

IMMEDIATE

**No. 21/5/2022-CS-II(Trg.)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training**

3rd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi – 110003.

Dated 12.12.2022

OFFICE MEMORANDUM

Subject: Level-IV Training Programme from 26th December, 2022 to 13th January, 2022 for PPSs of CSSS – regarding.

The undersigned is directed to say that PPSs of CSSS, whose names are given in the **Annexure** to this OM, are hereby nominated to participate in the Level-IV Training Programme being conducted by the ISTM from 26.12.2022 to 13.01.2022. **It may be noted that successful completion of Level-IV training programme will be essential for promotion to the grade of Senior Principal Private Secretary.** The officers who do not attend or successfully complete the Level-IV Training Programme will be liable to **debarment and denial of promotion** as envisaged in DOP&T OM No. T-25017/1/2015-Trg (ISTM Section) dated 4th July, 2016.

2. All the 35 candidates, listed in the Annexure to this OM, are directed to attend the mandatory training programme without fail and contact the Course Coordinator, **Shri Rajesh Singh, Deputy Director (Tel No. 011-26737516, Mobile No.- 9643580896, e-mail ID: r.singh25@gov.in)** of this training programme for further necessary action.

3. The nominated officers for the above stated training programme are directed to visit the ISTM website, fill the online form and submit the same online **without fail** immediately. The link is **http://www.istm.gov.in/home/online_ctp_form**. The officers may take a print out of the form once filled up and submitted online, and then get it signed by their sponsoring authority, carry it with them on joining day of the course and submit the same to the course coordinator at ISTM.

4. As part of the Training Programme, the ISTM is likely to undertake a study tour for the participants as decided by them at appropriate level. In order to meet the expenditure for the study tour, the administrative Ministries/Departments may please sanction advance on demand by ISTM towards T.A. advance for each participant.

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5. It is requested that these officers may please be relieved of their duties with the direction to report to Shri Rajesh Singh, Deputy Director & Course Director, ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at 9 A.M. sharp on 26.12.2022.

6. This issues with the approval of competent authority.


(Vinay Kumar)

Under Secretary to the Government of India

☎ 2465 4020

Email: vinay.kumar.dopt@nic.in

To

The Director/ Deputy Secretary (Admin) of all the Cadre units participating in CSSS (through website of DoP&T).

Copy to :-

1. The Director, ISTM, Administrative Block, Old JNU Campus, New Delhi – 110 067.
2. ISTM [Shri Rajesh Singh, Deputy Director & Course Coordinator], Administrative Block, Old JNU Campus, New Delhi – 110 067. The list of officers, who report for training on 26th December, 2022 may please be furnished to this Department on next day positively.
3. Training Division, DoP&T, Old JNU Campus, New Delhi.
4. Officers concerned (through website of DoP&T).
5. Guard file for record.

**Annexure to the OM No. 21/5/2022-CS.II(Trg.) dated 12.12.2022
Level -IV Training for CSSS Officials to be conducted by the ISTM
w.e.f 26.12.2022 to 13.01.2022**

S.No.	Name (Shri/Smt. /Ms.)	Date of Birth	Cadre	SLY
1	Narayan Dutt**	28-10-1975	PMO	2015
2	Sandeep Kumar*	05-07-1976	Food & PD	2015
3	Manju Dangwal	28-10-1973	Housing & Urban Affairs	2016
4	M.K. Makhija	29-07-1968	Petroleum & Natural Gas	2016
5	S V Narayana Sastry	12-07-1970	Housing & Urban Affairs	2016
6	Yogita Anand	30-04-1975	Water Res.	2016
7	Naresh Kumar	21-08-1969	EF&CC	2016
8	Umed Singh	07-09-1971	Labour & Employment	2016
9	Sushil Kumar	01-11-1976	Science & Tech.	2016
10	Rakesh Kumar	23-03-1973	Agriculture & Co.	2016
11	Anil Kumar Verma	10-02-1976	DoP&T	2016
12	Saroj Rawat	09-07-1973	UPSC	2016
13	Brij Lal	10-04-1974	Fertilizers	2016
14	Laxmi Narain	26-09-1972	DoP&T	2016
15	Mamta	11-11-1971	MHA	2016
16	Om Prakash	24-07-1973	Commerce	2016
17	Rajender Kumar	17-08-1973	Science & Tech.	2016
18	Rameshwari	25-10-1979	EF&CC	2016
19	Sarita	20-03-1976	Power	2016
20	Mahipal Singh	19-03-1972	Expenditure	2016
21	Deepak Jiloha	20-08-1979	Posts	2016
22	Harbans Lal	07-04-1967	Science & Tech.	2016
23	Bishan Lal	01-05-1968	Defence	2016
24	B.M.M.Das	21-04-1967	Civil Aviation	2016
25	Bhagat Singh	01-04-1967	MHA	2016
26	Om Prakash	10-09-1967	Ayush	2016
27	Sandip Govind Ramteke	09-08-73	Sci.& Tech.	2016
28	Kulwant Kaur	15-02-71	H&UA	2016
29	D. Vijaya	18-09-67	UPSC	2016
30	Saugat Dey	04-08-71	Posts	2016
31	Ravi Arora	24-06-73	Expenditure	2017
32	Jasvinder Kaur Rangher	19-11-69	Agriculture	2017
33	Brij Mohan Malik	23-12-72	Health & FW	2017
34	P.K. Chadha	20-07-67	Health & FW	2017
35	Sunil Kumar	15-08-70	Corporate Affairs	2017

**3rd Nomination

*2nd Nomination

Vinay Kumar