

**F.No.1-28011/101/2013-Coord.
Government of India
Ministry of Personnel, P.G. and Pensions
Department of Personnel & Training**

North Block, New Delhi
Dated: 15 July, 2016

OFFICE MEMORANDUM

**Subject: Amendment/Addition in Internal Delegation of Powers for final disposal of cases-
reg.**

The undersigned is directed to convey the approval of the competent authority regarding following changes in Channel of submission and level of final disposal of cases in respect of various items of work handled by the Establishment Division.

S.No.	Types of Cases	Channel Submission	of	Level of Final Disposal
40.	PROMOTIONS			
	1. General policy	DS Dir/JS/Secretary	or	MOS(PP)
	2. Interpretation/Clarifications-			
	i. Based on stated policy.	DO or US/DS or Dir		Joint Secretary
	ii. All other matters.	DS or Director/JS		Secretary
41.	AD-HOC APPOINTMENTS			
	(i) General Policy	DO or US/DS or Dir / JS / Secretary		MOS(PP)
	(ii) (a) Advice/concurrence based on existing instructions not involving any relaxation.	DO or US/DS or Dir		Joint Secretary
	(b) Advice/concurrence based on existing instructions involving relaxation	DO or US / DS or Dir / JS		Secretary/MOS(PP)
	(iii) Cases involving extension of Ad-hoc promotion.	DO or US / DS or Dir / JS		Secretary
47	FRAMING / AMENDMENT/RELAXATION OF RECRUITMENT /SERVICE RULES - ALL SERVICES (BOTH ORGANISED AND UNORGANISED			

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(i) Posts of the level of JS and above	US/DS or Dir /JS	Secretary
(ii) Post below the level of JS	US/DS or Director	JS
(iii) Relaxation:		
(a) As per general policy approved by MOS (PP).	DS or Director/JS	Secretary
(b) Beyond the stated policy	DS or Director / JS / Secretary	MOS(PP)


 (Kulbhushan Malhotra)
 Under Secretary to the Govt. of India
 Tel No. 23093791

To

1. PS to MoS(PP), DOPT, North Block, New Delhi.
2. PSO to Secretary(P), DOPT, North Block, New Delhi
3. PPS/PS to EO&AS/AS(S&V)/ JS (PKD)/ JS (DC)/ JS (JB)/ JS (VV)/ JS (AV).
4. All Officers and Staff of DoPT.
5. Guard File.
6. E-office team for uploading this O.M. on e-office portal of DoPT.
7. NIC team for uploading on DoPT website under Proactive Disclosure (RTI). - ii) (b)

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