker Lal	Deputy Secretary	IRS (C&CE)		2013
		Drinking Water and Sanitation	108	Ananjay Kumar Tiwary	Deputy Secretary	IRS (IT)		2012
			109	Ravinder Kumar	Deputy Secretary	IAS	UT	2012
110	Swapna Devireddy		Director	IRS (IT)		2010		
28	Labour & Employment		111	Dr Pradeep Kumar Jena	Director	IDAS		2010
			112	Richa Sharma	Director	IOFS		2002
			113	Vijay Kumar Meena	Deputy Secretary	ISupplyS		2012
29	Law & Justice	Justice	114	Radha Katyal Narang	Director	IRS (IT)		2005
			115	Yashasvi Kumar	Director	IDAS		2009
30	Micro, Small & Medium Enterprises		116	Ankita Pandey	Director	IRS (IT)		2009
			117	Ashok Kumar Sharma	Director	IDSE		1994
			118	Ashutosh Niranjana	Director	IAS	UP	2010
			119	Bharat Prakash	Jt Dev Commissioner	IRS (C&CE)		2006
31	Mines	Mines	120	Maneesh Kumar	Deputy Secretary	IFoS	MH	2011
32	Minority Affairs	Minority Affairs	121	Ankur Yadav	Deputy Secretary	IRAS		2013
			122	Leyaqat Ali Aafaqui	Director	IRS (IT)		2008
			123	Nazeem Ahmed A	Deputy Secretary	IOFS		2011
33	New & Renewable Energy	New & Renewable Energy	124	Prasad Arvind Chaphekar		IRS (IT)		2012
34	NITI Aayog	NITI Aayog	125	Keerti Tiwari	Director	InfoS		2008
			126	Manish Kumar Vimal	Director	ITS		1998
			127	Neha Nautiyal	Deputy Secretary	IRS (IT)		2012
			128	Rachna Tanwar	Director	IRS (C&CE)		2009
35	Panchayati Raj	Panchayati Raj	129	Vipul Ujwal	Director	IAS	PB	2009
36	Personnel, Public Grievances & Pensions	Personnel and Training	130	Apul Jayaswal	Director	IRS (IT)		2008
			131	Charulata Somal	Deputy Secretary	IAS	KN	2012
			132	Chintha Anna Issac	Director	IRS (C&CE)		2005
			133	Debasweta Banik	Deputy Secretary	IAS	HP	2013
			134	Dhananjay Kumar Ranjan	Director	ITS		2001
			135	Dhirendra Verma	Director	ITS		1998

		136	Hansha Mishra	Director	IA&AS		2010
		137	Kumar Abhinav	Deputy Secretary	IRS (IT)		2013
		138	L B Lal	Director	ITS		1997
		139	Manender	Deputy Secretary	IDAS		2012
		140	Manish Mukherjee	Director	IOFS		2009
		141	Parag Agrawal	Director	ITS		1998
		142	Parthasarathy Bhaskar Devarakonda	Deputy Secretary	IRS (C&CE)		2012
		143	Pooja Jain	Deputy Secretary	IAS	UT	2011
		144	Pradeep Kumar Pal	Director	IRSSE		2009
		145	Puneet Meena	Deputy Secretary	IRAS		2012
		146	Rajeev Kumar Choudhary		IAS	KL	2018
		147	Rajiv Kumar	Director	IOFS		2002
		148	Ravikiran Ubale	Director	IA&AS		2010
		149	Ravinder Kumar	Director	ITS		2001
		150	Rohit Anand	Director	IRS (IT)		2008
		151	Roopal Prakash	Director	IA&AS		2007
		152	Sakshi Mittal	Director	IAS	UT	2010
		153	Santosh Vithal Daware	Director	IA&AS		2008
		154	Sardendu Kumar Pandey	Director	IP&TAFS		2007
		155	Shailendra Uttam	Director	IOFS		2006
		156	Shruti Singhal	Deputy Secretary	IRAS		2011
		157	Siva Sankar Bandi	Deputy Secretary	IDAS		2012
		158	Swati Ratna	Director	IRS (IT)		2010
		159	Vijay S	Deputy Secretary	IA&AS		2014
		160	Yashu Rustagi	Deputy Secretary	IAS	UP	2012
37	Power	161	Satish Kumar	Director	IRSEE		2002
38	Road Transport & Highways	162	Ankit Dugar	Director	IRSSE		2009
		163	Mayur Ratilal Govekar	Deputy Secretary	IAS	TR	2014
39	Rural Development	164	Aditi Singh	Director	IAS	UP	2009
		165	Kuldeep Arya	Director	IAS	GJ	2009
		166	Pawan Kumar	Director	IAS	UP	2008

			167	Reena Nagar	Deputy Secretary	ISS		2011
			168	Shakti Kant Singh	Director	IFoS	TR	2010
40	Science & Technology		169	Rahul Yadav	Deputy Secretary	IOFS		2011
41	Skill Development & Entrepreneurship		170	Ashutosh Kumar	Deputy Secretary	IRS (C&CE)		2013
			171	Pritam Dutta	Director	IDAS		2009
			172	Tatung Padi	Director	IRS (IT)		2009
			173	V S Arvind	Director	IP&TAFS		2010
42	Social Justice & Empowerment		174	Kajal Singh	Director	IRS (IT)		2010
			175	Puspendra Singh	Deputy Secretary	ISS		2013
43	Space		176	Dipti Aditya Kanade	Director	IAS	KN	2008
			177	Vijayakumar J Jayaraman	Deputy Secretary	IAS	MP	2011
44	Statistics & Programme Implementation		178	Monica Thind	Director	IES		2008
45	Steel		179	Nitin Jain	Deputy Secretary	IRS (C&CE)		2011
46	Textiles		180	Anuj Ojha	Deputy Secretary	ISupplyS		2012
			181	Neeraj Kulhari	Deputy Jute Commissioner	ICAS		2011
			182	Nipun Pande	Deputy Secretary	IRSEE		2011
			183	Purnesh Gururani	Director	IRS (IT)		2008
			184	Rajeev Ranjan Kumar	Director	IDAS		2009
			185	Roshan Mammarrappallil Thomas	Director	IDAS		2011
48	Tribal Affairs		186	Raji N S	Deputy Secretary	IRS (C&CE)		2013
			187	Samidha Singh	Director	IRAS		2006
			188	Sangeeta Gupta	Director	IOFS		2001
49	Women & Child Development	Women & Child Development	189	Abhishek Anand	Deputy Secretary	IRS (C&CE)		2013
			190	Arkaja Das	Director	IPoS		2010
			191	Bhaskar	Director	IRTS		2010
			192	Jyotika	Deputy Secretary	IRS (C&CE)		2013
50	Youth Affairs & Sports	Sports	193	Anant Kumar	Director	IRSME		2004
			194	Bangararaju V V K K Thatavarthi	Deputy Secretary	IOFS		2009
		Youth Affairs	195	Sarah Jayal Sawkmie	Director	IRTS		2006