

**MOST IMMEDIATE/OUT TODAY**

**No. 4/1/2020-FA (UN)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel & Training**

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**North Block, New Delhi,  
Dated the 24<sup>th</sup> December, 2020**

**To**

- 1. The Chief Secretaries,  
All State Governments**
- 2. The Secretaries of the Cadre Controlling Ministries/Departments of  
Gp. 'A' Services of the Govt. of India participating in the Central Staffing  
Scheme.**

**Subject:-** Filling up of various Foreign/Captive posts of the Government of India in the International/UN Organizations and Indian Missions/Posts abroad at DS/Director level-reg.

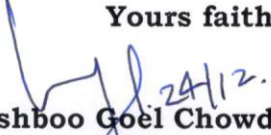
**Sir/Madam,**

I am directed to refer to this Department's letters of even no. dated 20/10/2020 on the subject cited above thereby inviting applications from the eligible officers to fill up the following Foreign/Captive posts of the Government of India in the International/UN Organizations and Indian Missions/Posts abroad at DS/Director level:

- (i) Adviser to the Executive Director, World Bank, Washington DC, USA under the D/o Economic Affairs;
- (ii) Counsellor (Economic), Embassy of India, Washington DC, USA under the D/o Economic Affairs;
- (iii) Counsellor, PMI, WTO, Geneva under the D/o Commerce;
- (iv) Counsellor (Services), PMI, WTO, Geneva under the D/o Commerce.

2. The last date of receiving of applications for the above four (4) Foreign/Captive posts of the GOI is hereby extended for a further period of **four (4) weeks beyond 24/12/2020** and the applications of eligible officers (complete in all respect) may now be forwarded so as to reach this Department by **21<sup>st</sup> January, 2021**.

**Yours faithfully,**

  
**(Khushboo Goel Chowdhary)**  
**Deputy Secretary to the Government of India**  
**Tel. No. 011-23092842**  
**Email-dir.mm@nic.in**

(28)

**NO. 4/1/2020-FA (UN)**  
**Government of India**  
**Ministry of Personnel, Public Grievances & Pensions**  
**Department of Personnel & Training**

**North Block, New Delhi**  
**Dated the 3<sup>rd</sup> December, 2020**

To

1. **The Chief Secretaries,  
All State Governments**
2. **The Secretaries of the Cadre Controlling Ministries / Departments of Gp. 'A' Service of the Govt. of India participating in the Central Staffing Scheme.**


Sub.: Filling up of various Foreign / Captive posts of the Govt. of India in the International / UN Organisations and Indian Missions / Posts abroad at DS / Director level – Reg.

Sir / Madam,

I am directed to refer to this Department's letters of even number dated 20.10.2020 on the subject cited above thereby inviting applications from the eligible officers to fill up the following Foreign / Captive posts of the Govt. of India in the International / UN Organisations and Indian Missions / Posts abroad at the DS / Director level :

- (i). Adviser to the Executive Director, World Bank, Washington DC, USA under the D/o Economic Affairs;
- (ii). Counsellor (Economic), Embassy of India, Washington DC, USA under the D/o Economic Affairs;
- (iii). Counsellor, PMI, WTO, Geneva under the D/o Commerce;
- (iv). Counsellor (Services), PMI, WTO, Geneva under the D/o Commerce.

2. The last date of receiving of applications for the above four (4) Foreign / Captive posts of the GOI is hereby extended for a further period of **three (3) weeks beyond 04.12.2020** and the applications of eligible officers (complete in all respects) may now be forwarded so as to reach this Department by **24<sup>th</sup> December, 2020**.

  
(Khushboo Goel Chowdhary)  
Deputy Secretary to the Government of India  
Tel. 011-23092842  
Email – dir.mm@nic.in

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**No. 4/1/2020-FA (UN)**  
**Government of India**  
**Ministry of Personnel, Public Grievances and Pensions**  
**Department of Personnel & Training**  
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**North Block, New Delhi,**  
**Dated the 20<sup>th</sup> October, 2020**

**To**

- 1. The Chief Secretaries,  
All State Governments**
- 2. The Secretaries of the Cadre Controlling Ministries/Departments of Gp.  
'A' Services of the Govt. of India, participating in the Central Staffing  
Scheme.**

**Subject:-** Filling up of the post of Counsellor (Economic) in the Economic Wing in the Embassy of India, Washington DC, USA for a period of three (3) years-reg.

