

No. T-13017/5/2025-LTDP
Government of India
Ministry of Personnel, Public Grievance & Pensions
Department of Personnel and Training
(Training Division)

Block-4, Old JNU Campus,
New Mehrauli Road, New Delhi- 110067
Dated: 19th March, 2025

To,

1. **The Secretaries of all the Ministries/Departments to Govt. of India (as per list)**
2. **Chief Secretaries/Administrators to all the State Governments/ Union Territories (as per list)**

Sub: Nomination of IAS Officers for the 81st Staff Course at Defence Services Staff College, Wellington - Commencing from 02nd June, 2025.

Madam/Sir.

The undersigned is directed to enclose herewith Ministry of Defence (MOD) ID Note No. 02(04)/2025/D(GS.II)/DMA dated 27.02.2025 regarding 81st Staff Course at Defence Services Staff College, Wellington commencing from 02nd June, 2025 and to request you to sponsor the name of suitable IAS officer for the said course. All the particulars of the course including the eligibility conditions and the course fee to be borne by the respective Ministries/Departments are mentioned in the above said ID Note of Ministry of Defence.

2. The duration of the course is 45 weeks. Five (5) slots in DSSC Staff Course are earmarked for the civilian officers of various Ministries/Departments of Government of India. The Course lays stress of issues relating to Inter-Services Cooperation and planning and to enhance the knowledge of the participants on various aspects of National Security. The Course also provides an opportunity for building functional rapport and understanding between the Civilian and Armed forces officers. Joint Forward Area Tour (JFAT) and Industrial Demonstration Tour (IDT) for the student officers provide a unique opportunity to gain first-hand knowledge and experience from the best practices being followed in both Civil and Defence establishments.

3. The 81st DSSC Staff Course is scheduled to commence from 02nd June, 2025 and will continue up to 11th April, 2026. Prior to that, the selected officers will be required to undergo an Orientation Course of two (02) weeks from 15.05.2025 to 31.05.2025. Only those officers who, if selected, can be assuredly released from May, 2025 till April, 2026, should be sponsored.

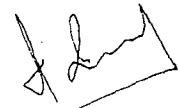
4. Qualification requirements for selection of civilian officers to the DSSC Staff Course are as under:-



- a. The Officer should be from Group 'A' Central Civil Services.
 - b. Upper Age Limit-Should not be more than 50 years as on last date of receipt of nominations.
 - c. Officer should be clear from vigilance and disciplinary angle.
 - d. Officer should have excellent track record of past performance
5. The details of course fees to be borne by the concerned sponsoring organization (Ministry/Department/State/UT Government) are as follows:
- i. Training charges per week- Rs. 7,975/-
 - ii. Rent and allied charges per week- Rs. 600/-
 - iii. The training charges are to be paid by demand draft in favor of CDA, Chennai payable at Chennai and the Rent and Allied Charges are to be paid by demand draft in favor of Commandant, DSSC, Wellington, payable at Chennai.
6. It is requested that nomination of the willing and eligible IAS officers with Annexure-II & III duly completed and Annual Performance Appraisal Reports (photocopies of APARs duly attested by an officer not below the level of Under Secretary) of last five (5) years may be sent directly to Deputy Secretary (GS.II/Trg), Department of Military Affairs, Ministry of Defence, Room No. 8, INCP Basement, Near Gate No. 11, South Block, New Delhi -110011 and Email- manoj.raai@nic.in; under intimation to this Department, so as to reach on or before **21st march, 2025**.
7. This is issued with the approval of Joint Secretary (Training).

Encl: As above

Yours faithfully,



(Deshraj Yadav)

Under Secretary to the Government of India

Telephone: 011-26706310

Copy to:

- i. Office of the Establishment Officer, Department of Personnel & Training, North Block, New Delhi.
- ii. PSO to Secretary (P), DoPT, North Block, New Delhi.
- iii. Shri Manoj Kumar Rai, Dy. Secretary, Department of Military Affairs in reference to their ID No. 02(04)/2025/D(GS.II) dated 27.02.2025.
- iv. Technical Director (NIC), JNU (Old Campus), New Delhi with the request that the circular may be posted on the DoPT's website under heading 'What's New'.

रक्षा मंत्रालय / Ministry of Defence
सैन्य कार्य विभाग / Department of Military Affairs
प्रशिक्षण प्रभाग / Training Division

Sub:- Nomination of Civilian Officers for the 81st Staff Course at Defence Services Staff College, Wellington – reg.

