

No. T-23/10/2018-Trg. (Asstt. Secy.)
Government of India
Ministry of Personnel, P.G. and Pensions
(Department of Personnel and Training)

North Block, New Delhi
Dated the 2nd June, 2018

Subject: Facilitation Desk of DoPT in connection with arrangement of accommodation of Assistant Secretaries (IAS Officers of 2016 Batch) – reg.

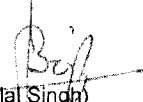
It has been decided to setup a Help Desk during the period from 2nd July, 2018 to 28th September, 2018 at the places of accommodation of Assistant Secretaries at CR Hostel, Asia House and HUDCO Place as per details given below:

S. No.	Hostel Facility/Location	Contact Details of DoPT Officers
1.	A-Block C. R. Hostel	Ms. Vanita Sood, DS, (9868111896) Shri Heeraman Ram, SO (AD.IV) (7838319733)
2.	B-Block C. R. Hostel	Ms. Vanita Sood, DS, (9868111896) Shri A.C. Sebastine, SO (Cash) (9971788159)
3.	C-Block C. R. Hostel	Shri A. K Saha, DS (CS.II) (9818652304) Shri Jai Narayan, US (Coord II) (9654043078)
4.	Asia House	Shri Sanjeev Kumar, DS (Estt.) (9599095800) Shri Pradeep Kumar, SC (Coord) (9968267838)
5.	HUDCO Place	Shri Shri Prakash Dubey, Director (Trg.) (9699180983) Shri Chetan Kumar, ASO (Coord) (9650487236)

2. The details of Officers of Directorate of Estates, CPWD and CGHS are available in the annexure to this Officer Order.

3. The deputed Officers of DoPT are requested to make themselves available in connection with the arrangements of accommodation of Assistant Secretaries during the period 2nd July, 2018 to 28th September, 2018.

4. Further, the Assistant Secretaries are requested to intimate a list of three representatives (Block wise) to DoPT/Officers nominated (Help Desk) for better coordination.


(Juglal Singh)
Deputy Secretary (Admn.)
Tel No. 23092338

To,
All the Officers concerned.

HELP DESK
For Government Hostels
Name of Officer In-charge of Accommodation allotted to Assistant Secretaries (IAS Batch-2016)
29/06/2018 to 28/09/2018

S. No.	Name of Hostel	Directorate of Estates	DOPT	CPWD (Civil)	CPWD (Elect.)
1.	A - Block, C.R. Hostel, KG Marg, New Delhi.	Sh. Dharamvir Soni, Deputy Director of Estates [9311589300]	Ms. Vanita Sood, DS, (9868111896) Shri Heeraman Ram, SO (AD.IV) (7838319733)	Shri Vikram Pant Executive Engineer – K Division Tel: 9999256945	Shri Sanjay Gupta Executive Engineer – ACD – 5 – Division Tel: 9711180222
2.	B – Block, C.R. Hostel, KG Marg, New Delhi.		Ms. Vanita Sood, DS, (9868111896) Shri A. C. Sebastine, SO (Cash) (9971788159)		
3.	F – Block, C.R. Hostel, KG Marg, New Delhi.		Shri A. K Saha, DS (CS.II) (9818652304) Shri Jai Narayan, US (Coord II) (9654043078)		
4.	Asia House, KG Marg, New Delhi.	Sh. G.P. Sarkar, Deputy Director of Estates [9868107358]	Shri Sanjeev Kumar, DS (Estt.) (9599095800) Shri Pradeep Kumar, SC (Coord) (9968267838)	Shri Gaje Singh Maheshwal Executive Engineer – R Division Tel: 9818922952	
5.	HUDCO Place, Block – 15 D, New Delhi.	Sh. K. Dinkar Raj, Deputy Director of Estates [9873782772]	Shri Shri Prakash Dubey, Director (Trg.) (9699180983) Shri Chetan Kumar, ASO (Coord) (9650487236)	Shri B.S. Thakur Executive Engineer – V Division Tel: 9599770085	Shri Rup Lal Executive Engineer - Division ECD – V Tel: 011-29051185

CGHS Facility: All Assistant Secretaries can avail CGHS facilities from the Wellness Centres (WC) allotted to them or from any CGHS WC. For emergency, CGHS beneficiaries can consult any Government hospital/CGHS empanelled hospital or at the following 24 hours working WC(s):

S/N	Wellness Centre	Addresses	CMO I/C	Contact Nos.
1	North Avenue (d-31)	31, North Avenue, New Delhi-01	Dr. A. K. Bhatnagar	Tel: 011-23094420
2	South Avenue (D-32)	153, South Avenue, New Delhi-11	Dr. Jyoti Puri	Tel: 011-23013490
3	Kingsway Camp (D_60)	New Police Line, Kingsway Camp, Delhi	Dr. K. S. Rana	Tel: 011-27459411
4	Zakir Hussain Road (D-44)	CGHS Building, Zakir Hussain Road, New Delhi.	Dr. Sikha Dwivedi	Tel: 011-23383724

Utility services for 03 months:

Hospitality Contractor	Services	Shri Raj Srivastava, C/o M/s ARAYANA ENTERPRISES [Responsible for Housekeeping, Sanitation, Reception services and Catering] Tel:- 08383852591
Laundry Services Provider		[Available at C.R.Hostel premises, Payment for laundry services directly by officer/occupant]

For coordination: – LALIT DOGRA, Chief Supdt. Govt. Hostels, available at Room no. F - 209, F – Block, C.R.Hostel, K. G. Marg, New Delhi. From 9.30 am to 7.00 pm. Tel:- 011-23389775, 011- 23383845[tele/Fax] and 09911163076.