**Sir/Madam,**

It is proposed to fill up the post of Counsellor (Economic) in the Economic Wing in the Embassy of India, Washington DC, USA for a period of three (3) years. The post is at Deputy Secretary/Director level.

2. The mandatory and desirable qualifications for the post are as under:-

**(A) Mandatory Qualifications**

- i. The officer must have worked for at least two (2) years at the Centre under the Central Staffing Scheme.
- ii. The officer should be clear from vigilance angle.
- iii. The officer should not have been debarred from Central deputation.
- iv. The officer should have at least 'Very Good' Service record. However, preference will be given to officers who have 'Outstanding' service record with a grading of 9 and above.
- v. The officer should not be over 54 years of age.
- vi. The officer should not have been posted on an assignment in a foreign/captive post of Government of India, earlier.
- vii. The officer should not have been nominated for foreign training or should not be on training or foreign assignment, currently.
- viii. The officer should not be on study leave or long leave.
- ix. The officer should be at least one batch below the batch of officers who are currently empanelled to hold the post of Joint Secretary or its equivalent with the Central Government.
- x. Experience in fields of Trade, Commerce, Industry, Finance, Foreign Investment, Export Promotion, International Development Cooperation etc. at the Centre or in the State/Cadre.



**(B) Desirable Qualifications**

- i. Officers having experience of working in the Department of Economic Affairs would be given preference.

3. This post may be circulated amongst officers eligible to be appointed at the level of Deputy Secretary/Director in the Government of India. Names of willing and eligible officers who can be spared by the State Governments/Ministries/Departments may be forwarded/faxed to this Department along with **Cadre clearance, Vigilance clearance, detailed Bio-data and ACR Dossier/certified ACR gradings for the last five years**. It may also be ensured that the "Cooling Off", after a previous stint on deputation, if any, is complete and the officer is eligible to be appointed on Central Deputation. The competent authority may relax any of the conditions of eligibility in deserving cases.

4. It is requested that the applications of the eligible candidates may please be forwarded so as to reach this Department by **04<sup>th</sup> December, 2020**.

Yours faithfully,

(Khushboo Goel Chowdhary)

Deputy Secretary to the Government of India

**Copy to:**

- 1. Department of Economic Affairs, Ministry of Finance (Shri Tarun Bajaj, Secretary), North Block, New Delhi.
- 2. NIC Cell, DOP&T, for placing the circular on Departmental Website under "What's New?" Category.
- 3. PS to Deputy Secretary (MM):- With a request to upload this circular through bulk e-mail system.

21/10/20

21/10/2020

**MOST IMMEDIATE/OUT TODAY**

**No. 4/1/2020-FA (UN)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel & Training**

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21

**North Block, New Delhi,  
Dated the 20<sup>th</sup> October, 2020**

**To**

- 1. The Chief Secretaries,  
All State Governments**
- 2. The Secretaries of the Cadre Controlling Ministries/Departments of Gp.  
'A' Services of the Govt. of India participating in the Central Staffing  
Scheme.**

**Subject:-** Filling up of the post of Adviser to the Executive Director, World Bank, Washington D.C., USA for a period of three (3) years-reg.

**Sir/Madam,**

It is proposed to fill up the post of Adviser to the Executive Director, World Bank, Washington D.C., USA for a period of three (3) years. The post is at Deputy Secretary/Director level.

