

## Long Term Domestic Training Programmes (LTDP) in Public Policy and Management

Q1 What are the Long Term Domestic Training Programmes sponsored by DoP&T?

A: At present, the three programmes mentioned below are being sponsored by Training Division, DoP&T:

- (i) Post Graduate Programme in Public Policy and Management (PGPPM) offered by Indian Institute of Management, Bangalore (IIMB)
- (ii) Post Graduate Programme in Public Policy and Management (PGPPM) offered by Management Development Institute, Gurgaon (MDI-G)
- (iii) M.A. in Public Policy & Sustainable Development [MA (PP&SD)] offered by TERI, New Delhi

Q2 What is the duration of each Long Term Domestic Public Policy Programme?

A: **IIMB:** It is a 2-year diploma programme. First year of the programme includes 'Sessions in the campus of IIMB' as well as a '6-7 week international component'. The second year is 'on job' at the respective place of posting of the participant-officers. The officers will work on their dissertation during the 2<sup>nd</sup> year and will present and defend it in IIMB at the end of the second year by sparing a week or two.

**MDI-G:** It is a 15-month diploma programme. The first 12 months of the programme includes 'Sessions in the campus' of MDI-Gurgaon as well as a '6-7 week international component'. The next three months will be devoted for dissertation/project work which shall be undertaken at the respective workplaces of the participant-officers.

**TERI-New Delhi:** It is a 2-year degree programme. The pattern of the programme is on the lines of IIMB.

Q3 To what level of officers these programmes are intended for?

A: The Group 'A' officers of Government of India with at least 7 years of service are eligible. However, the Group 'A' officers of State Civil Services should have at least 9 years of service to become eligible for these programmes.

Q4 Officers of which services are eligible for these programmes?

- A:
- (i) All India Services (IAS, IPS & IFoS)
  - (ii) Central Services-Organized and non-organized, Technical & Non-technical
  - (iv) State Civil Services
  - (v) Faculty members of State Administrative Training Institutes

Q5 How to apply?

A: DoP&T uploads the concerned circular on its website and also forwards the circular by post to all Ministries/Departments of Government of India and to all State/UT Governments. Officers are encouraged to apply 'through proper channel'. However, officers can also forward an 'advance copy' of their application to the concerned Institute with a copy to Training Division.

Q6 Will there be any interview for selecting the officer?

A: Yes. Concerned Institutes conduct the interviews.

Q7 The number of seats in the programme?

A: The strength of each programme is about 30.

- Q8 Is there any 'international component' in the programme?  
A: Yes. Each programme has an 'international component' of 6-7 weeks' duration.
- Q9 Are the officers required to travel only on 'official passports'?  
A: **Yes.** For travelling abroad as a part of the 'international component' of the programme, each officer is required to obtain an 'official passport'.
- Q10 What is the procedure for obtaining an 'official passport'?  
A: Officers possessing 'personal passports' need to deposit them with their parent department and obtain a certificate accordingly. This certificate is necessary to obtain official passport. DoP&T liaises with Ministry of External Affairs (MEA) to obtain 'political clearance', based on which participant-officers can apply and obtain 'official passports' from CPV Division of Ministry of External Affairs.
- Q11 What are the allowances paid to the officers on 'international component' of the programme?  
A: The officers are paid 'per diem' and 'accommodation charges' as per the rates applicable under the DFFT Plan Scheme of DoP&T.
- Q12 Who will make the arrangements (travel, accommodation etc) in respect of 'international component'?  
A: All arrangements including air tickets, accommodation etc., will be made by the concerned Institute in collaboration with the foreign university.
- Q13 Who will bear the fees of 'domestic' and 'international' components?  
A: (i) DoP&T, MHA and MoEF will bear the domestic course fee (payable to IIMB, MDI-G and TERI-ND) in respect of IAS, IPS and IFoS officers respectively.
- (ii) In respect of other Services and State Civil Service Officers, the concerned Cadre Controlling Authorities of those services and State/UT Governments will bear the course fees respectively.
- (iii) In respect of officers belonging to Central Secretariat Service, the Ministry/Department in which the officers are working at that time will bear the domestic course fee.
- (iv) In respect of officers belonging to Group 'A', working on deputation basis in a PSU/Statutory Body/Autonomous Body, the 'entire expenditure' i.e. both domestic and international, will have to be borne by the concerned PSU/Statutory Body/Autonomous Body.
- (v) DoP&T will bear the expenditure towards (a) course fee payable to foreign university, (b) per diem allowance, (c) lodging charges abroad (if not included in the international component fee), and (d) 'To and fro' airfare (economy-excursion fare) to the foreign country—in respect of all officers (except those officers who are on deputation to a PSU/Statutory Body/autonomous Body).
- Q14 Is the training period treated as 'on duty'?  
A: **Yes,** the entire period of institutional training will be treated as on duty under FR 9(6)(b)(i).
- Q15 Is there any relaxation in age?

