

No. 20019/3/2019-Ad.II
Government of India
Ministry of Personnel, P.G. and Pensions
(Department of Personnel and Training)

North Block, New Delhi
Dated the 26th June, 2019

Subject: Facilitation Desk of DoPT in connection with arrangement of accommodation of Assistant Secretaries (IAS Officers of 2017 Batch) – reg.

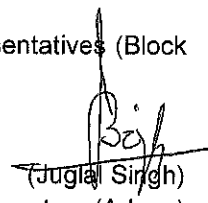
It has been decided to setup a Help Desk during the period from 28th June, 2019 to 27th September, 2019 at the places of accommodation of Assistant Secretaries at CR Hostel, Asia House and HUDCO Place as per details given below:

S. No.	Hostel Facility/Location	Contact Details of DoPT Officers
1.	A-Block C. R. Hostel	Ms. Vanita Sood, DS, (9868111896) Shri Heeraman Ram, SO (AD.IV) (7838319733)
2.	B-Block C. R. Hostel	Ms. Vanita Sood, DS, (9868111896) Shri Heeraman Ram, SO (AD.IV) (7838319733)
3.	F-Block C. R. Hostel	Shri A. K Saha, DS (CS.II) (9818652304) Shri Jai Narayan, US (Coord II) (9654043078)
4.	Asia House	Shri Umesh Kumar Bhatia, DS (Estt.) (9811403196) Shri Pradeep Kumar, US (Estt.D.II) (9968267838)
5.	HUDCO Place	Sh. Shri Prakash Dubey, Director (Trg.) (9699180983) Shri Chetan Kumar, ASO (Coord) (9650487236)

2. The details of Officers of Directorate of Estates, CPWD and CGHS are available in the annexure to this Officer Order.

3. The deputed Officers of DoPT are requested to make themselves available in connection with the arrangements of accommodation of Assistant Secretaries during the period 28th June, 2019 to 27th September, 2019.

4. Further, the Assistant Secretaries are requested to intimate a list of three representatives (Block wise) to DoPT/Officers nominated (Help Desk) for better coordination.


(Jugla Singh)
Deputy Secretary (Admn.)
Tel No. 23092338

To,
(i) All the Officers concerned.
(ii) Sh. Syed Imran Ahmed, DS(Trg.). New Delhi.

HELP DESK
For Government Hostels
Name of Officer In-charge of Accommodation allotted to Assistant Secretaries (IAS Batch-2017)
28/06/2019 to 27/09/2019

S. No.	Name of Hostel	Directorate of Estates	DOPT	CPWD (Civil)	CPWD (Elect.)
1.	A - Block, C.R. Hostel, KG Marg, New Delhi.	Ms. Amita Gupta, Dy. Director of Estates Mob. 9717001330	Ms. Vanita Sood, DS, (9868111896) Shri Heeraman Ram, SO (AD.IV) (7838319733)	Shri Prajapati, Work Assistant Mob. 8076083379	Shri Nitish Gupta, JE(Electrical) Mob. 8058837837
2.	B - Block, C.R. Hostel, KG Marg, New Delhi.	Sh. Vijay Endlay, Dy. Director of Estates 9810429504	Ms. Vanita Sood, DS, (9868111896) Shri Heeraman Ram, SO (AD.IV) (7838319733)		
3.	F - Block, C.R. Hostel, KG Marg, New Delhi.	Sh. Dharamvir Soni, Dy. Director of Estates 9311589300	Shri A. K Saha, DS (CS.II) (9818652304) Shri Jai Narayan, US (Coord II) (9654043078)		
4.	Asia House, KG Marg, New Delhi.	Sh. G.P. Sarkar, Deputy Director of Estates [9868107358]	Shri Umesh Kumar Bhatia, DS (Estt.) (9811403196) Shri Pradeep Kumar, US (Estt.D.II) (9968267838)	Shri M.K. Chaudhary, AE(Civil) Mob. 8750714224	
5.	HUDDCO Place, Block - 15 D, New Delhi.	Sh. Sanjay Kumar, Deputy Director of Estates [8802953886]	Sh. Shri Prakash Dubey, Director (Trg) (9699180983) Shri Chetan Kumar, ASO (Coord) (9650487236)	Shri Mayank Jain, JE(Civil) Mob. 9899935115	Shri Niraj Srivastav, Mob. 8510027459

CGHS Facility: All Assistant Secretaries can avail CGHS facilities from the Wellness Centres (WC) allotted to them or from any CGHS WC. For emergency, CGHS beneficiaries can consult any Government hospital/CGHS empanelled hospital or at the following 24 hours working WC(s):

S/N	Wellness Centre	Addresses	CMO I/C	Contact Nos.
1	North Avenue (D-31)	31, North Avenue, New Delhi-01	Dr. A. K. Bhatnagar	Tel: 011-23094420 Mob. 09810302970
2	South Avenue (D-32)	153, South Avenue, New Delhi-11	Dr. Jyoti Puri	Tel: 011-23013490 Mob. 09868704244
3	Kingsway Camp (D-60)	New Police Line, Kingsway Camp, Delhi	Dr. Amita Bali	Tel. 011-27459411
4	Telegraph Lane (D-34)	18-E, Telegraph Lane, New Delhi	Dr. Honnumma	Tel: 011-23326601 011-23318949 Mob. 08447720123

Utility services for 03 months:

Hospitality Contractor	Services	Shri Raj Srivastava, C/o. M/s ARAYANA ENTERPRISES [Responsible for Housekeeping, Sanitation, Reception services and Catering] Tel:- 08383852591
Laundry Services Provider	[Available at C.R. Hostel premises, Payment for laundry services directly by officer/occupant]	

For coordination: - LALIT DOGRA, Chief Supdt. Govt. Hostels, available at Room no. F - 209, F - Block, C.R. Hostel, K. G. Marg, New Delhi. From 9.30 am to 7.00 pm. Tel:- 011-23389775, 011- 23383845[tele/Fax] and 09911163076.