

No. T-27011/9/2019-Trg (Asstt. Secy.)
Government of India
Ministry of Personnel, PG and Pensions
Department of Personnel & Training

Block IV, Old JNU Campus,
New Mehrauli Road, New Delhi-110067
Dated: 4th June, 2019

OFFICE MEMORANDUM

Subject: Posting of IAS officers of 2017 Batch as Assistant Secretaries in Government of India – Work allocation – regarding.

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The IAS Officers of 2017 Batch are being deputed in various Ministries/Departments in Government of India from 1st July, 2019 to 27th September, 2019. The work allocation to Assistant Secretaries during this deputation period may include the following activities:

- (i) The Assistant Secretaries may give their inputs for improvement of flagship programmes of various Ministries/Departments as per the priorities of the Government which can be useful in implementation of schemes and programmes at district level in States/UTs, quickly and effectively. This will be an individual project work.
- (ii) Secretary of the Ministry/Department concerned will give a Project work pertaining to the Ministry. This will be a Group activity.
- (iii) Review the implementation of project/initiatives of Assistant Secretaries of 2016 Batch undertaken in 2018 last year. This will be a Group activity.

2. It is requested that the Secretaries/Nodal Joint Secretaries may take necessary action in this regard well in time, before the Assistant Secretaries join their posting.

(Srinivas Katikithala)

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To

All Secretaries to Government of India (As per list)

Copy to information to:

1. PPS to Cabinet Secretary, Rashtrapati Bhawan, New Delhi.
2. SS & EO, DoPT, North Block, New Delhi.
3. PSO to Secretary (P), DoPT, North Block, New Delhi.
4. NIC, DoPT, North Block, New Delhi.