2. The mandatory and desirable qualifications for the post are as under:-

**(A) Mandatory Qualifications**

- i. The officer must have worked for at least two (2) years at the Centre under the Central Staffing Scheme.
- ii. The officer should be clear from vigilance angle.
- iii. The officer should not have been debarred from Central deputation.
- iv. The officer should have at least 'Very Good' Service record. However, preference will be given to officers who have 'Outstanding' service record with a grading of 9 and above.
- v. The officer should not be over 54 years of age.
- vi. The officer should not have been posted on an assignment in a foreign/captive post of Government of India, earlier.
- vii. The officer should not have been nominated for foreign training or should not be on training or foreign assignment, currently.
- viii. The officer should not be on study leave or long leave.
- ix. The officer should be at least one batch below the batch of officers who are currently empanelled to hold the post of Joint Secretary or its equivalent with the Central Government.

**(B) Desirable Qualifications**

- i. Experience in the areas related to Infrastructure Development/International Trade/Public Finance in the Ministries/Departments of the Government of India or in the State Governments.
- ii. Experience in Externally Aided Projects.
- iii. Degree in Economics/Management/Public Finance/International Trade.

3. This post may be circulated amongst officers eligible to be appointed at the level of Deputy Secretary/Director in the Government of India. Names of willing and eligible officers who can be spared by the State Governments/Ministries/Departments may be forwarded/faxed to this Department along with **Cadre clearance, Vigilance clearance, detailed Bio-data and ACR Dossier/certified ACR gradings for the last five years**. It may also be ensured that the "Cooling Off", after a previous stint on deputation, if any, is complete and the officer is eligible to be appointed on Central Deputation. The competent authority may relax any of the conditions of eligibility in deserving cases.

4. It is requested that the applications of the eligible candidates may please be forwarded so as to reach this Department by **04<sup>th</sup> December, 2020**.

**Yours faithfully,**

*[Handwritten Signature]*

**(Khushboo Goel Chowdhary)**

**Deputy Secretary to the Government of India**

**Copy to:**

*[Handwritten signature]*  
*2/11/20*

- 1. Department of Economic Affairs, Ministry of Finance (Shri Tarun Bajaj, Secretary), North Block, New Delhi.
- 2. NIC Cell, DOP&T, for placing the circular on Departmental Website under "What's New?" Category.
- 3. PS to Deputy Secretary (MM):- With a request to upload this circular through bulk e-mail system.

*[Handwritten signature]*  
*29/10/2020*

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No. 4/1/2020-FA(UN)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel & Training  
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North Block, New Delhi,  
Dated the 20<sup>th</sup> October, 2020

To

1. The Chief Secretaries,  
All State Governments
2. The Secretaries of the Cadre Controlling Ministries/Departments of Gp. 'A' Services  
of the Govt. of India, participating in the Central Staffing Scheme.

**Subject:-** Filling up of the post of Counsellor, Permanent Mission of India (PMI), WTO,  
Geneva for a period of three (3) years-reg.

Sir/Madam,

It is proposed to fill up the post of Counsellor, Permanent Mission of India (PMI),  
WTO, Geneva for a period of three (3) years. The post is at Deputy Secretary/Director level.

2. The mandatory and desirable qualifications for the post are as under:-

**(A) Mandatory Qualifications**

- i. The officer must have worked for at least two (2) years at the Centre under the Central Staffing Scheme.
- ii. The officer should have experience in trade, commerce, industry and allied sectors either at the Centre or in the State Government/Cadre.
- iii. The officer should be clear from vigilance angle.
- iv. The officer should not have been debarred from Central deputation.
- v. The officer should have at least 'Very Good' Service record. However, preference will be given to officers who have 'Outstanding' service record with a grading of 9 and above.
- vi. The officer should not be over 54 years of age.
- vii. The officer should not have been posted on an assignment in a foreign/captive post of Government of India, earlier.
- viii. The officer should not have been nominated for foreign training or should not be on training or foreign assignment, currently.
- ix. The officer should not be on study leave or long leave.
- x. The officer should be at least one batch below the batch of officers who are currently empanelled to hold the post of Joint Secretary or its equivalent with the Central Government.

(B) Desirable Qualifications


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- i. Exposure to international negotiations in trade, commerce, industry and allied sectors.

