

No.21/7/2023-CS.I (Coord.)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training  
(CS.I Division)

2<sup>nd</sup> Floor, 'A' Wing, Lok Nayak Bhawan,  
Khan Market, New Delhi-110003

Dated the 02<sup>nd</sup> July, 2024

**OFFICE MEMORANDUM**

**Subject: Engagement of retired Government Officers as Consultants in Central Electricity Authority—regarding.**

Reference is invited to O.M. No. 12/01/2022-Admn.Coordination/206 dated 21.06.2024 (Copy enclosed) inviting applications from retired Government officers on the subject mentioned above. The last date for receipt of applications is 10.07.2024.

2. In case of any further clarification, applicants are requested to directly contact the concerned Ministry/Department/Office.

Encl: As above

  
(Sunil Kumar)

Under Secretary to the Government of India

To

The retired CSS Officers (Through DoPT's website)

Government of India  
Ministry of Power  
CENTRAL ELECTRICITY AUTHORITY  
(Admn.Coordination Section)  
Sewa Bhawan, R.K. Puram New Delhi - 110066

Dated: the 21<sup>st</sup> June, 2024

No. 12/01/2022-Admn.Coordination/ 206

OFFICE MEMORANDUM

Subject:- Engagement of retired Officers as Consultants in CEA-Reg.

A notice has been published in Newspapers calling for application from retired/retiring Government employees for engagement as Consultants in CEA in various Divisions/Section. It is mentioned in the Notice that full details are available in the circular on CEA's website on [www.cea.nic.in](http://www.cea.nic.in).

2. In view of the above, It is requested that the enclosed circular may be uploaded in the CEA's website urgently to give wide publicity to the matter.

*S. Kumar* 21/6/2024  
(Dinesh Kumar)  
Section Officer (Admn.Coord)  
Telephone No. : 011-26732516

To  
Director (IT)  
Central Electricity Authority  
Sewa Bhawan, New Delhi-110066

Copy to :

- ✓ Under Secretary (CS.I Division), Department of Personnel & Training (M/O Personnel, Public Grievances & Pension), 2<sup>nd</sup> Floor, A Wing, Lok Nayak Bhawan, Khan Market, New Delhi with the request to kindly upload the Circular on DoPT's website for wide publicity.

*for e transpt*

*21/6/2024*  
*50/c*

*ASO(ND)*

*Pb put up*  
*21/6*

## Terms of reference for Engagement of Consultants in the CEA (HQ), New Delhi

Applicable for Central Government Officers/officials (retired/retiring in next 3 months)

### 1. JOB requirement As per Detailed Terms of Reference

i) Fields	1) TECHNICAL AREAS OF : Planning, Design & Engineering, Construction & monitoring of Thermal, Hydro or Renewable Projects, Grid operation, Distribution, Planning, Transmission, Power System, Tariff & Financial Studies, Cyber security, Valid Licence for Motor Car Driving . 2) Administration, Record management, GeM Procurement, Budget & Accounts, Legal matters, Financial Matters, IFD, Pension and Librarian / Library Assistant .
ii) Educational Qualification	Minimum Qualification: for Technical – Graduation/Diploma in Engineering in any Stream(Except Electronics & Civil), for Administration – Graduation/Senior secondary (10+2) in any steam, minimum five years of Experience of working in relevant area, Proficiency in IT skills, Noting/Drafting, excellent knowledge of Rules, FR&ST, Library & Information Science etc.
iii) Duration	The term of appointment shall ordinarily be for an initial period not exceeding one year which is extendable by another one year. The term can be extended further depending on the requirement. The engagement can be terminated at any time without assigning any reasons after a notice period of 7 days from either side.
iv) Age Limit	Candidates should have not crossed the age of Sixty-four (64) as on <b>01.08.2024</b> , however, preference will be given to the officers who retired from service in the last one/two years. Officers retiring in next three months (i.e. <b>by 31.08.2024</b> ) may also apply.
v) Pay Level	Central Govt. Officers Retired / Retiring in Pay Level 7 to 13 may apply.

2. Entitlements of Consultants: Remuneration and other allowances, leave rules etc. shall be government by ministry of finance, Department of Expenditure OM No. 3-25/2020-E.IIIA dated: 09.12.2020 (copy enclosed).

3. Interested candidate may send their CVs in the enclosed FORMAT completed in all respect by-e-mail/post by 10/07/2024 to the following address:

Director (Administration)  
5<sup>th</sup> floor, Central Electricity Authority  
Sewa Bhawan, R.K.Puram, New Delhi-110066  
e-mail: [ppsectioncea@gmail.com](mailto:ppsectioncea@gmail.com) / [ajay.arya@nic.in](mailto:ajay.arya@nic.in)

4. Selection Criteria: Applicant possessing additional qualification and specialized training/experience in the required area shall be given preference.

NOTE: If the candidate selected and offered appointment as Consultant fails to join within the stipulated period, his/her offer as appointment shall stand cancelled and no extension in joining time shall be granted on any ground, whatsoever.

**Application format for appointment as consultant in the Central Electricity Authority.**

1. Name: \_\_\_\_\_

2. Father's Name: \_\_\_\_\_

3. Date of Birth: \_\_\_\_\_

4. Date of Retirement : \_\_\_\_\_

5. Basic Pay & Basic Pension (a copy of PPO's is required) at retirement:

\_\_\_\_\_

6. Domicile: \_\_\_\_\_

7. Dept./Ministry last served: \_\_\_\_\_

8. Tel./ Mobile No. and E-mail Address: \_\_\_\_\_

—

9. Address for Correspondence:

\_\_\_\_\_

—

10. Educational Qualification:

(i) Technical Qualification (if any):

Sl. No.	Course	Subject	University/ Institute	Year of Passing	Division/Class

(ii) Professional Qualification (if any):

Sl. No.	Course	Subject	University/ Institute	Year of Passing	Division/Class

11. Work Experience:

Sl. No.	Department/ Ministry Organization	Designation Last held.	Period		Nature of work	Remarks
			From	To		

12. Two References for verification of antecedents:

(i)

(ii)

Date \_\_\_\_\_

(Signature)

