

दीप्ति उमाशंकर, भा.प्र.से.  
**DEEPTI UMASHANKAR, IAS**  
स्थापना अधिकारी एवं अपर सचिव  
ESTABLISHMENT OFFICER &  
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आज़ादी का  
अमृत महोत्सव

भारत सरकार  
कार्मिक और प्रशिक्षण विभाग  
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय  
नॉर्थ ब्लॉक, नई दिल्ली-110001  
GOVERNMENT OF INDIA  
DEPARTMENT OF PERSONNEL & TRAINING  
MINISTRY OF PERSONNEL, PUBLIC  
GRIEVANCES AND PENSIONS  
NORTH BLOCK NEW DELHI-110001  
DO No. 6(1)/2021-EO(PR)

January 11, 2022

Dear Sir / Madam,

Kindly refer to my DO letter of even number dated 26.11.2021 regarding timely submission of IPR by the IAS officers working in the Cadre in terms of Rule 16(2) of AIS(Conduct) Rules, 1968.

2. As you would be aware that all the members of the IAS are required to submit their Immovable Property Returns (IPRs) every year as on 1<sup>st</sup> January and latest by 31<sup>st</sup> January and failure to ensure timely submission of IPR constitutes good and sufficient reason for institution of disciplinary proceedings, among other things, in terms of Department's OM No. 104/33/2005-AVD.I dated 29.10.2007 and 07.09.2011.

3. In addition to instructions at para 2 above, attention is invited to DoPT Notification No. 11030/06/2021-AIS-II(A) dated 30.12.2021 which inter-alia specifies that **a member of the service shall file Immovable Property Return (IPR) for the previous year within the time frame specified for the purpose, i.e. 31st January, for being considered for appointment in the next level of pay in the pay matrix.**

4. I would, therefore, request you to issue necessary instructions to all the IAS officers working in your Ministry and its various organizations, including international organizations, to ensure that they submit their IPRs online in the IPR Module for the year ending on 31<sup>st</sup> December, 2021, within the prescribed timeline of 31<sup>st</sup> January, 2022.

5. It is reiterated that those officers who file their IPR online or have uploaded the hard copy in the IPR module by 31<sup>st</sup> January are not required to send a hard copy either to their Cadre or to this Department.

With regards

Yours sincerely,

*Deepti U*

(Deepti Umashankar)

Secretaries to the Government of India  
(As per Standard List)

Copy to:

- (i) The President's Secretariat, New Delhi.
- (ii) The Prime Minister's Office, New Delhi.
- (iii) The Cabinet Secretariat, New Delhi.
- (iv) The Rajya Sabha Secretariat, New Delhi.
- (v) The Lok Sabha Secretariat, New Delhi.
- (vi) NITI Aayog, New Delhi
- (vii) Election Commission, New Delhi.
- (viii) UPSC, New Delhi.
- (ix) Central Vigilance Commission, New Delhi.
- (x) O/o Comptroller & Auditor General, New Delhi.
- (xi) Director (Admn.), DoPT, North Block, New Delhi.

Copy also to:

a) Director General, NIC, Ministry of Electronics & Information Technology, A-Block, CGO Complex, Lodhi Road, New Delhi -110003

b) Additional Secretary, UT, MHA, North Block, New Delhi for taking similar action in respect of the AGMUT Cadre officers, please