3. This post may be circulated amongst officers eligible to be appointed at the level of Deputy Secretary/Director in the Government of India. Names of willing and eligible officers who can be spared by the State Governments/Ministries/Departments may be forwarded/faxed to this Department along with **Cadre clearance, Vigilance clearance, detailed Bio-data and ACR Dossier/certified ACR gradings for the last five years**. It may also be ensured that the "Cooling Off", after a previous stint on deputation, if any, is complete and the officer is eligible to be appointed on Central Deputation. The competent authority may relax any of the conditions of eligibility in deserving cases.

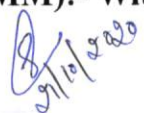
4. It is requested that the applications of the eligible candidates may please be forwarded so as to reach this Department by **04<sup>th</sup> December, 2020**.

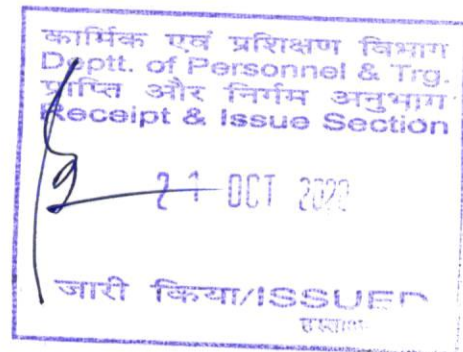
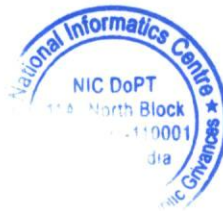
Yours faithfully,

  
(Khushboo Goel Chowdhary)  
Deputy Secretary to the Government of India  
g/c

Copy to:

1. Department of Commerce, Ministry of Commerce & Industry (Dr. Anup Wadhawan, Secretary), Udyog Bhawan, New Delhi.
2. NIC Cell, DOP&T, for placing the circular on Departmental Website under "What's New?" Category.
3. PS to Deputy Secretary (MM):- With a request to upload this circular through bulk e-mail system.

  
21/10/2020





**No. 4/1/2020-FA (UN)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel & Training**

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**North Block, New Delhi,  
Dated the 20<sup>th</sup> October, 2020**

21

**To**

- 1. The Chief Secretaries,  
All State Governments**
- 2. The Secretaries of the Cadre Controlling Ministries/Departments of Gp. 'A'  
Services of the Govt. of India, participating in the Central Staffing Scheme.**

**Subject:-** Filling up of the post of Counsellor (Services), Permanent Mission of India (PMI), WTO, Geneva for a period of 3 years-reg.

**Sir/Madam,**

It is proposed to fill up the post of Counsellor (Services), Permanent Mission of India (PMI), WTO, Geneva for a period of three (3) years. The post is at DS/Director level.

2. The mandatory and desirable qualifications for the post are as under:-

**(A) Mandatory Qualifications**

- i. The officer must have worked for at least two (2) years at the Centre under the Central Staffing Scheme.
- ii. The officer should have experience in trade, commerce, industry and allied sectors either at the Centre or in the State Government/Cadre.
- iii. The officer should be clear from vigilance angle.
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**(B) Desirable Qualifications**

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3. This post may be circulated amongst officers eligible to be appointed at the level of Deputy Secretary/Director in the Government of India. Names of willing and eligible officers who can be spared by the State Governments/Ministries/Departments may be forwarded/faxed to this Department along with **Cadre clearance, Vigilance clearance, detailed Bio-data and ACR Dossier/certified ACR gradings for the last five years**. It may also be ensured that the "Cooling Off", after a previous stint on deputation, if any, is complete and the officer is eligible to be appointed on Central Deputation. The competent authority may relax any of the conditions of eligibility in deserving cases.

4. It is requested that the applications of the eligible candidates may please be forwarded so as to reach this Department by **04th December, 2020**.

**Yours faithfully,**

*[Handwritten Signature]*  
**(Khushboo Goel Chowdhary)**

**Deputy Secretary to the Government of India**

*[Handwritten initials]*

**Copy to:**

- 1. Department of Commerce, Ministry of Commerce & Industry (Dr. Anup Wadhawan, Secretary), Udyog Bhawan, New Delhi.
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