

No.25/31/2017-CS.II(C)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training  
(CS-II-Div.)

3rd Floor, Lok Nayak Bhawan,  
Khan Market, New Delhi -110 003  
Dated: 21<sup>st</sup> Jan., 2019

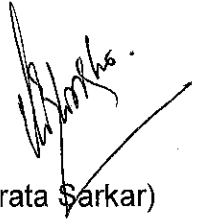
**OFFICE MEMORANDUM**

Subject: Vacancy circular for the post of Assistant Accounts Officer (AAO) on deputation in UIDAI, Regional Officer, Bengaluru-reg..

Unique Identification Authority of India, RO, Bengaluru vide their circular No A-12024/448/2017/ROB-Estt dated 07.01.2019 have requested this Department for inviting application the vacancy of Assistant Accounts Officer (AAO) on deputation basis in UIDAI RO-Bengaluru. The eligible officers are requested to send their application alongwith the documents on the following address:

Deputy Director(HR),  
Unique Identification Authority of India (UIDAI)  
Khanija Bhawan, No. 49  
3<sup>rd</sup> Floor, South Wing  
Race Course Road, Bengaluru-560001

Encls: As above.

  
(Chirabrata Sarkar)  
Under Secretary to the Govt. of India  
Tel: 24623157

To

All the cadre units of CSSS(through website of this Department).

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A-12024/448/2017/ROB-Estt  
Ministry of Electronics & Information Technology  
Unique Identification Authority of India (UIDAI)

Khanija Bhavan, No.49, 3rd Floor, South Wing,  
Race Course Road, Bengaluru-560001

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Dated 7<sup>th</sup> January, 2018

**SUBJECT: Vacancy circular for the posts of Assistant Accounts Officer (AAO) on deputation in UIDAI, Regional Office, Bengaluru.**

Unique Identification Authority of India(UIDAI),Regional Office, Bengaluru invites applications for filling up 1 post of Assistant Accounts Officer (AAO) in the Pay Matrix Level-8 (pre-revised Pay Band II Rs.9300- 34800 plus Grade Pay of Rs.4800/-) on deputation basis in its Regional Office, Bengaluru from amongst suitable and eligible officers. The eligibility criteria and qualifications for this post are as follows.

Name of the Post and Pay Scale with Grade Pay	Number of Vacant Posts	Eligibility Criteria	Desirable Qualifications/ Experience
Assistant Accounts Officer, Pay Matrix Level 8(Pre revised Pay Band II Rs.9300-34800 plus Grade Pay of Rs.4800/-)	01	<p>i. Officials from the Central Government, holding analogous post on regular basis in the parent cadre/department</p> <p style="text-align: center;"><b>OR</b></p> <p>With three years regular service in Pay Matrix Level 7/ PB 2 GP 4600/ equivalent;</p> <p style="text-align: center;"><b>OR</b></p> <p>With five years regular service in Level 6/ PB 2 GP 4200/ equivalent.</p> <p>ii) Officers from State Government/ Autonomous Bodies/ PSUs holding regular post in equivalent grade;</p> <p>iii) Professional qualifications of Chartered Accountant/Cost Accountant/MBA (Finance);</p> <p style="text-align: center;"><b>OR</b></p> <p>Having passed SAS/equivalent examination of organised Accounts Cadre of Central/State Government;</p> <p style="text-align: center;"><b>OR</b></p> <p>Having successfully completed Cash and Accounts training conducted by ISTM;</p> <p>iv) Five years experience in finance, accounts and budget related matters.</p>	Knowledge of experience in work on Tally or other accounting software

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**Application for the posts of Assistant Accounts Officer (AAO)  
and Accountant on deputation basis**

**Annexure -I**

**(Since this vacancy is to be filled up on deputation basis, private candidates are not eligible)**

1.	Name				
2.	Date of Birth				
3.	Present Post				
4.	Date from which the present post is held on regular basis				
5.	Present place of posting				
6.	Service				
7.	Parent Cadre				
8.	Date of joining of service				
9.	Pay matrix of the present post				
10.	Basic Pay drawn				
11.	Old pay Scale + Grade Pay				
12.	Whether the eligibility criteria prescribed for the post are satisfied				
13.	Mobile/Office/Residence Number			Mobile: Office: Res:	
14.	Educational/Professional Qualification (Please mention Graduation Level and Other )				
SL No	Qualification	Subject	Year/Division	Institution/ University/ Place/ Country	
15	Details of Experience/employment (Please attach a separate sheet, if required)				
Sl No	Office	Post Held	From	To	Pay band along with Grade Pay
16	Date of retirement under Central Government Rules				
17	Training (S) undergone				

Paste your recent Passport Size Photographs

**Certified that information furnished above by me is correct in all respect to the best of my knowledge and belief**

Date & Place:

(Signature of the Candidate)

To be filled up by the cadre controlling authority  
Office of -----

F.No.-----

Date-----

1. The applicant, if selected, will be relieved immediately
2. Certified that the particulars furnished by the officer have been checked from available records and found correct.
3. Certified that the applicant is eligible for the post applied as per conditions mentioned in the circular/advertisement
4. Integrity of the applicant is certified as 'Beyond Doubt'.
5. No Vigilance case is pending/Contemplated against the Officer
6. It is certified that no penalty has been imposed on the applicant during the last 10 years (Alternatively, penalty statement during the last 10 years may be enclosed).
7. Attested photocopies of up to date ACRs/ APARs for the last 5 years are enclosed. Photocopies of ACRs/APARs have been attested on each page by an officer not below the rank of Under Secretary or equivalent.

Signature.....

Name, Designation & Tele of the forwarding officer

(Office Stamp)

Date:

Place: