

IMMEDIATE

**No. 21/2/2022-CS-II(Trg.)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training**

3rd Floor, LokNayakBhawan,
Khan Market, New Delhi - 110003.

Dated 24.08.2022

OFFICE MEMORANDUM

Subject: 44th Level-I (L-I-44) Training Programme from 12th September, 2022 to 30th September, 2022 for Stenographers Grade "D" of CSSS - regarding.

The undersigned is directed to state that Stenographers Grade 'D' of CSSS, whose names are given in the **Annexure** to this OM, are hereby nominated to participate in the 44th Level-I (L-I-44) Training Programme being conducted by the ISTM from 12.09.2022 to 30.09.2022. **It may be noted that successful completion of Level-I training programme is mandatory for promotion to the grade of Personal Assistant.** The officers who do not attend or successfully complete the Level-I Training Programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No.T-25017/1/2015-Trg (ISTM Section) dated 4th July, 2016.

2. All the 21 candidates, listed in the Annexure to this OM, are directed to attend the mandatory training programme without fail and contact the Course Coordinator, **Dr. Debendra Prasad Majhi, Consultant (Tel No.011-26737502, Mobile No.- 9868512233, e-mail ID: dp.majhi@nic.in)** of this training programme for further necessary action.


3. All nominated officers for the above stated training programme are directed to visit the ISTM website, fill the online form and submit the same online **without fail** immediately. The link is **[http://www.istm.gov.in/home/online nomination form](http://www.istm.gov.in/home/online_nomination_form)**. The officers may take a print out of the form once filled up & submitted online, and then get it signed by their sponsoring authority, carry it with them on joining day of the course and submit the same to the course coordinator at ISTM.

4. As part of the Training Programme, the ISTM is likely to undertake a study tour for the participants as decided by them at appropriate level. In order to meet the expenditure for the study tour, the administrative Ministries/Departments may please sanction advance on demand by ISTM towards T.A. advance for each participant.

...2/-

5. It is requested that these officers may please be relieved of their duties with the direction to report to Dr. Debendra Prasad Majhi, Consultant & Course Director, ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at 9 A.M. sharp on 12.09.2022.

6. This issues with the approval of competent authority.


(Vinay Kumar)

Under Secretary to the Government of India

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To

The Director/ Deputy Secretary (Admin) of all the Cadre units of the nominated officials (through website of DoP&T).

Copy to :-

1. The Director, ISTM, Administrative Block, Old JNU Campus, New Delhi - 110 067.
2. ISTM (Dr. Debendra Prasad Majhi, Consultant), Administrative Block, Old JNU Campus, New Delhi - 110 067. The list of officers, who report for training on 12th September, 2022 may please be furnished to this Department on next day positively.
3. Training Division, DoP&T, Old JNU Campus, New Delhi.
4. Officers concerned (through website of DoP&T).
5. Guard file for record.

Annexure to the OM No. 21/2/2022-CS.II(Trg.) dated 24.08.2022

List of Stenographers Grade `D` of CSSS nominated for Level-I training programme to be held from 12.09.2022 to 30.09.2022

S.N.	CSL No.	Name (Shri/Smt. /Ms.)	Date of Birth	Cadre	SLY
1	2951	Anushika Kumari*	01-12-1992	Telecommunications	2012
2	3049	Pushpanjali Mishra*	15-02-1992	Telecommunications	2013
3	3140	Niharika Yadav*	08-04-1994	Telecommunications	2013
4	3411	Mohammad Saved*	10-08-1989	DPIIT	2015
5	3437	Akeel Ahmad*	09-02-1996	MSME	2015
6	3409	Richa Sharma	15-01-1996	Consumer Affairs	2015
7	3445	Manmohan Meena	15-09-1993	Defence	2015
8	3446	Anil Kumar meena	03-07-1995	Finance	2015
9	3447	Laxmi Meena	27-07-1993	Tribal Affairs (NCST)	2015
10	3448	Vipin Kumar	26-10-1994	UPSC	2015
11	3449	Monu Kumar Tejyan	25-05-1990	Health and Family Welfare	2015
12	3450	Kamal Ram Meena	01-07-1991	Telecommunications	2015
13	3451	Pavan Kushwaha	15-02-1994	Home Affairs	2015
14	3452	Dinesh kumar	07-02-1989	Agriculture & Farmers Welfare	2015
15	3453	Sunil Kumar	01-02-1995	Agriculture & Farmers Welfare	2015
16	3454	Manish Kumar Meena	15-04-1986	Telecommunications	2015
17	3455	Vinod Singh	16-06-1990	Power	2015
18	3456	Pradeep Singh	14-06-1991	Defence	2015
19	3457	Sanaulla	10-06-1992	Ayush	2015
20	3458	Shilki Gulati	28-08-1986	Defence	2015
21	3459	Ajit Kumar	28-08-1989	Defence	2015

*2nd Nomination

Vinay Kumar