A: The officers should not be more than 50 years of age as on the date of commencement of each programme. Age relaxation is applicable in case of officers belonging to SC/ST by 3 years.

Q16: Could I stay outside the campus during the programme?

A: The programmes of IIM-Bangalore and MDI-Gurgaon are 'residential'. Only in case of TERI-New Delhi, the Institute will arrange for a rented accommodation near their campus on request. MDI Gurgaon and TERI New Delhi will charge Rs. 10000/month as rent.

Q17: Any special stipulation for officers on deputation to Government of India under the Central Staffing Scheme?

A: **Yes.** Officers on deputation to Government of India under the Central Staffing Scheme must complete at least two years of their tenure on deputation on the date of issue of respective circulars to become eligible to apply for these programmes.

Q18: Is the training period of Public Policy Programmes counted outside the central deputation tenure?

A: No. The duration is included as a part of the Central deputation tenure.

Q19: What are the options given to officers who join the Institutes from outside their place of posting?

A: The officers of Central Government, State Government and Union Territories coming from outside their place of posting are allowed one of the following two options by the sponsoring authorities:

(i) The officers will be treated as on duty on tour. They will draw travelling allowance as on tour and allowances as per para ii (a) of the Ministry of Finance, Department of Expenditure OM No. 19030/2/86-E-IV dated 24/3/1986 amended from time to time.

**Or**

(ii) The officers will be treated as on transfer. They will not be entitled to the Government accommodation at the original place of posting.

Q20: Can the officer retain government accommodation at the original place of posting?

A: Yes, in case an officer proceeding on training is a *bona fide* occupant of Government accommodation in the general pool controlled by Directorate of Estates, he/she could retain the residential accommodation for the full period of training at his/her place of posting provided the residence is required for *bona fide* use of members of his/her family.

Q21: Who will pay the salary and any other claims of the officers?

A: The salary and other claims of the officers will be paid by the Ministry/Department/Office where they were last working before joining the programme.

Q22: Is Vigilance Clearance required?

A: Yes. Vigilance clearance is invariably required.

Q23: How many years of Annual Confidential Reports/Performance Appraisal Reports—gradings are required?

A: ACR/PAR grading for the last five years are required.

Q24: Is the officer obliged to execute a Bond?

A: **Yes.** The officer is required to serve the government for a period of five years after completion of the training programme. If the officer quits the service or fails to complete the training, he/she is required to pay to the Government all expenses incurred (including pay & allowances drawn by the officer) for the training. The bond is to be executed to this extent.

### **Mandatory Mid Career Training Programme for IAS officers**

Q1: What is the calendar and when it will be published?

A: The Calendar for the mandatory Mid Career Training Programme (MCTP) for IAS officers is published by LBSNAA, Mussoorie in the months of January-February every year.

Q2: Who is competent to grant postponement/exemption of participation from the programme?

A: DoP&T, Training Division. Officers are required to address their letters directly or through State Governments for postponement of participation to Joint Secretary, Training Division, DoP&T, Old JNU Campus, New Delhi-110067.

Q3: How many chances are provided for completion of each phase of the mandatory MCTP?

A: Three chances.

Q4: How can an officer register on-line for the MCTP for IAS officers?

A: NIC wing of Training Division, DoP&T enables 'online enrolment' of eligible IAS officers every year at least two months before the start of each phase of the programme by placing necessary information on the website of DoP&T- [www.persmin.nic.in](http://www.persmin.nic.in). This information is also communicated to all the controlling authorities of IAS officers in Gol/States/UTs. For 'username' and 'password' related queries, kindly send a mail to [persinfotech@nic.in](mailto:persinfotech@nic.in) mentioning name of the officer, allotment year and Cadre.

Q5: How much 'residual service' is required for an officer to participate in the MCTP?

A. As on today, 3 years of residual service is required. However, the rule position is under review.