No. T-28/121/2024-iGOT
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training
(Training Division)
***

Old JNU Campus, Block IV, 3rd Floor,
New Mehrauli Road, New Delhi – 110067
Dated the 23rd December, 2024

OFFICE MEMORANDUM

Subject: Mapping of Training Institutions on PM GatiShakti platform - reg...
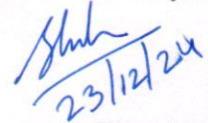
The undersigned is directed to refer to the subject cited above and to say that PM GatiShakti National Master Plan (PMGS-NMP) was launched on 13th October 2021 to promote holistic and integrated planning and development of infrastructure in the country. To further boost the initiative, it has been decided that all the Training Institutions be mapped on the GatiShakti platform.

2.   Accordingly, with the support of BISAG (N), this Department has developed an application (app) for capturing basic details of all Training Institutions including nodal officers and location.

3.   In view of the above, all the Training Institutions are requested to provide the requisite information w.r.t. their Training Institute through the app. The Android platform-based application may be downloaded from https://apps.mgov.gov.in/app-info/2504. A Standard Operating Procedure (SOP) detailing the steps for using the app is also attached herewith for information.

Encl: As Above

Yours faithfully,

(Shampa Ghosh)
Under Secretary to the Government of India
Tele: 011-26706377

To:

1.   The Secretaries of Ministries/ Departments of Govt. of India - With a request to direct all Training Institutions under the administrative control of respective M/D to fill the information through the app.

2.   The Director/ Director Generals of CSTIs and State ATIs (as per mailing list)

Copy to:

NIC, Training Wing, DoPT - With a request to upload the contents of this OM in this Department's website

DoPT APP

User Manual

STEP 1: User has to register before filling the details via App
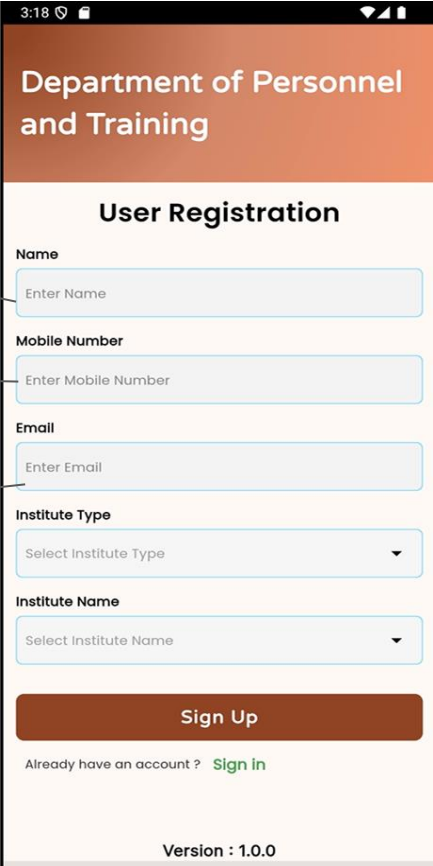
Click on "Register Now" to register on the app.

Department of Personnel and Training

Mobile Number

Enter Mobile Number

Captcha Code

Send OTP

Don't have an account? **Register Now**

STEP 2: USER REGISTRATION DETAILS

Enter the name of the user

Enter the mobile number of the user

Enter the Email Id of user

3:18

Department of Personnel and Training

User Registration

Name

Enter Name

Mobile Number

Enter Mobile Number

Email

Enter Email

Institute Type

Select Institute Type

Institute Name

Select Institute Name

Sign Up

Already have an account ? Sign in

Version : 1.0.0

Search

CTI

Non-CTI

Select the Type of Institute from dropdown "CTI" and "Non CTI"

Select the name of the institute from the dropdown

Click on "Sign Up" for completing the registration process

Department of Personnel and Training

User Registration

Name

Enter Name

Mobile Number

Enter Mobile Number

Email

Enter Email

Institute Type

Select Institute Type

Institute Name

Select Institute Name

Sign Up

Already have an account ? Sign in

Version : 1.0.0

Note: After registration user can directly login using the registered mobile number

Step 3: LOGIN WITH THE REGISTERED MOBILE NUMBER

The user must enter their registered mobile number.

Enter the Captcha Code

Click on the "Send OTP" button to receive the OTP on the registered mobile number.

