

**No.21/3/2020-CS.II (Trg.)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training**

3rd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi – 110003.

Dated: 19.12.2020

OFFICE MEMORANDUM

Subject: 19th Level-I (L-I-19) Training Programme from 4th January, 2021 to 22nd January, 2021 for for Stenographers Grade`D' of CSSS - regarding.

The undersigned is directed to say that for Stenographers Grade`D' of CSSS - regarding. , whose names are given in the **Annexure** to this OM, have been nominated to participate in the 19th Level-I (L-I-19) Training Programme being conducted by the ISTM from 04.01.2021 to 22.01.2021. The training will be conducted through **online/flipped mode** as intimated by ISTM.

2. **It may be noted that successful completion of Level-I training programme will be essential for promotion to the grade of Personal Assistant. The officers who do not attend or successfully complete the Level-I Training Programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No. T-25017/1/2015-Trg (ISTM Section) dated 4th July, 2016.**

3. Since the online Level-I training programme does not have any study tour, no TA/DA shall be admissible to the participants.

4. In view of above, all the 35 candidates nominated earlier *vide* OM mentioned at para-1 are directed to contact the course coordinator of this training programme for further necessary action and also attend the mandatory training programme without fail. **Shri Agam Aggarwal, Deputy Director (Tel No. 011- 26737603, Mobile No - 9810957831, e-mail ID: agam.aggarwal@nic.in)** is the course coordinator of this training programme.

5. All the nominated candidates for the above-stated training programme are directed to visit the ISTM website, fill up the online form at the **URL path: http://www.istm.gov.in/home/online_ctp_form** and submit the same to ISTM immediately. Candidates also need to be registered as users on ISTM-TMIS before joining the programme. **In case of any doubt/clarification, Shri Moloy Sanyal, Deputy Secretary, ISTM (Tele No. 01126737602, Mob.No. 9810961492, e-mail ID: moloy.sanyal@nic.in)/ Shri Agam Aggarwal, Deputy Director (Tel No. 011-26737603, Mobile No - 9810957831, e-mail ID: agam.aggarwal@nic.in)** ISTM may please be contacted immediately at the above contact numbers/email IDs for further guidance.

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6. It is also intimated that once the registration is done online at the URL path given above, the same may also be got endorsed and forwarded by the Competent Authority in the respective Ministry/ Department/organization in case of persons on deputation, if any and submitted to ISTM (through online mode at the e-mail ID given above) positively before joining. It may please be noted that without the endorsement of the nomination by the Competent Authority in the respective Ministry/ Department, no candidate shall be allowed to join the training programme.

7. Cadre units are also requested that these officers may please be duly permitted before hand to join the online training programme with the direction to report to Shri Agam Aggarwal, Course Director, ISTM at the above-mentioned contact details for further modalities before the training commences on 04.01.2021.

Bhagirath Jha
(Bhagirath Jha)

Under Secretary to the Government of India

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To

The Director/ Deputy Secretary (Admin) of all the Cadre units participating in CSSS (through website of DoP&T).

Copy to :-

1. ISTM [Shri Moloy Sanyal, Deputy Secretary], Administrative Block, Old JNU Campus, New Delhi – 110 067.
2. ISTM [Shri K. Govindarajulu, Deputy Director (Coord)], Administrative Block, Old JNU Campus, New Delhi – 110 067 w.r.t. letter No.A-33088/02/2014-ISTM (Coord) dated 02.12.2020.
3. ISTM [Shri Agam Aggarwal, Deputy Director & Course Coordinator], Administrative Block, Old JNU Campus, New Delhi – 110 067. The list of officers, who report for training on 04th January, 2021 may please be furnished to this Department on next day positively.
4. Training Division, DoP&T, Old JNU Campus, New Delhi.
5. Officers concerned as mentioned in letter referred at para-1 (through website of DoP&T).
6. Guard file for record.

Annexure to the OM No. 21/3/2020-CS.II(A/Trg.) dated 18.12.2020

List of Stenographers Grade 'D' of CSSS nominated for Level-I training programme to be held from 04.01.2021 to 22.01.2021

S.No.	CSL No.	Name (Shri/Smt. /Ms.)	Date of Birth	Cadre	SLY
1	2395	Pooja Sharma*	17-09-1987	Road Transport & Highways	2010
2	2402	Sheetal*	23-11-1986	Defence	2010
3	2520	Laxmi*	06-10-1982	Defence	2010
4	2528	Alok Kumar*	05-03-1983	Legal Affairs	2010
5	2534	Rajveer Singh	12-11-1988	Planning Commission	2010
6	2535	Arjun Kashyap	15-08-1990	Commerce	2010
7	2536	Sandhya	05-04-1986	Defence	2010
8	2537	Samar Jeet Kumar	02-03-1991	Fertilizers	2010
9	2538	Vineet Kumar	18-07-1989	Agriculture & Coop.	2010
10	2539	Lalit Kumar Verma	14-04-1988	Health & FW	2010
11	2540	Ravi Ranjan	08-07-1982	Posts	2010
12	2541	Sonu Kumar	15-05-1990	Posts	2010
13	2542	Dilip Kumar Patel	07-02-1988	Expenditure	2010
14	2543	Ravi Sharma	18-03-1984	Science & Technology	2010
15	2544	Bibha Kumari	01-03-1983	Commerce	2010
16	2545	Subodh Kant Sinha	15-08-1990	Home Affairs	2010
17	2546	Amit Kumar	15-10-1988	Home Affairs	2010
18	2547	Dilip Kumar	15-01-1988	Expenditure	2010
19	2548	Ashok Kumar	22-02-1986	Defence	2010
20	2549	Monika	24-04-1986	Posts	2010
21	2550	Nabish Kumar	17-02-1989	Personnel & Training	2010
22	2551	Rajeev Ranjan	21-12-1991	Defence	2010
23	2552	Sushil Kumar Bharti	23-05-1984	Commerce	2010
24	2553	Ashok Kumar	13-06-1985	Secondary & Higher Education	2010
25	2554	Mahtab Alam	10-09-1985	Agriculture & Coop.	2010
26	2555	Sunil Kumar	23-02-1989	Information & Broadcasting	2010
27	2556	Pravindra Kumar	16-06-1984	Expenditure	2010
28	2558	Vinay Kumar	15-03-1980	Planning Commission	2010
29	2559	Kusum Kukreti	26-07-1985	Social Justice & Empowerment	2010
30	2560	Isha Gupta	27-11-1985	Home Affairs	2010
31	2561	Meenakshi	01-04-1985	Home Affairs	2010
32	2563	Rajneesh Kumar	02-01-1990	MHA	2010
33	2564	Madan Lal	10-08-1983	Legal Affairs	2010
34	2566	Amit Kumar Gupta	11-08-1984	Expenditure	2010
35	2567	Mauji Ram	05-08-1986	Expenditure	2010

* 2nd Nomination

Blaguna JP
18.12.20