

No. A-41015/3/2024-AD-III
Government of India
Ministry of Personnel, P.G. & Pensions
Department of Personnel & Training

North Block, New Delhi
Dated the 19th November, 2024.

CIRCULAR

Subject: Inviting applications for engagement as Dispatch Rider from retired Central Govt./ State Govt./Ex-servicemen/ Para-Military Employees on contractual basis - Reg.

This is regarding inviting applications from retired Central Govt./ State Govt./Ex-servicemen/ Para-Military employees for hiring 01 Dispatch Rider on contractual basis for a period of one year or till the services are required, whichever is earlier.

2. The duties/ responsibilities will be as required for a Dispatch Rider in a Government department and any other work as assigned by the department. The applicant must possess a valid driving license as required for a Dispatch Rider in a Ministry/Department of Central Government.

3. The age of the applicant must be less than 64 years. The engagement will be in terms of D/o Expenditure's OM No. 3-25/2020-E.IIIA dated 09.12.2020, unless otherwise mentioned by the department at any stage.

4. The interested candidates may apply in the prescribed format, complete in all respects (as per Annexure), along with a self attested copy of PPO and retirement order/ letter and send their applications at following address within 21 days from issuing of this circular:

The Under Secretary (Admn-III)
DoPT, Room No. 3, North Block, New Delhi-110001
or email address : amans.def@nic.in

The last date to receive the applications is 10.12.2024.

Signed by
Rahul Handa
Date: 19-11-2024 17:40:53

(Rahul Handa)
Under Secretary to the Government of India

To:
Director/ Deputy Secretary (Admin / Establishment) of all Ministry/ Department of

Government of India with a request to provide wide publicity to the circular.

Copy to:

NIC, DOPT, North Block to upload on DoPT's website.

**Affix
Passport Size
Photograph**

1.	Name:	
2.	Last Designation held	
3.	Name of the Department fromwhere retired	
4.	Date of retirement (enclose a copy of retirement order/letter)	
5.	PPO No. (enclose a copy)	
6.	Self-attested copy of driving license	
7.	Experience of working as Dispatch Rider	
8.	Whether medical/physically fit to work as Dispatch Rider	
9.	Last Pay Drawn and Level	
10.	Monthly Pension sanctioned	
11.	Present Address:
12.	Contact No.	
13.	Email ID:	

(Signature of Applicant)

Date:

Place: