

**No.21/3/2020-CS.II (Trg.)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training**

3rd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi – 110003.

Dated: 13.01.2021

OFFICE MEMORANDUM

Subject: 20th Level-I (L-I-20) Training Programme from 18th January, 2021 to 5th February, 2021 for for Stenographers Grade`D` of CSSS - regarding.

The undersigned is directed to say that for Stenographers Grade`D` of CSSS - regarding. , whose names are given in the **Annexure** to this OM, have been nominated to participate in the 20th Level-I (L-I-20) Training Programme being conducted by the ISTM from 18.01.2021 to 05.02.2021. The training will be conducted through **online/flipped mode** as intimated by ISTM.

2. It may be noted that successful completion of Level-I training programme will be essential for promotion to the grade of Personal Assistant. The officers who do not attend or successfully complete the Level-I Training Programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No. T-25017/1/2015-Trg (ISTM Section) dated 4th July, 2016.

4. Since the online Level-I training programme does not have any study tour, no TA/DA shall be admissible to the participants.

4. In view of above, all the 35 candidates, whose names are mentioned in the Annexure to this OM, are directed to contact the course coordinator of this training programme for further necessary action and also attend the mandatory training programme without fail. **Shri Jitender Bhatti, Assistant Director (Tel No. 011-26737649, Mobile No - 9811129334, e-mail ID: bhatti.edu@nic.in)** is the course coordinator of this training programme.

5. All the nominated candidates for the above-stated training programme are directed to visit the ISTM website, fill up the online form **at the URL path: http://www.istm.gov.in/home/online_ctp_form** and submit the same to ISTM immediately. Candidates also need to be registered as users on ISTM-TMIS before joining the programme. **In case of any doubt/clarification, Shri Moloy Sanyal, Deputy Secretary, ISTM (Tele No. 01126737602, Mob.No. 9810961492, e-mail ID: moloy.sanyal@nic.in)/Shri Jitender Bhatti, Assistant Director (Tel No. 011-26737649, Mobile No - 9811129334, e-mail ID: bhatti.edu@nic.in)** ISTM may please be contacted immediately at the above contact numbers/email IDs for further guidance.

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6. It is also intimated that once the registration is done online at the URL path given above, **the same may also be got endorsed and forwarded by the Competent Authority in the respective Ministry/ Department/organization in case of persons on deputation, if any and submitted to ISTM** (through online mode at the e-mail ID given above) positively before joining. It may please be noted that without the endorsement of the nomination by the Competent Authority in the respective Ministry/ Department, no candidate shall be allowed to join the training programme.

7. Cadre units are also requested that these officers may please be duly permitted before hand to join the online training programme with the direction to report to Shri Jitender Bhatti, Course Director, ISTM at the above-mentioned contact details for further modalities before the training commences on 18.01.2021.



(Bhagirath Jha)

Under Secretary to the Government of India

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To

The Director/ Deputy Secretary (Admin) of all the Cadre units participating in CSSS (through website of DoP&T).

Copy to :-

1. ISTM [Shri Moloy Sanyal, Deputy Secretary], Administrative Block, Old JNU Campus, New Delhi – 110 067.
2. ISTM [Shri K. Govindarajulu, Deputy Director (Coord)], Administrative Block, Old JNU Campus, New Delhi – 110 067 w.r.t. letter No.A-33088/02/2014-ISTM (Coord) dated 02.12.2020.
3. ISTM [Shri Jitender Bhatti, Assistant Director & Course Coordinator], Administrative Block, Old JNU Campus, New Delhi – 110 067. The list of officers, who report for training on 18th January, 2021 may please be furnished to this Department on next day positively.
4. Training Division, DoP&T, Old JNU Campus, New Delhi.
5. Officers concerned as mentioned in letter referred at para-1 (through website of DoP&T).
6. Guard file for record.