3:18

Department of Personnel and Training

Mobile Number

Enter Mobile Number

Captcha Code

Send OTP

Don't have an account ? Register Now
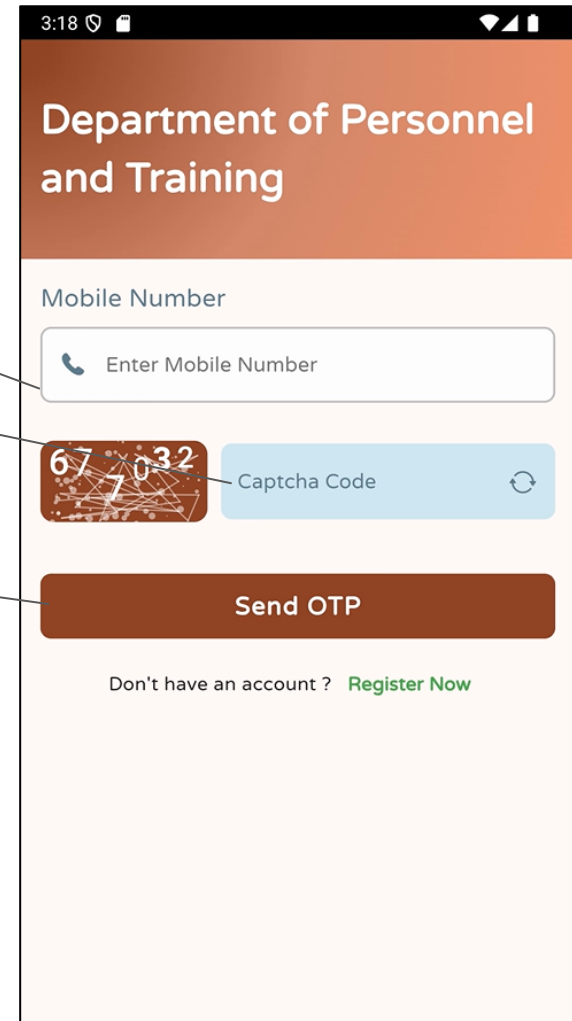
After clicking on Send OTP, enter the OTP sent on registered mobile number

After entering OTP, click on "login"

We send you a code

We've sent a 6 digit code to your mobile number (+91-XXXXXXX159)
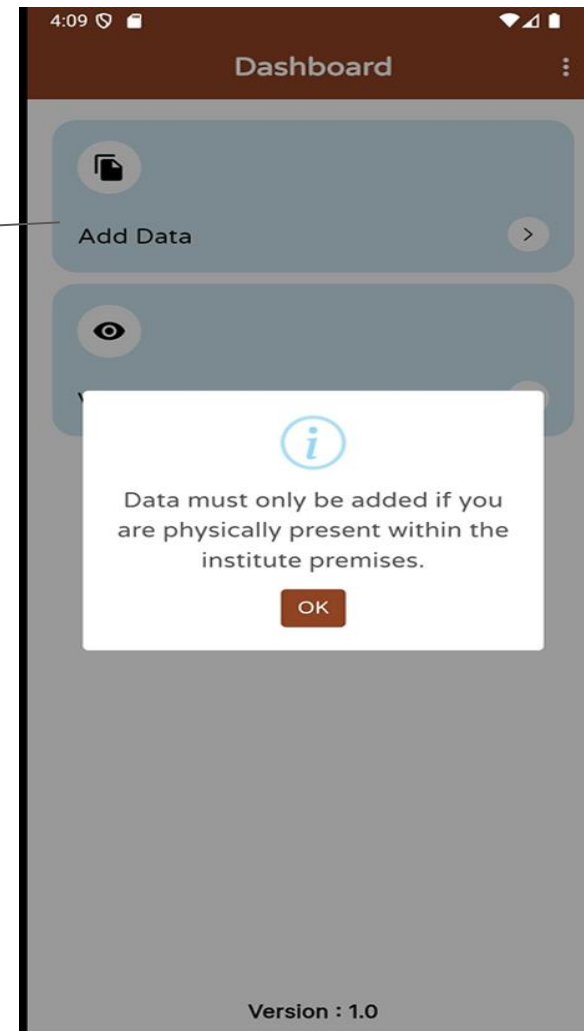
| 1 | 1 | 1 | 1 | 1 | 1 |

