

**IMMEDIATE**

**No. 21/3/2022-CS-II(Trg.)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel & Training**

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3<sup>rd</sup> Floor, Lok Nayak Bhawan,  
Khan Market, New Delhi – 110003.

**Dated 01.11.2022**

**OFFICE MEMORANDUM**

**Subject: 62<sup>nd</sup> Level (L-III-62) Training Programme from 14<sup>th</sup> November, 2022 to 02<sup>nd</sup> December, 2022 for PSs of CSSS – regarding.**

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The undersigned is directed to say that PSs of CSSS, whose names are given in the **Annexure** to this OM, are hereby nominated to participate in the 62<sup>nd</sup> Level (L-III-62) Training Programme being conducted by the ISTM from 14.11.2022 to 02.12.2022. **It may be noted that successful completion of Level-III training programme will be essential for promotion to the grade of Principal Private Secretary.** The officers who do not attend or successfully complete the Level-III Training Programme will be liable to **debarment and denial of promotion** as envisaged in DOP&T OM No. T-25017/1/2015-Trg (ISTM Section) dated 4<sup>th</sup> July, 2016.

2. All the 35 candidates, listed in the Annexure to this OM, are directed to attend the mandatory training programme without fail and contact the Course Coordinator, **Shri Sanjeev Gupta, Deputy Director (Tel No.011- 26737544, Mobile No.- 9810323546, e-mail ID:gupta.sanjeev76@nic.in)** of this training programme for further necessary action.

3. The nominated officers for the above stated training programme are directed to visit the ISTM website, fill the online form and submit the same online **without fail** immediately. The link is **[http://www.istm.gov.in/home/online\\_ctp\\_form](http://www.istm.gov.in/home/online_ctp_form)**. The officers may take a print out of the form once filled up and submitted online, and then get it signed by their sponsoring authority, carry it with them on joining day of the course and submit the same to the course coordinator at ISTM.

4. As part of the Training Programme, the ISTM is likely to undertake a study tour for the participants as decided by them at appropriate level. In order to meet the expenditure for the study tour, the administrative Ministries/Departments may please sanction advance on demand by ISTM towards T.A. advance for each participant.

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5. It is requested that these officers may please be relieved of their duties with the direction to report to Shri Sanjeev Gupta, Deputy Director & Course Director, ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at 9 A.M. sharp on 14.11.2022.

6. This issues with the approval of competent authority.

  
(Vinay Kumar)

Under Secretary to the Government of India

☎ 2465 4020

Email: [vinay.kumar.dopt@nic.in](mailto:vinay.kumar.dopt@nic.in)

To

The Director/ Deputy Secretary (Admin) of all the Cadre units participating in CSSS (through website of DoP&T).

Copy to :-

1. The Director, ISTM, Administrative Block, Old JNU Campus, New Delhi – 110 067.
2. ISTM [Shri Sanjeev Gupta, Deputy Director & Course Coordinator], Administrative Block, Old JNU Campus, New Delhi – 110 067. The list of officers, who report for training on 14<sup>th</sup> November, 2022 may please be furnished to this Department on next day positively.
3. Training Division, DoP&T, Old JNU Campus, New Delhi.
4. Officers concerned (through website of DoP&T).
5. Guard file for record.



**Annexure to the OM No. 21/3/2022-CS.II(Trg.) dated 01.11.2022  
Level -III Training for CSSS Officals to be conducted by the ISTM  
w.e.f 14.11.2022 to 02.12.2022**

<b>S.NO</b>	<b>Name (Shri/Smt. /Ms.)</b>	<b>Date of Birth</b>	<b>Cadre</b>	<b>SLY</b>
1	Neelam Malik*	17-03-1967	Expenditure	2017
2	Anil Kumar	12-03-1967	Power	2017
3	Asha Rani Sharma	12-09-1966	Housing & UA	2017
4	Gaurav Burman	05-12-1968	MSME	2017
5	Naveen Kumar Tiwari	22-10-1968	Posts	2017
6	Yashpal Singh Rawat	30-09-1969	Civil Aviation	2017
7	Vinod Kumar Gupta	03-10-1970	Expenditure	2017
8	Sandhya Pandey	20-02-1969	Power	2017
9	Darshan Lal	15-03-1971	Posts	2017
10	Manju Mishra	01-07-1973	Health & FW	2017
11	Shaija Raturi	26-02-1968	Corporate Affairs	2017
12	Ganesh Kumar	12-12-1968	Earth Sciences	2017
13	Mahender Singh	27-07-1968	Mines	2017
14	Naresh Kumar	05-01-1973	Home Affairs (PMO)	2017
15	Mohd Shahin Akhtar	08-10-1972	Home Affairs	2017
16	Chhannu Ram	01-01-1971	Water Resources	2017
17	Mamta Suri	05-12-1972	Commerce	2017
18	Vinod Kr. Ghole	23-03-1972	Power	2017
19	Kishore Kumar Hemdani	23-02-1972	MNRE	2017
20	Vikas Awasthi	04-06-1972	Expenditure	2017
21	Alka Agarwal	07-10-1969	Power	2017
22	Anupam Dubey	01-04-1970	EF&CC	2017
23	Manisha Jha	08-09-1971	Power	2017
24	Anju Devi	06-12-1973	Expenditure	2017
25	Varad Rawat	02-05-1969	DoP&T	2017
26	Ritu Gupta	30-04-1971	Expenditure	2017
27	Kanchan Arya	10-12-1972	EF&CC	2017
28	Vijay Tata	01-09-1970	Steel	2017
29	Yash Pal Saini	12-01-1970	Water Resources	2017
30	Rashmi Pruthi	06-09-1972	Housing & UA	2017
31	Dinesh Kumar Malhotra	05-01-1968	Water Resources	2017
32	Surinder Kaur	06-07-1970	Health & FW	2017
33	Sarita Tuteja	19-01-1971	DW&S	2017
34	Shanti Mukunthan	26-02-1969	Commerce	2017
35	Versha Grover	12-03-1974	Education	2017

\*2nd Nominations

*Khayyar*  
12/11/22