

IMMEDIATE

**No. 21/3/2022-CS-II(Trg.)**  
**Government of India**  
**Ministry of Personnel, Public Grievances and Pensions**  
**Department of Personnel & Training**

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3<sup>rd</sup> Floor, Lok Nayak Bhawan,  
Khan Market, New Delhi - 110003.

**Dated 16.11.2022**

**OFFICE MEMORANDUM**

**Subject: 63<sup>rd</sup> Level (L-III-63) Training Programme from 28<sup>th</sup> November, 2022 to 16<sup>th</sup> December, 2022 for PSs of CSSS - regarding.**

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The undersigned is directed to say that PSs of CSSS, whose names are given in the **Annexure** to this OM, are hereby nominated to participate in the 62<sup>nd</sup> Level (L-III-63) Training Programme being conducted by the ISTM from 28.11.2022 to 16.12.2022. **It may be noted that successful completion of Level-III training programme will be essential for promotion to the grade of Principal Private Secretary.** The officers who do not attend or successfully complete the Level-III Training Programme will be liable to **debarment and denial of promotion** as envisaged in DOP&T OM No. T-25017/1/2015-Trg (ISTM Section) dated 4<sup>th</sup> July, 2016.

2. All the 35 candidates, listed in the Annexure to this OM, are directed to attend the mandatory training programme without fail and contact the Course Coordinator, **Dr. Debendra Prasad Majhi, Consultant (Tel No.011-26737502, Mobile No.- 9868512233, e-mail ID: [dp.majhi@nic.in](mailto:dp.majhi@nic.in))** of this training programme for further necessary action.

3. The nominated officers for the above stated training programme are directed to visit the ISTM website, fill the online form and submit the same online **without fail** immediately. The link is **[http://www.istm.gov.in/home/online\\_ctp\\_form](http://www.istm.gov.in/home/online_ctp_form)**. The officers may take a print out of the form once filled up and submitted online, and then get it signed by their sponsoring authority, carry it with them on joining day of the course and submit the same to the course coordinator at ISTM.

4. As part of the Training Programme, the ISTM is likely to undertake a study tour for the participants as decided by them at appropriate level. In order to meet the expenditure for the study tour, the administrative Ministries/Departments may please sanction advance on demand by ISTM towards T.A. advance for each participant.

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5. It is requested that these officers may please be relieved of their duties with the direction to report to Dr. Debendra Prasad Majhi, Consultant & Course Director, ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at 9 A.M. sharp on 14.11.2022.

6. This issues with the approval of competent authority.

  
(Vinay Kumar)

Under Secretary to the Government of India

☎ 2465 4020

Email: [vinay.kumar.dopt@nic.in](mailto:vinay.kumar.dopt@nic.in)

To

The Director/ Deputy Secretary (Admin) of all the Cadre units participating in CSSS (through website of DoP&T).

Copy to :-

1. The Director, ISTM, Administrative Block, Old JNU Campus, New Delhi – 110 067.
2. ISTM [Dr. Debendra Prasad Majhi, Consultant & Course Coordinator], Administrative Block, Old JNU Campus, New Delhi – 110 067. The list of officers, who report for training on 28<sup>th</sup> November, 2022 may please be furnished to this Department on next day positively.
3. Training Division, DoP&T, Old JNU Campus, New Delhi.
4. Officers concerned (through website of DoP&T).
5. Guard file for record.

**Annexure to the OM No. 21/3/2022-CS.II(Trg.) dated 15.11.2022  
Level -III Training for CSSS Officals to be conducted by the ISTM  
28.11.2022 to 16.12.2022**

w.e.f

S.NO	Name (Shri/Smt. /Ms.)	Date of Birth	Cadre	SLY
1	Jitendra Singh Chug*	17-02-1968	I&B	2017
2	Shanti Mukunthan*	26-02-1969	Commerce	2017
3	Reeta Lohani	26-08-1971	Home Affairs	2017
4	Promila Bandooni	29-05-1973	Commerce	2017
5	E V N J Krishna	01-12-1971	Housing & UA	2017
6	Rajeev Sethi	31-03-1972	DoP&T	2017
7	Bechu Bhagat	10-04-1969	Petroluem & NG	2017
8	Hardeep Singh	01-08-1972	Health & FW	2017
9	Alka Gulati	26-09-1970	DoP&T	2017
10	Sindhu S Nair	15-03-1974	I&B	2017
11	Jyoti Khurana	30-07-1970	Housing & UA	2017
12	Sunita Jaitley	06-05-1970	Housing & UA	2017
13	Amit Jain	29-05-1971	Commerce	2017
14	Shakuntala Chauhan	04-06-1972	Home Affairs	2017
15	Vaneeta Nagi	01-06-1969	Health & FW	2017
16	Bharat Bhushan	31-10-1973	S&T	2017
17	Shailaja Rajesh	15-05-1968	I&B	2017
18	Varsha Saini	09-07-1974	I&B	2017
19	Savita Jindal	20-09-1973	Rural Development	2017
20	Suman Malhotra	01-11-1970	DoP&T	2017
21	S. Dinakaran	01-05-1973	Home Affairs	2017
22	Sunita Kirtani	19-10-1972	Shipping	2017
23	Anitha Christopher	18-05-1967	Legal Affairs	2017
24	Rekha Mittal	13-07-1968	Rural Development	2017
25	V R Arun Kumar	18-07-1968	Housing & UA	2017
26	Sanjay Gupta	17-07-1967	Health & FW	2017
27	P.Ravichandran	05-08-1968	Home Affairs	2017
28	Suresh Kumar	15-08-1965	DW&S	2017
29	Mahendra Singh	14-07-1972	DoP&T	2017
30	Sangeeta Zutshi	27-01-1971	Defence	2017
31	Sanjeev Sexena	16-10-1972	Home Affairs	2017
32	Md. Abrar Alam	14-12-1973	Rural Development	2017
33	Shikha Garg	25-11-1972	Housing & UA	2017
34	Mamta Nagpal	23-05-1974	Health & FW	2017
35	Ritu Srivastava	02-02-1972	Expenditure	2017

\*2nd Nominations

*Vinay Kumar*