Log in

Once logged in the dashboard will appear which will have the option to "ADD data" and "View Data" to check the entered data by the user.
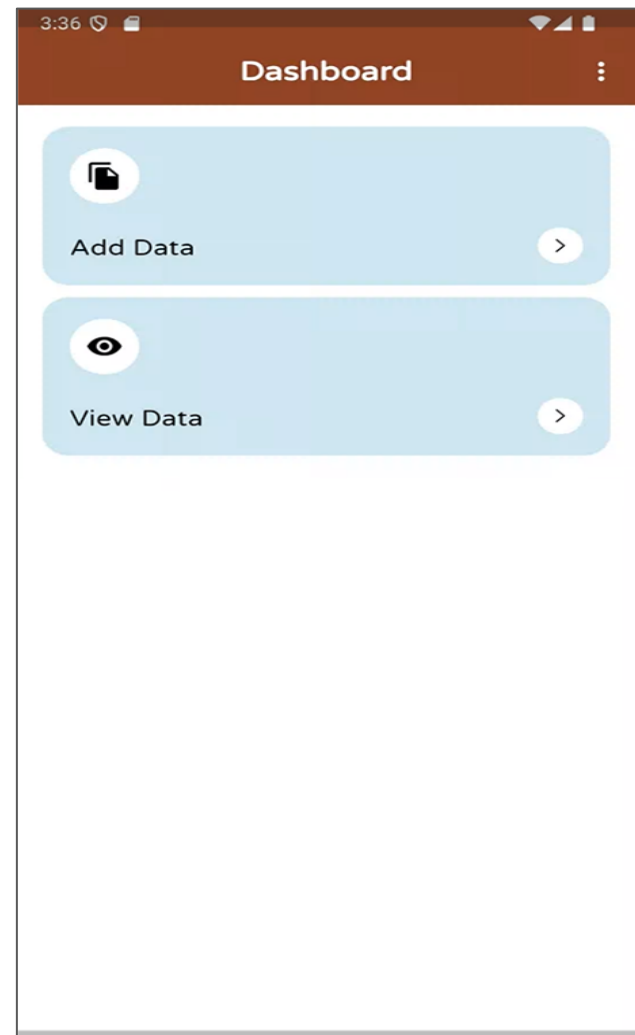
STEP 4: DATA ADDITION

Click on "Add Data" to map the data

Note: Data must only be added if the user is present within the institute premises