Annexure to the OM No. 21/3/2020-CS.II(A/Trg.) dated 13.01.2021

List of Stenographers Grade 'D' of CSSS nominated for Level-I training programme to be held from 18.01.2021 to 05.02.2021

| S.No. | CSL No. | Name (Shri/Smt. /Ms.) | Date of Birth | Cadre | SLY |
|-------|---------|------------------------|---------------|--------------------------------|------|
| 1 | 2336 | Ruby Sharma * | 25-09-1984 | Health & FW | 2010 |
| 2 | 2471 | Divya* | 19-08-1989 | Shipping | 2010 |
| 3 | 2492 | Swati Sharma* | 30-08-1985 | Defence | 2010 |
| 4 | 2518 | Bipin Kumar* | 20-08-1988 | Higher Education | 2010 |
| 5 | 2527 | Raju Kumar* | 15-01-1988 | Micro Small & Med. Enterprises | 2010 |
| 6 | 2568 | Hemant Kumar | 18-09-1987 | Expenditure | 2010 |
| 7 | 2569 | Santosh Pratap Singh | 30-12-1987 | Home Affairs | 2010 |
| 8 | 2570 | Bipin Kumar | 04-06-1988 | Expenditure | 2010 |
| 9 | 2571 | Kamal Kishore Kant | 01-03-1985 | Posts | 2010 |
| 10 | 2572 | Dolly Arora | 25-04-1988 | Posts | 2010 |
| 11 | 2573 | Amit Kumar | 20-07-1990 | Home Affairs | 2010 |
| 12 | 2574 | Furkan Ali | 08-07-1992 | Home Affairs | 2010 |
| 13 | 2575 | Bhawna | 12-06-1990 | Expenditure | 2010 |
| 14 | 2576 | Santosh Kumar | 10-02-1985 | Health & FW | 2010 |
| 15 | 2577 | Laljeet Kumar | 30-12-1989 | Expenditure | 2010 |
| 16 | 2578 | Gaurav Kumar | 10-11-1986 | Planning Commission | 2010 |
| 17 | 2579 | Awadhesh Kumar Sharma | 15-12-1987 | Health & FW | 2010 |
| 18 | 2580 | Sushma | 07-11-1981 | MHA | 2010 |
| 19 | 2581 | Ankur Yadav | 03-02-1990 | Health & Family Welfare | 2011 |
| 20 | 2582 | Amit Kumar | 05-04-1990 | Home Affairs | 2011 |
| 21 | 2584 | B S R Krishna | 29-10-1988 | Planning Commission | 2011 |
| 22 | 2585 | Vishesh Kumar | 10-07-1990 | Consumer Affairs | 2011 |
| 23 | 2586 | Rudra Nath Ghosh | 11-04-1987 | Culture | 2011 |
| 24 | 2587 | Rekha Joshi | 15-03-1986 | Telecommunications | 2011 |
| 25 | 2588 | Subhash Chandra | 10-12-1989 | Defence | 2011 |
| 26 | 2589 | Preeti | 16-05-1989 | MSME | 2011 |
| 27 | 2590 | Ruchi Bhatia | 01-04-1986 | Posts | 2011 |
| 28 | 2591 | Saurabh Kumar | 01-07-1985 | MSME | 2011 |
| 29 | 2592 | Vishwarup Bhattacharya | 24-11-1984 | UPSC | 2011 |
| 30 | 2593 | Shivani Chauhan | 22-09-1985 | Water Resources | 2011 |
| 31 | 2594 | Sonia Sharma | 14-02-1982 | Road Transport & Highways | 2011 |
| 32 | 2595 | Kanika Nagpal | 16-09-1987 | Agriculture & Cooperation | 2011 |
| 33 | 2596 | Reena Devi | 02-10-1984 | Culture | 2011 |
| 34 | 2597 | Sony Kumari | 26-11-1985 | Home Affairs | 2011 |
| 35 | 2598 | Lokesh Kumar | 14-03-1986 | Home Affairs | 2011 |

Rohiniath Jc
13.01.21

* 2nd Nomination