

IMMEDIATE

No.21/1/2021-CS.II (Trg.)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel & Training

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3<sup>rd</sup> Floor, Lok Nayak Bhawan,  
Khan Market, New Delhi – 110003.

**Dated: 23.12.2021**

OFFICE MEMORANDUM

**Subject: 36<sup>th</sup> Level-I (L-I-36) Training Programme from 03<sup>rd</sup> January, 2022 to 21<sup>st</sup> January, 2022 for Stenographers Grade "D" of CSSS - regarding.**

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The undersigned is directed to say that Stenographers Grade 'D' of CSSS, whose names are given in the **Annexure** to this OM, have been nominated to participate in the 36<sup>th</sup> Level-I (L-I-36) Training Programme being conducted by the ISTM from 03.01.2022 to 21.01.2022. The training will be conducted through **online/flipped mode** as intimated by ISTM.

2. **It may be noted that successful completion of Level-I training programme will be essential for promotion to the grade of Personal Assistant.** The officers who do not attend or successfully complete the Level-I Training Programme will be liable to **debarment** and **denial of promotion** as envisaged in DOP&T OM No. T-25017/1/2015-Trg (ISTM Section) dated 4<sup>th</sup> July, 2016.

13. Since the online Level-I training programme does not have any study tour, no TA/DA shall be admissible to the participants.

4. In view of above, all the 40 candidates, whose names are mentioned in the Annexure to this OM, are directed to contact the course coordinator of this training programme for further necessary action and also attend the mandatory training programme without fail. **Shri Debendra Prasad Majhi, Consultant (Tel No.011- 26737501, Mobile No.- 9868512233, e-mail ID: [dp.majhi@nic.in](mailto:dp.majhi@nic.in))** is the course coordinator of this training programme.

5. All the nominated candidates for the above-stated training programme are directed to visit the ISTM website, fill up the online form **at the URL path: [http://www.istm.gov.in/home/online ctp form](http://www.istm.gov.in/home/online_ctp_form)** and submit the same to ISTM immediately. Candidates also need to be registered as users on ISTM-TMIS before joining the programme. **In case of any doubt/clarification, Shri Moloy Sanyal, Deputy Secretary, ISTM (Tele No. 01126737602, Mob.No. 9810961492, e-mail ID: [moloy.sanyal@nic.in](mailto:moloy.sanyal@nic.in))/Shri Debendra Prasad Majhi, Consultant and Course Director, ISTM may please be contacted immediately at the above contact numbers/email IDs for further guidance.**

*Shaymika Jha* .....2/-  
23.12.21

6. It is also intimated that once the registration is done online at the URL path given above, **the same may also be got endorsed and forwarded by the Competent Authority in the respective Ministry/ Department/organization in case of persons on deputation, if any and submitted to ISTM** (through online mode at the e-mail ID given above) positively before joining. It may please be noted that without the endorsement of the nomination by the Competent Authority in the respective Ministry/ Department, no candidate shall be allowed to join the training programme.

7. Cadre units are also requested that these officers may please be duly permitted before hand to join the online training programme with the direction to report to Shri Debendra Prasad Majhi, Course Director, ISTM at the above-mentioned contact details for further modalities before the training commences on 03.01.2022.

*Bhagirath Jha*

(Bhagirath Jha)

Under Secretary to the Government of India

☎ 2465 4020

To

The Director/ Deputy Secretary (Admin) of all the Cadre units participating in CSSS (through website of DoP&T).

**Copy to:-**

1. ISTM (Shri Moloy Sanyal, Deputy Secretary), Administrative Block, Old JNU Campus, New Delhi – 110 067.
2. ISTM (Shri Debendra Prasad Majhi, Consultant & Course Coordinator), Administrative Block, Old JNU Campus, New Delhi – 110 067. The list of officers, who report for training on 03<sup>rd</sup> January, 2022 may please be furnished to this Department on next day positively.
3. Training Division, DoP&T, Old JNU Campus, New Delhi.
4. Officers concerned as mentioned in letter referred at para-1 (through website of DoP&T). **It is requested that participants may be reported with negative COVID report and may be required to follow all COVID related protocols announced by Central/State Government.**
5. Guard file for record.

**Annexure to the OM No. 21/1/2021-CS.II(Trg.) dated 23.12.2021**

**List of Stenographers Grade 'D' of CSSS nominated for Level-I training programme to be held from 03.01.2022 to 21.01.2022**

S.N.	CSL No.	Name (Shri/Smt. /Ms.)	Date of Birth	Cadre	SLY
1	3160	Jyoti Yadav*	01-07-1992	Road Transport & Highways	2013
2	3161	Sanjay Kumar Patel*	30-05-1994	Legal Affairs	2013
3	3163	Sumit Kumar*	01-08-1994	Agriculture & Cooperation	2013
4	3174	Mukesh Kumar*	06-07-1988	Personnel & Training	2013
5	3176	Sauraj Singh	09-10-1990	Fertilizers	2013
6	3177	Riyazul Ansari	10-12-1989	Information & Broadcasting	2013
7	3178	Yegesh Kumar Yadav	14-09-1986	Labour & Employment	2013
8	3179	Arvind Kumar Yadav	25-12-1991	Agriculture & Cooperation	2013
9	3180	Khilendra Singh	16-12-1992	Culture	2013
10	3181	Priyanka Yadav	06-05-1994	Home Affairs	2013
11	3182	Satyavan Singh	19-03-1992	Personnel & Training	2013
12	3183	Sunil Kumar Sharma	17-07-1989	Civil Aviation	2013
13	3184	Baiju Lal Gupta	10-02-1992	UPSC	2013
14	3185	Ajeet Kumar	15-07-1993	Niti Aayog	2013
15	3186	Umesh Kumar	15-07-1989	Expenditure	2013
16	3188	Pankaj Kumar	18-04-1995	Legal Affairs	2013
17	3189	Irshad Ali	10-06-1992	Power	2013
18	3190	Tek Chand	22-12-1993	Secondary & Higher Education	2013
19	3191	Rajeev Kumar	07-01-1993	Housing and Urban Affairs	2013
20	3192	Jitendra Kumar	01-06-1994	Power	2013
21	3193	Mohd. Danish	10-05-1995	Environment, Forest & Climate Change	2013
22	3194	Anand Yadav	02-07-1994	Civil Aviation	2013
23	3195	Anoop Kumar Sahu	10-10-1988	Expenditure	2013
24	3196	Shyam Sundar	10-08-1992	Information & Broadcasting	2013
25	3198	Punit Kumar	02-10-1994	Ayush	2013
26	3199	Bipin Kumar Yadav	12-06-1988	Corporate Affairs	2013
27	3201	Ashwani Kumar	15-07-1994	Agriculture & Cooperation	2013
28	3202	Vipin Kumar	15-03-1992	Civil Aviation	2013
29	3205	Parshuram Meena	20-10-1992	Home Affairs	2013
30	3206	Lekhraj Singh	01-07-1992	Expenditure	2013
31	3207	Bhawani Shankar Meena	15-08-1993	Fertilizers	2013
32	3208	Mohd. Farman	05-03-1994	Industrial Policy & Promotion	2013
33	3209	Ravi Jarwal	15-05-1991	Power	2013
34	3210	Jichchhu Kumar	17-10-1994	Culture	2013
35	3211	Mukta Rosalia Tigga	02-09-1982	Industrial Policy & Promotion	2013
36	3212	Jay Singh Meena	15-05-1993	Micro Small & Med. Enterprises	2013
37	3213	Sandeep Kumar Meena	04-12-1992	Food & PD	2013
38	3214	Sher Singh	07-08-1991	Telecommunications	2013
39	3215	Hemraj Meena	06-05-1995	Health & Family Welfare	2013
40	3216	Ashutosh Kumar	21-09-1988	Legal Affairs	2013

\*2nd Nomination

*Bhagwati Jp*  
23.12.21