

F.No.T-21021/04/2018-Acad.Desk  
Government of India  
Department of Personnel and Training  
(Training Division)

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Old JNU Campus, New Delhi

Dated: 29<sup>th</sup> January, 2018

To,

DGs of all CTIs/ATIs (As per list enclosed)

Subject: Information relating to details of Trainings guest speakers sharing after training resources by CTIs/ ATIs – regarding.

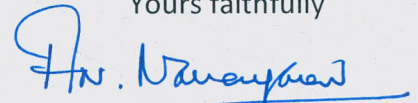
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Dear

I am directed to say that Central Training Institutes and Administrative Training Institutes of the State Governments conduct various training programme – Mid Career Training Programme, Induction Training Programme and specialized subject specific training programme for various Government officers and officials. Presently, we do not have data at one consolidated place so that the trainer's details/ guest speakers training programme conducted by various organization so that it can be useful to various officials of the government. In order to collect the information you are requested to kindly provide the following information latest by 09.02.2018:-

- (i) Sharing of training resources - Case studies, material developed, sharing trainer details, name of experts in relevant areas address etc.
- (ii) Training Calendar of last two years i.e. 2016-17 and 2017-18.
- (iii) Putting details of training calendar on the website for public domains.
- (iv) List of guest speakers, subject specialist invited during the last two years i.e. 2016-17 and 2017-18.

Yours faithfully



(A.N. Narayanan)

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