F.No.11013/9/2014-Estt.A-III Government of India Ministry of Personnel, Public Grievances and Pensions Department of Personnel & Training

North Block, New Delhi Dated the 31 January, 2022

OFFICE MEMORANDUM

Subject: Preventive measures to contain the spread of Novel Coronavirus (COVID-19) –Biometric attendance regarding.

The undersigned is directed to refer to this Department's OM of even number dated the 3.1.2022 on the above-mentioned subject and to state that the biometric attendance shall remain suspended till 15th February, 2022 or till further orders, whichever is earlier. It is reiterated that the employees shall mark their attendance in the Attendance Registers to be maintained manually. All the Heads of Departments shall also ensure that all employees wear masks, at all times, and continue to follow COVID-appropriate behavior strictly.

(Umesh Kumar Bhatia)

Deputy Secretary to the Govt. of India

To

- 1. All the Ministries/Departments, Government of India.
- 2. PMO/Cabinet Secretariat.
- 3. PS to Hon'ble MoS.(PP).
- 4. PSO to Secretary (Personnel).
- 5. Sr. Tech, Director, NIC, DoP&T for uploading.