

No. 25/46/2022-CS.II(B)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

3rd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi-110 003
Dated: 12.10.2022

OFFICE MEMORANDUM


**Subject: Engagement of Retired Government Officers on contract basis as
Consultant at the level of Assistant Section Officer (02 posts)-reg.**

The undersigned is directed to circulate the Department of Agricultural Research and Education's Circular No. 06-07/2020-Estt.(e-3846) dated 23.09.2022 inviting applications from retired Assistant Section Officers (CSS cadre) for engagement as Consultant on contract basis.

2. In case of any further clarification, applicants are requested to contact the concerned Ministry/Department at:

**Shri Balraj, Under Secretary, Department of Agricultural Research and
Education, Krishi Bhawan, New Delhi. Tel. 23046536. E-mail: us.estt-
dare@gov.in**

Encl: (1)


12/10/22
(Jayashree Chellamani)
Under Secretary to the Govt. of India
Tel. 24623157

To:

All Ministries/Departments (through DOPT's website).



No. 06-07//2020-Estt.(e-3846)
Government of India
Ministry of Agriculture and Farmers Welfare
Department of Agricultural Research and Education

Krishi Bhawan, New Delhi.
Dated the 23rd September, 2022

CIRCULAR

Subject: Engagement of Retired Government Officers on contract basis as Consultant at the level of Assistant Section Officer (02 posts)-reg.

The Department of Agricultural Research & Education (DARE) invites applications from retired Assistant Section Officers (CSS cadre), well-versed with Establishment/Administration Rules and procedures with working knowledge of e-office, PFMS, e-HRMS, SPARROW etc. for engagement as Consultant on contract basis initially for a period of one year or till further order, whichever is earlier. Detailed terms and conditions for engagement of consultants are at **Annexure-I**.

2. Interested retired Government Officials and also, who are going to retire in the month of September, 2022 on attaining the age of superannuation and possess good health and are in a position to join immediately, may kindly submit their particulars in the enclosed format (**Annexure-II**) along-with relevant documents to Shri Balraj, Under Secretary (Establishment), D/o Agricultural Research and Education, M/o Agriculture and Farmers Welfare, Room No.004, Krishi Bhawan, New Delhi-110001 on or before 17/10/2022.

3. Shortlisted candidates will require to attend the interview, which will be informed to the applicants suitably. No TA/DA shall be admissible for this purpose.

Singh
23/09/22

(Balraj)

Under secretary to the Government of India

☎: 011-23046536

e-mail : us.estt-dare@gov.in

To

Sum
30/9
SP(1)

1. DKMA, ICAR, Krishi Anusandhan Bhavan-I, Pusa-with request to upload the same on the Department's Website.

✓ 2. The Under Secretary (CS-I), Department of Personnel & Training, Lok Nayak Bhawan, New Delhi- with a request to upload the same on the DoPT's website for wider publicity.

*may be handed
to Secy of IT
US-CS-I (canal)
04/10/2022*

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05/10/22
04/10/2022
Subject*

1. The consultant shall perform the services as assigned to him/her by his/her controlling/Administrative Authorities.
2. The normal working hours would be from 9.00 A.M. to 5.30 P.M. with a lunch break of 30 minutes from 1.30 PM to 2.00 PM from Monday to Friday. In case of emergencies, the Consultant could be called for services on holidays or beyond the normal working hours for which no compensatory leave or any compensation will be granted/permitted.
3. The engagement of the Consultant will be purely on Contract basis. The engagement shall not be considered as a case of re-employment.
4. Consultants shall not be entitled to any kind of accommodation or allowance facility such as Dearness Allowance, Transport Facility, Residential Accommodation, Personal Staff, CGHS and Medical Reimbursement etc.
5. The person engaged on contract basis shall not be entitled to any other benefits viz. Provident fund, Pension, Insurance, Gratuity etc.
6. The engagement period for the consultant would be initially for a period of one year or till the post is regularly filled, whichever is earlier. The period which may be extended or curtailed subject to review, on the basis of the performance and at the sole discretion of this Department. The consultant shall not exceed the age of 65 years.
7. **The consultant shall be paid a fixed remuneration as per the formula of last pay drawn minus pension plus TA at the rate of retired Govt. Servant drawn at the time of retirement. Mandatory deduction, if any, will be made. There will be no annual increment/percentage increase during the contract period.**
8. The consultant will be allowed 1.5 days leave for each completed month of service. Accumulation of leave beyond a calendar year will not be allowed. Also, no payment in lieu of un-utilized leaves will be made by this Department. Leave for more than three days in a single spell shall not be allowed.
9. Department shall reserve the right to terminate his/her engagement at any time without giving any notice and reason whatsoever. He/she can resign as Consultant after giving 15 days' notice in advance or consultancy fee in lieu thereof.
10. His/her engagement will be on full time basis and during the period of his/her Consultancy in this Department, he/she shall not take up any other assignment in any public or private organization, whatsoever.
11. He/she will not act in a manner that will be detrimental to the activities or reputation either of this Department or of the Government of India.
12. He/she will not reveal or share with any third party, any secret or confidential information or data related to this Department that he/she may have come to know about or become aware in the course of his engagement.
13. He/she will not get himself/herself involved in activities or exhibit behaviour during the course of his engagement that result in conflict of interests or unbecoming the prudent man.
14. He/she will maintain absolute integrity during his/her engagement as consultant in this Department.
15. If any declaration given or information furnished by the candidates proves to be false or if the candidate is found to have willfully suppressed any material information, he/she will be liable for removal from engagement service and such other action as Government may deem necessary.
16. No TA/DA shall be admissible to the consultants for attending the interview or for taking up the appointment. Consultant will not be allowed any foreign travel at Government expenses.
17. This Department shall have the right to examine/review the services provided by him/her at any time.
18. This Department shall not be responsible for any loss, accident damages/injury suffered by him/her whatsoever arising in or out of the execution of his/her work, including travel.

**Application for engagement of retired Central Government Officials as
Consultant in Department of Agricultural Research & Education
Krishi Bhawan, New Delhi-110001.**

1	Name	
2	Father's Name	
3	Date of Birth & Age	
4	Contact details	
5	Address for communication	
6	Date of Joining in Government Service	
7	Date of Retirement	
8	Post from which retired	
9	Name of Department from which retired	
10	Last pay Drawn	
11	PPO No (with copy)	
12	Experience Details (A separate sheet may be annexed)	

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief.

I understand and agree that in the event of information being found false or incorrect/incomplete or ineligibility being detected at any time before or after selection/interview, my candidature is liable to be rejected and I shall be bound by the decision of the Department of Agricultural Research & Education.

I have read this circular and ready to accept the general terms and conditions for engagement of Consultants.

Place:

Date:

Signature

(Full name of the applicant)