Once the user starts adding data

Enter the name of the nodal person of Institute

Enter the registered mobile number of the Nodal Person

Enter the Email Id of the nodal person

4:10

Add Data

Name of the Nodal Person

Enter Name of Nodal Officer

Nodal Person Phone Number

Enter Institute Phone number

Nodal Person Email Id

Enter Institute Email Id

Institute Address
State

GUJARAT

District

Gandhinagar

City/Location

Enter City/Location

Pincode

Enter Pincode

Capture Location

Latitude

23.189760

Longitude

72.636918

State and District will automatically get fetched from the device GPS location

Enter the City/Location

Enter Pin Code of the Institute location

4:10

Add Data

←

Name of the Nodal Person

Enter Name of Nodal Officer

Nodal Person Phone Number

Enter Institute Phone number

Nodal Person Email Id

Enter Institute Email Id

Institute Address
State

GUJARAT

District

Gandhinagar
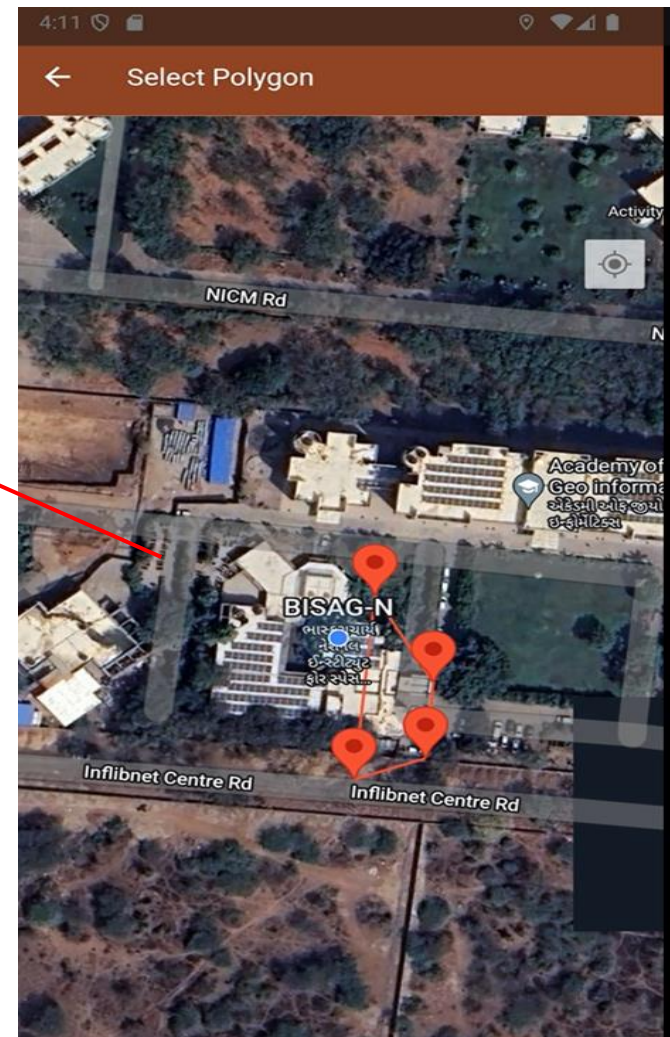
City/Location

Enter City/Location

Pincode

Enter Pincode

🗺 Capture Location

Latitude

23.189760

Longitude

72.636918

STEP 5: MARK THE INSTITUTE ON THE MAP

On clicking on capture location the user will be asked to capture the data in "Point format" or "Polygon format"

Select Type of Mapping.

Point | Polygon

4:10

Add Data

Name of the Nodal Person

Enter Name of Nodal Officer

Nodal Person Phone Number

Enter Institute Phone number

Nodal Person Email Id

Enter Institute Email Id

Institute Address
State

GUJARAT

District

Gandhinagar

City/Location

Enter City/Location

Pincode

Enter Pincode

Capture Location

Latitude   **Longitude**

23.189760   72.636918

Once the user selects "Polygon" they can mark the multiple points across the boundary to map the location.

Once marking is done, Latitude and Longitude will be automatically fetched. After this, user can click on " Submit"

4:10

Add Data

Name of the Nodal Person

Enter Name of Nodal Officer

Nodal Person Phone Number

Enter Institute Phone number

Nodal Person Email Id

Enter Institute Email Id

Institute Address
State

GUJARAT
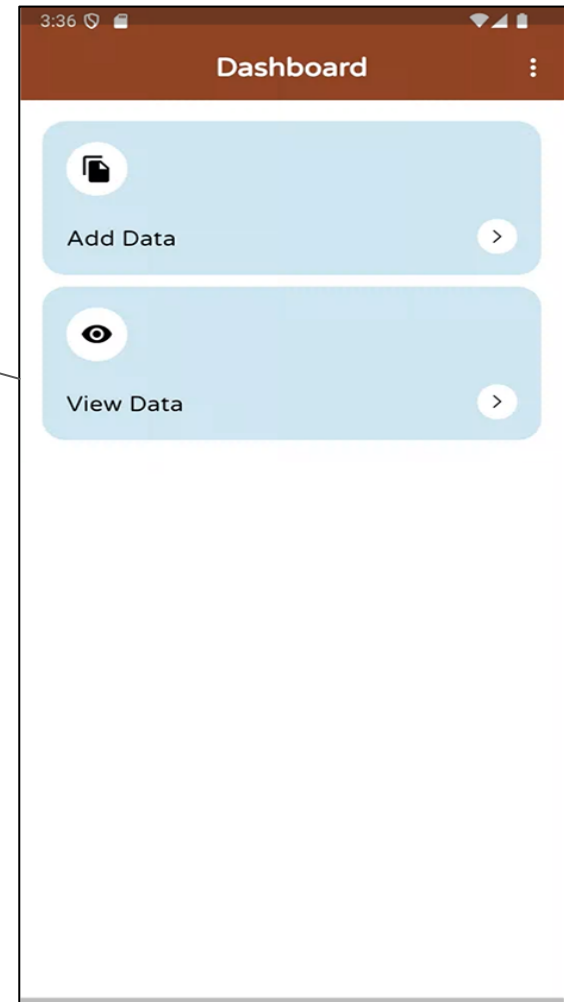
District

Gandhinagar

City/Location

Enter City/Location

Pincode

Enter Pincode

Capture Location

Latitude

23.189760

Longitude

72.636918

STEP 6: CHECK THE ADDED DATA IN "VIEW DATA" OPTION AND IT CAN BE EDITED ALSO

Once the data is added it can be viewed by clicking on "View Data".

If user has to make any changes, it can be done after clicking on "Edit" option