The 81st Staff Course at Defence Services Staff College (DSSC), Wellington (Tamil Nadu) is scheduled to commence from 02nd June, 2025. The duration of the course is 45 weeks. **FIVE (05)** slots in DSSC Staff Course are earmarked for civilian officers of various Ministries/Departments of Government of India.

2. The staff course at DSSC, Wellington lays stress of issues relating to Inter-services cooperation and planning and to enhance the knowledge of the participants on various aspects of national security. The course also provides an opportunity for building functional rapport and understanding between the civilian and armed forces officers. Joint Forward Area Tour (JFAT) and Industrial Demonstration Tour (IDT) for the student officers provide a unique opportunity to gain first-hand knowledge and experience from the best practices being followed in both civil and defence establishments.

3. The 81st DSSC Staff Course is scheduled to commence from 02.06.2025 and will continue up to 11.04.2026. Prior to that, the selected officers will be required to undergo an Orientation Course of two (02) weeks from 15.05.2025 to 31.05.2025. Only those officers, who should be sponsored, if selected, can be assuredly released from May, 2025 till April 2026.

4. Qualification requirements for selection of civilian officers to the DSSC Staff Course are as under:-

- (a) The Officer should be from Group "A", Central Civil Services.
- (b) Upper age limit should not be more than 50 years as on last date of receipt of nominations.
- (c) Officer should be clear from vigilance and disciplinary angle.
- (d) Officer should have excellent track record of past performance.

The details of course fees to be borne by the sponsoring organization are as follows:

- | | | |
|------|-----------------------------------|-------------|
| (i) | Training Charges per week: | Rs. 7,975/- |
| (ii) | Rent and allied charges per week: | Rs. 600/- |

The Training Charges are to be paid by demand draft in favor of CDA, Chennai payable at Chennai and the Rent & Allied Charges are to be paid by demand draft in favor of Commandant, DSSC, Wellington, payable at Chennai.

Diary No. 2751993

Date: 11/3/25

By: [Signature]

(Name)

(Signature)

6. It is requested that nominations of willing and eligible officers with Annexure-II & III duly completed and Annual Performance Appraisal Reports (photocopies of APARs duly attested by an Officer not below the level of Under Secretary) of last five (05) years may be sent to Deputy Secretary (Training), Department of Military Affairs, Ministry of Defence, Room no. **8, INCP, Basement**, Near gate no **11, South Block**, New Delhi - 110011 and Email- manoj.rai@nic.in, so as to reach on or before 21st March, 2025. Nominations received after the last date may not be considered.

7. It may be noted that the mere nomination of the officer may not be treated as selection by their Administrative Authority. As the selection of the Officers are to be finalized by the competent authority in this Department.



(Manoj Kumar Rai)

Deputy Secretary to the Government of India

Email: manoj.rai@nic.in

Tele: 2301 3381

To

As per list

MoD I. D. No. 02(04)/2025/D(GS.II)/DMA

Dated 27th February, 2025

Copy to:

1. JS (Estt), MoD – With the request to publish this circular on the website of the Ministry of Defence. It may also be posted under “**What’s new**” to get prompt attention.
2. Director (Jt. Training), HQ IDS, Ministry of Defence.
3. Commandant, DSSC, Wellington, Pin -900458, C/o 56APO.

Particulars of the civilian officers recommended by the Ministry/Department for selection to the 79th Staff Course commencing in June, 2023 at Defence Services Staff College, Wellington (Tamil Nadu).

1. Name of the Officer :
2. Date of Birth :
3. Service to which he/she belongs and date of entry into service :
4. Pay Scale/present pay :
5. Present post held (Full particulars and date from which post held) :
6. Educational Qualification :
7. Address
 - Official :
 - Residential :
8. Particulars of post held :
9. Training course attended
 - (a) In India :
 - (b) Abroad :
10. Any other relevant information :

Signature.....

Name & Address.....

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Tele No.....

Email Address.....

Fax No.....

To be completed by the sponsoring authority

It is certified that the particulars given by the Officer in Annexure-II are correct as per official records.

Participation in the training course is recommended/not recommended. If selected, the officer will not be withdrawn from the course. Necessary fees will be paid by this organization.

Photocopy of CR Dossier of the officer for the last 5 years duly attested are enclosed. These may be returned by name to

Name & Designation of the Sponsoring Authority

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.....
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Tele No.....

Fax No.....

Email Address.....