

**No.21/1/2021-CS.II (Trg.)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training**

3rd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi – 110003.

Dated: 12.04.2021

OFFICE MEMORANDUM

Subject: 25th Level-I (L-I-25) Training Programme from 19th April, 2021 to 07th May, 2021 for for Stenographers Grade`D` of CSSS - regarding.

The undersigned is directed to say that for Stenographers Grade`D` of CSSS, whose names are given in the **Annexure** to this OM, have been nominated to participate in the 25th Level-I (L-I-25) Training Programme being conducted by the ISTM from 19.04.2021 to 07.05.2021. The training will be conducted through **online/flipped mode** as intimated by ISTM.

2. **It may be noted that successful completion of Level-I training programme will be essential for promotion to the grade of Personal Assistant.** The officers who do not attend or successfully complete the Level-I Training Programme will be liable to **debarment** and **denial of promotion** as envisaged in DOP&T OM No. T-25017/1/2015-Trg (ISTM Section) dated 4th July, 2016.

3. Since the online Level-I training programme does not have any study tour, no TA/DA shall be admissible to the participants.

4. In view of above, all the 40 candidates, whose names are mentioned in the Annexure to this OM, are directed to contact the course coordinator of this training programme for further necessary action and also attend the mandatory training programme without fail. **Shri Rajesh Singh, Deputy Director (Tel No. 011-26737516, Mobile No.- 9643580896, e-mail ID: r.singh25@gov.in)** is the course coordinator of this training programme.

5. All the nominated candidates for the above-stated training programme are directed to visit the ISTM website, fill up the online form **at the URL path: http://www.istm.gov.in/home/online_ctp_form** and submit the same to ISTM immediately. Candidates also need to be registered as users on ISTM-TMIS before joining the programme. **In case of any doubt/clarification, Shri Moloy Sanyal, Deputy Secretary, ISTM (Tele No. 01126737602, Mob.No. 9810961492, e-mail ID: moloy.sanyal@nic.in)/Shri Rajesh Singh, Deputy Director and Course Director, ISTM** may please be contacted immediately at the above contact numbers/email IDs for further guidance.

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6. It is also intimated that once the registration is done online at the URL path given above, **the same may also be got endorsed and forwarded by the Competent Authority in the respective Ministry/ Department/organization in case of persons on deputation, if any and submitted to ISTM** (through online mode at the e-mail ID given above) positively before joining. It may please be noted that without the endorsement of the nomination by the Competent Authority in the respective Ministry/ Department, no candidate shall be allowed to join the training programme.

7. Cadre units are also requested that these officers may please be duly permitted before hand to join the online training programme with the direction to report to Shri Rajesh Singh, Course Director, ISTM at the above-mentioned contact details for further modalities before the training commences on 15.03.2021.

Bhagirath Jha

(Bhagirath Jha)

Under Secretary to the Government of India

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To

The Director/ Deputy Secretary (Admin) of all the Cadre units participating in CSSS (through website of DoP&T).

Copy to :-

1. ISTM [Shri Moloy Sanyal, Deputy Secretary], Administrative Block, Old JNU Campus, New Delhi – 110 067.
2. ISTM [Shri Rajesh Singh, Deputy Director & Course Coordinator], Administrative Block, Old JNU Campus, New Delhi – 110 067. The list of officers, who report for training on 19th April, 2021 may please be furnished to this Department on next day positively.
3. Training Division, DoP&T, Old JNU Campus, New Delhi.
4. Officers concerned as mentioned in letter referred at para-1 (through website of DoP&T). It is requested that participants from outside Delhi may be reported with negative COVID report and may be required to follow all COVID related protocols announced by Central/State Government.
5. Guard file for record.

Annexure to the OM No. 21/1/2021-CS.II(Trg.) dated 12.04.2021

List of Stenographers Grade 'D' of CSSS nominated for Level-I training programme to be held from 19.04.2021 to 07.05.2021

S.No.	CSL No.	Name (Shri/Smt. /Ms.)	Date of Birth	Cadre	SLY
1	2495	Bindu*	16-10-1987	Agriculture & Coop.	2010
2	2703	Rajesh Kumar*	30-03-1985	Personnel & Training	2011
3	2706	Monica*	20-01-1992	New & Renewable Energy	2011
4	2709	Linu Sanal*	26-05-1984	Personnel & Training	2011
5	2722	Aabid Ahmed*	21-02-1992	Defence	2011
6	2735	M Shanmugam	26-10-1985	Expenditure	2011
7	2736	Neeraj Kumar	06-08-1986	Power	2011
8	2737	Monu Kumar	21-10-1992	Posts	2011
9	2738	Preeti Bala	02-10-1981	Agriculture & Cooperation	2011
10	2739	Sonoo Kumar Jayswal	15-10-1985	Information & Broadcasting	2011
11	2741	Nakul	06-01-1988	Defence	2011
12	2742	Nilotpai Kumar	06-05-1988	Agriculture & Cooperation	2011
13	2743	Raman Kumar Yadav	16-06-1985	Personnel & Training	2011
14	2744	Sasikaladevi K	10-05-1990	Earth Sciences	2011
15	2746	Anil Kumar	23-08-1973	Defence	2011
16	2747	Amar Pal Singh	01-03-1982	Supply	2011
17	2748	MD Nadeem Akhtar	28-12-1990	Defence	2011
18	2750	Arti Kumar	04-11-1978	Home Affairs	2011
19	2751	Janjeevan Prakash	10-01-1984	Personnel & Training	2011
20	2752	Sumit Choudhary	22-12-1987	Agriculture & Cooperation	2011
21	2753	Rohit Kumar Rawat	08-07-1990	Labour & Employment	2011
22	2754	Poonam Sharma	20-06-1980	Defence	2011
23	2755	Vibha Kumari	22-02-1988	Home Affairs	2011
24	2756	Shweta Choudhary	10-06-1988	Rural Development	2011
25	2757	Iqbal Ahmed	26-06-1989	Defence	2011
26	2758	Sanjay Kumar	03-03-1982	Defence	2011
27	2759	Sanjeev Kumar	26-12-1987	Housing and Urban Affairs	2011
28	2760	Indrajeet Kumar	01-02-1986	Doner	2011
29	2761	Rakesh Kumar	11-08-1987	Secondary & Higher Education	2011
30	2762	Bhawna	09-06-1990	Agriculture & Cooperation	2011
31	2763	Reena Chauhan	14-09-1990	Expenditure	2011
32	2764	Lokesh Verma	30-08-1983	Expenditure	2011
33	2765	Manpreet Singh	24-01-1988	Personnel & Training	2011
34	2766	Ranjit Mehta	15-06-1991	Food Processing Industries	2011
35	2767	Vipin Kumar	17-07-1993	Power	2011
36	2769	Jay Deep	06-08-1985	Home Affairs	2011
37	2770	Aman Arora	05-01-1987	Agriculture & Cooperation	2011
38	2774	Sanjeev Kumar	05-01-1989	Labour & Employment	2011
39	2775	Deepshikha	20-09-1990	Housing and Urban Affairs	2011
40	2776	Sukhdev Singh	05-05-1991	Expenditure	2011

* 2nd Nomination

Bhagya 99
12.04.2021